



843.795.4141  
 Fax: 843.795.4878  
 Town Hall  
 1122 Dills Bluff Road  
 James Island, SC 29412

**Sign Permit**  
**Planning Department**

**Property Information:**

Business Name: \_\_\_\_\_ Business License No: \_\_\_\_\_  
 Business Address: \_\_\_\_\_ Property Owner: \_\_\_\_\_  
 \_\_\_\_\_ TMS #: \_\_\_\_\_

Sign Contractor: \_\_\_\_\_ Business License No: \_\_\_\_\_  
 Contact No: (\_\_\_\_) \_\_\_\_\_ Address: \_\_\_\_\_  
 \_\_\_\_\_

See Section 153.341 (SIGNS) and 153.093 (FOLLY ROAD CORRIDOR OVERLAY) for general sign location, size, type, lighting requirements and any other applicable requirements. These requirements are all located in the Town of James Island Zoning and Land Development Regulation Ordinance (ZLDR) which can be accessed from [www.jamesislandsc.us](http://www.jamesislandsc.us).

**Please check all that apply:**

- Single Tenant                                      **OR**                                       Multi-Tenant Parcel
- FRC-O, Folly Road Corridor Overlay, Area: \_\_\_\_\_
- Zoning District: \_\_\_\_\_
- Free-Standing Sign: Submitted sq. ft: \_\_\_\_\_ Allowed sq. ft: \_\_\_\_\_  
    Submitted height: \_\_\_\_\_ Allowed height: \_\_\_\_\_
- Façade Sign: Submitted sq. ft: \_\_\_\_\_ Allowed sq. ft: \_\_\_\_\_
- Special Sign: Temporary: Y/N Submitted sq. ft: \_\_\_\_\_ Allowed sq. ft: \_\_\_\_\_  
 Sign Description: \_\_\_\_\_

**Submittal Requirements:**

- Completed and signed application form
- A detailed drawing (to scale) of proposed sign(s) depicting square footage of sign area and colors
- Application fee made payable to the Town of James Island Fee: \_\_\_\_\_ Cash/Check #: \_\_\_\_\_
- Site plan drawn to engineers scale (depict building and sign location in relation to all property lines/driveways)
- Any required documents (construction drawings) required by Chas. County Building Services
- Any other documents requested by the Planning Department

**APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_**

<i>FOR OFFICE USE ONLY</i>		
DATE RECEIVED: _____	RECEIVED BY: _____	APPLICATION #: _____



Sign Affidavit  
Zoning/Planning

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**SIGN REGULATIONS AFFIDAVIT**

I, \_\_\_\_\_, have reviewed the Sign Regulations of the *Town of James Island Zoning and Land Development Regulations Ordinance* and hereby certify that only permitted sign(s) shall be allowed in conjunction with the permitted use at: \_\_\_\_\_

Parcel Identification Number: \_\_\_\_\_.

I assume full responsibility for any sign, which advertises my permitted use, which is not in compliance with the sign regulations of the *Town of James Island Zoning and Land Development Regulations Ordinance*.

I am aware that violations may result in the revocation of zoning permits and/or fines as determined by the Zoning Administrator.

\_\_\_\_\_  
Owner/Representative Signature

\_\_\_\_\_  
Date

FOR OFFICE USE ONLY

DATE RECEIVED: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_ APPLICATION #: \_\_\_\_\_