



Pinckney Park Phase I

James Island Bid Number 2-2016

Non-Mandatory Pre-Bid Meeting

November 17, 2016 10:00 AM

HUSSEY GAY BELL
— Established 1958 —

ATTENDEES:

<u>Attendee</u>	<u>Representing</u>	<u>E-Mail Address</u>	<u>Phone</u>
Ashley Kellahan	Town of James Island	akellahan@jamesislandsc.us	843-795-4141
Mark A. Johnson	Town of James Island	mjohnson@jamesislandsc.us	843-795-4141
Cole Crosby	Wildwood Contractors	ccrosby@lowcountry.com	843-549-2575
Alan Sheeley	Huss, Inc	adsheeley@hussinc.com	843-937-0023
Richard Bailey, PLA	HGB	rbailey@husseygaybell.com	843-849-7500
Scott Maxson	HGB	smaxson@husseygaybell.com	843-806-8299

MEETING MINUTES:

- I. Introductions
- II. Scope of Work
 - a. Grading on the entire site
 - b. Contractor to rough grade the Playground Area. Town of James Island has a company that is coming in to install the playground equipment.
 - c. Signs that are shown on the detail sheet are going to be provided and installed by a Town of James Island Contractor, and are not part of this project. They are shown on the drawings for permitting purposes only.
 - d. There are 4 Alternate Bid Items included on the Bid Form
 1. Alternate #1 Second Parking area
 2. Alternate #2 8" Steel Edging on either side of the Walking Trail
 3. Alternate #3 Gravity Sewer piping
 4. Alternate #4 Install Sod in lieu of Sprigging
 - e. There are two septic tanks that are on site. They are to remain for this job. One is still active for the existing structure.
 - f. Question – “Is the site close to finish grade” Answer – Yes, it is fairly close to finished grade.
 - g. During the Pre-Construction Meeting, the trail will be flagged to show the proper locations for the trails and parking areas.
 - h. All trails are to be ADA acceptable.
 - i. Town of James Island will install benches and trash cans.

- j. There is mulch on each side of the walking trail (as shown in the detail drawings).
 - k. Question – “What are the dimensions of the steel edging?” Answer – An addendum will be issued with this information.
 - l. Question – “When is construction supposed to start?” Answer – The plans are in permitting at this time. The recommendation for of Contractor is to go before the Town Council at the December 15th Meeting. Plan to start construction first of January.
 - m. Site is accessible for site visits. The chain across the driveway is “dummy” locked with a carabiner.
 - n. Irrigation system will tie into a well system that the Town is going to install. Minor location adjustments might have to be made for the controller once the well is established.
 - o. The Sewer is dry, but still needs to be tested and as-built as if it were a live system. This will connect to a pump station that is to be installed in Phase II.
 - p. Inspection for the Sewer will be performed as a plumbing inspection, so Contractor can use a Plumber to install the sewer.
- III. Permits
- a. SCDOT permits have been applied for and we are awaiting response
 - b. Charleston County has provided comments for the MS4 review.
 - c. SCDHEC is reviewing plans at this time.
- IV. Miscellaneous
- a. Question – When will the other phases be out for bid? Answer – Hopefully Phase II will go out later next year. Information pertaining to Pinckney Park is on the James Island Web site.
 - b. Site visit was offered.

NAME	COMPANY	PHONE	E-MAIL
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