



Town of James Island, Regular Town Council Meeting  
January 15, 2015; 7:00 PM; 1238-B Camp Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

1. Opening Exercises
2. Public Hearing: Proposed Amendment Change to Town of James Island's Zoning and Land Development Regulations Ordinance: Table 6.1-1 Use Table
3. Public Comments
4. Update on Town's Emergency Planning Efforts  
Scott Cave, Atlantic Business Continuity Services
5. Public Comments
6. Special Order of Business
  - Commission of Code Enforcement Officer
  - Election of Mayor Pro-Tempore
7. Consent Agenda
  - a. Minutes of December 18, 2014 Regular Town Council Meeting
8. Information Reports
  - a. Finance Report
  - b. Town Administrator's Report
  - c. Island Sheriffs' Patrol Report
9. Requests for Approval
  - Record Retention Policy
10. Committee Reports
  - Land Use Committee
  - Environment and Beautification Committee
  - Public Safety Committee
11. Resolutions
  - a. Resolution # 2015-01: Memorandum of Understanding (MOU) Approving Riverland Drive Corridor Management Plan
  - b. Resolution # 2015-02: Island Sheriff's Patrol Officer of the Fourth Quarter
  - c. Resolution #2015-03: Request Authority for Municipalities to Regulate Parking on Right-of-Way in Residential Neighborhoods
  - d. Resolution #2015-04: Right for Town of James Island to Representation on the CARTA Board
12. Ordinances up for Second Reading: None
13. Ordinances up for First Reading:
  - a. Ordinance #2015-01: An Ordinance to Amend the Town of James Island Zoning and Land Development Regulations Ordinance: Table 6.1-1 Use Table

14. New Business

15. Executive Session: The Town Council may/will enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina

16. Return to Regular Session

17. Adjournment

## Code Enforcement Oath of Office

I, James Lynah Palmer, do solemnly swear, on my honor,  
that I will never betray my badge or office,  
my integrity, my character or the public trust.

I will always have the courage to hold myself  
and others accountable for our actions.

I will always uphold the Constitution of the United States,  
the State of South Carolina,  
the ordinances of the Town of James Island  
and the agency I serve,  
so help me God.

The Town of James Island held its regular meeting at 7:00 p.m. in Council Chambers, 1238-B Camp Road, James Island, SC on Thursday, December 18, 2014. The following members of Council were present: Mayor Pro Tem, Leonard Blank, Garrett Milliken, Darren “Troy” Mullinax, Joshua P. Stokes, and Mayor Bill Woolsey, who presided. A quorum was present to conduct business.

Also present: Ashley Kellahan, Town Administrator, Jane Hale, Senior Finance Clerk, Mark Johnson, Public Works Coordinator, Attorney Brandon Reeser, Wilson & Heyward, and Frances Simmons, Town Clerk.

Opening Exercises: Mayor Woolsey called the meeting to order. He opened in prayer and followed with the Pledge to the Flag. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Public Hearing: Charleston County Community Services – Urban Entitlement Program, 2015 Allocation: Mayor Woolsey announced the Charleston County Community Services public hearing on the 2015 Urban Entitlement Program.

Johnna Murray, Community Development Director, welcomed the Town as the newest jurisdiction to join the Urban Entitlement Program. She explained that every five years a strategic plan is conducted and citizens provide input on what they want HUD (Housing and Urban Development) money spent on. Based upon information the County receives and HUD’s eligibility criteria, grants are then issued. Ms. Murray said this is the end of a cycle and another five year plan will begin next year. She said the projects that communities often request include: rehabilitation for substandard housing; well and septic system upgrades; clean water/access to clean water, and, depending on the area, some sidewalks. Grant applications are received from towns or non-profits; individuals do not qualify. Ashley Kellahan, the Town’s Administrator, has been appointed to serve on the Community Development Advisory Board. The Board evaluates the staff executive summaries and recommends the projects they approve for funding to County Council. Ms. Murray said Community Services receives grant applications from grass roots non-profits and neighborhood associations. This program is federally funded and the same rules apply to non-profits and neighborhood associations. Applications are available on-line at the County’s website at: [www.charlestoncounty.org](http://www.charlestoncounty.org) and are due by the end of February.

Public Comments:

Alan Laughlin, Lawton Bluff: commented on the James Island PSD installing sewer connections at the end of Folly Road. He said the PSD has gotten partial grants and the support of a Homeowner Association; however, there are people who are not eligible under the grant program. He asked if grants have to come from the Town or a neighborhood organization.

Ms. Murray said that the PSD has been a recipient for grants and is eligible to apply; they have applied for sewer and septic grants in the past. In order for an individual household to qualify for a grant, the income eligibility has to be in the low to moderate income bracket. A family of four earning more than \$49,000 a year exceeds the income level. She noted that because of the donut holes in zoning and planning on James Island, a property in the City of Charleston is not be eligible to receive the County HUD funds because the City also receives HUD funds. Mr. Laughlin said it would be good if the Town gave its support for the sewer connections; to which Ms. Murray commented that there is an opportunity for support in the application process if the Town desires to do that.

Modification to Municipal State Highway Project Agreement for Harbor View Road Improvements Project: Molli LeMin, Project Manager for Charleston County Transportation Sales Tax Project, presented an Amendment to the Harbor View Road Municipal State Highway Agreement. Ms. LeMin said that the amendment is for the Town to consider adding a dedicated left turn lane on the westbound

approach of Harbor View Road at Mikell Drive. She said complaints were received about traffic congestion in these areas and a dedicated left turn lane would significantly improve traffic operations and safety at a signalized intersection by separating left turning traffic from through traffic. This improvement would also reduce the potential for rear-end collisions and would prevent vehicles turning left from impeding through traffic. Ms. LeMin noted that the footprint, if approved, would be widened by 12'. She showed a drawing and noted that seven (7) trees would be impacted; none of which are grand trees; all are gum trees, with the exception of one 9" Hackberry. Five of these trees are located in the City of Charleston and two are in the Town of James Island. Ms. LeMin said Council has the opportunity to disapprove the agreement and the plan would continue as it is. She said the changes are minor and would benefit the flow of traffic and safety.

Presentation of Town Emergency Plan: Scott Cave, Atlantic Business Continuity Services was unable to attend.

Public Comments: None

Consent Agenda:

- a. Minutes of November 20, 2014 Regular Town Council Meeting
- b. Approval of 2015 Town Meeting and Holiday Schedule

Motion to approve the Consent Agenda was made by Councilman Blank, seconded by Councilman Stokes and passed.

Information Reports:

- a. Finance Report: Finance Clerk, Jane Hale, presented the November Budget Report. 42% of the fiscal year has been completed; revenues are at 26% and expenditures year-to-date is 19%.
- b. Town Administrator's Report: Town Administrator, Ashley Kellahan, shared highlights from the Administrator's Report: Greenbelt Application for the Town Park at 461 Fort Johnson Road was given final approval by County Council on December 9. An Environmental Assessment of the property is scheduled for January 5 and we hope to close in January. Mrs. Kellahan thanked Lyndy Palmer, the Town Realtor, for her service. Landscaping work has been done on Dills Bluff and Camp Roads and at the Dock Street Park. The Encroachment permit to move the sign on Harbor View Road has been received. We are waiting to receive the encroachment permit for the landscaping. The staff is undergoing the testing phase with the IT Company (VC-3); we hope to have new equipment installed by January 2<sup>nd</sup>. James Island Youth Sports Program will begin in January. Mrs. Kellahan reminded Council of the Intergovernmental Agreement with the City of Charleston for sports activities at the City Recreation Center. Registration for soccer, softball, and baseball will begin on January 5<sup>th</sup>. Town residents will receive a discount when they sign up for these sports. Budget Request Forms: Mrs. Kellahan asked Council to return the forms to her as soon as they can and she will submit the completed forms to the chairperson of the respective committee. Departmental Report: provided.
- c. Island Sheriffs' Patrol Report: Sergeant Shawn James reported that the homicide on Honey Hill Road has been solved. He also presented the crime report and thanked the Island Sheriffs' Patrol for the presence they provide to James Island.

Requests for Approval:

Town Hall Sign Estimate: Mrs. Kellahan presented a request for the replacement of the current Town Sign. Mrs. Kellahan commented that the company, Outside the Box Signs & Design, made the signs for Smokey Oak, the future Paisano's sign and O'Neill Liquors; the new Town sign will have a similar look to those signs. Councilman Blank moved to approve the cost estimate of \$5,150, Councilman Stokes seconded. After Mrs. Kellahan answered Council's questions, the motion passed unanimously.

Committee Reports:

Land Use Committee: Councilman Blank reported that the Board of Zoning Appeals at its last meeting approved a request for a Special Exception for the sale of alcohol for “The Break”, a bar/lounge opening on Folly Road (the Old Oasis Night Club). Councilman Blank said there will be no outside music or activities. The building is currently being renovated.

Environment and Beautification Committee: Councilman Milliken reported on the Arbor Day Celebration held on December 5<sup>th</sup>. He thanked the Mayor, Council, and Town staff, James Island Middle School, James Island Pride, Kathy Woolsey, and Principal David Parler, for making this a successful event. The 10,000 Trees planting event was held today and Mayor Woolsey joined Mayor Riley in discussion of the new project to plant trees along the Folly Road corridor. Nominations are being received for next year’s Community Hero Award. Please see Councilman Milliken for a nomination form. The nomination period has been extended to January 31<sup>st</sup> and will be considered at James Island Pride’s February meeting. Island-wide litter pick up is scheduled for Saturday, February 7<sup>th</sup>. James Island Art Auction will be held on February 28<sup>th</sup> at the Town Hall. This is a Silent Auction and the monies raised will go to James Island’s art teachers for the Arts. The James Island PSD was recognized for including information about the auction in their upcoming newsletter. Councilman Milliken hopes this will boost attendance since the newsletter is distributed to most James Islanders. Advocacy Group: some members of James Island Pride are working with an advocacy group about public transportation issues on James Island. A workshop will be held February 19-22. Persons interested in attending may contact Councilman Milliken. Former Councilwoman Berry and Councilman Milliken attended the CARTA Board meeting. They both recognize a need for representation from James Island and hope there is a plan to put someone on the Board. Councilman Milliken attended the City of Charleston’s Planning Commission meeting and reported that the City approved the Mungo subdivision, consisting of 92 homes to be built on the Mikell tract (off of Harbor View Road). The City also has a request to build two office buildings at 521 and 525 Folly Road (across from Publix) and 48 apartment units at 1559 Folly Road. Councilman Milliken reminded everyone about the SCE&G Tree Trimming Public Workshop on January 29 at 6:00 p.m. at the Town Hall.

Public Safety Committee: The James Island Neighborhood Council meeting will be held on January 22 at 7:00 p.m. at the Town Hall.

Councilman Mullinax requested to nominate Ashley Blythe, to represent McCall’s Corner, on the James Island Neighborhood Council. He motioned for the nomination, Councilman Milliken seconded and the motion passed unanimously.

Councilman Mullinax announced the funeral services for Irvin Green, (victim of the shooting on Honey Hill Road), on December 20<sup>th</sup> at 11:00 a.m. at Emmanuel Baptist Church on Folly Road.

Children’s Commission: Councilman Stokes thanked everyone involved in the first Annual Christmas Tree Lighting Ceremony. He said the event went very well and he appreciated having the James Island Charter High School String Quartet, the Charleston Performing Arts Studio performance, and Reverend Bernard Gadsden as a part of the ceremony.

Councilman Stokes requested to nominate a member to the Children’s Commission. He then nominated Erin Brandon, to represent James Island Charter High School, Councilman Milliken seconded and the motion passed unanimously.

Councilman Milliken announced a nominee to the Children’s Commission. He moved for the nomination of Angie Bellinger; Councilman Mullinax seconded, and the motion passed unanimously.

\*it was later discovered that Councilman Milliken in error nominated Angie Bellinger to the Children's Commission. See documentation provided by Councilman Milliken for the nomination of Ms. Bellinger to the Business Development Council.

Business Development Council: Councilman Stokes announced that he had asked Council at the last meeting to nominate someone to serve on the Business Development Council.

Councilman Stokes moved to nominate Reeves Tinkler, seconded by Councilman Mullinax, and the motion passed unanimously.

Councilman Mullinax moved to nominate Marilyn Clifford, seconded by Councilman Stokes, and the motion passed unanimously.

Mayor Woolsey moved to nominate Fred Whittle, seconded by Councilman Stokes, and the motion passed unanimously.

#### Resolutions

- a. Resolution #2014-32: Amendment to Municipal State Highway Project Agreement for Harbor View Road: Mayor Woolsey asked for a motion in favor. Councilman Blank moved, seconded by Councilman Stokes. Councilman Stokes asked how long the turn lane will be, and how many cars will it allow. Ms. LeMin said the required storage by DOT standards is 150' and will begin at the intersection of Mikell Drive. The number of cars it will store was not readily available, but will be researched. After discussion, the motion passed unanimously.
- b. Resolution #2014-33: Resolution to Name the Town Park- Pinckney Park: Mayor Woolsey asked for a motion in favor. Councilman Mullinax moved, seconded by Councilman Stokes. Councilman Milliken commented that he doesn't particularly like the name Pinckney Park because it is a little vague and there are a horde of Pinckney's' of great historical significance from the low-country. He named the Charles Pinckney National Park in Mount Pleasant; Charles Coatesworth Pinckney, also known as C.C. Pinckney, who was also a Colonial giant here in the low-country. He said both of these men were slave holders, which is interesting because the Pinckney Park we are referring to is probably, not necessarily, though it is controversial that the man who it is spinning back to is a man by the name of Simeon B. Pinckney, and that seems to be the consistent name that is associated with the person who originally owned the land. He said this man, according to world tradition, was not a slave; but a freedman from Manning by way of Spain. He said the fact of the matter is, it would be nice to have that name in the Park and if we can't do that, we can have it in the history, or perhaps in the signage at the park. He said this would differentiate this Pinckney line from the other Pinckney. And, the major reason is because of reconstruction and events that happened after the civil war on James Island; a very important component of history. Councilman Milliken said he would like to recognize that Pinckney appropriately and not confuse people into thinking that it is something Colonial when it isn't. He said ideally the signage might reflect the true nature of the Pinckney line.

Mayor Woolsey said he and the Town Administrator has discussed after owning the Park, to develop a historical plaque to honor Simeon B. Pinckney. Councilman Blank asked if the family that owned the property had requested the Park to be named Pinckney Park; to which Mayor Woolsey replied yes. A family member in the audience stated that they are a part of Simeon B. Pinckney's family, that he was her father's great grandfather. Councilman Milliken asked if a donation or financial incentive was associated with the naming rights of the park. Mayor Woolsey said 'no'; the Town did not offer to name the Park after someone if they made a donation. He said

the Town agreed to purchase all of the land and the buildings at the appraised value. After discussion, the motion passed unanimously.

Ordinances up for Second Reading: None

Ordinances up for First Reading: None

New Business: None

Adjourn: There being no further business to come before the body, the meeting adjourned at 7:38 p.m.

Respectfully Submitted:

Frances Simmons  
Town Clerk

DRAFT

TOWN OF JAMES ISLAND

BUDGET REPORT

DECEMBER 2014

PERCENT OF F/Y COMPLETED: 50%

STATEMENT OF NET POSITION AT:

DECEMBER 31, 2014

GENERAL FUND	\$	923,925.77
PROPERTY TAX CREDIT FUND	\$	1,777,033.66
BEN ROAD PROJECT FUND	\$	180,000.00
TREE FUND	\$	12,232.62
<b>TOTAL FUNDS (4 Banks)</b>	<b>\$</b>	<b>2,893,192.05</b>
Less December Liabilities	\$	5,662.92
<b>NET ASSETS</b>	<b>\$</b>	<b>2,887,529.13</b>

<b>REVENUE</b>	<b>DECEMBER 2014</b>	<b>FYTD</b>	<b>AMENDED BUDGET</b>	<b>PERCENT OF BUDGET</b>
L.O.S.T. PROPERTY TAX CREDIT	133,650	\$ 339,621	841,060	40%
L.O.S.T. MUNI. REVENUE FUND	50,706	\$ 128,485	327,080	39%
STATE AID TO SUBDIVISIONS		\$ 138,917	256,060	54%
FRANCHISE FEES		\$ 287,528	390,500	74%
TELECOMMUNICATIONS	18	\$ 18	25,000	0%
ACCOMMODATIONS TAX		\$ 257	5,000	5%
BROKER'S & INSURANCE TAX	7	\$ 839	356,300	0%
BUSINESS LICENSES	3,952	\$ 42,351	190,000	22%
BUILDING PERMIT FEES	543	\$ 3,773	10,000	38%
PLAN REVIEWS	100	\$ 500	1,300	38%
ALCOHOL LICENSES		\$ 6,000	7,000	86%
TREE PERMITS	175	\$ 550	1,500	37%
REZONINGS		\$ 1,391	300	464%
BOARD OF ZONING APPEALS		\$ 500	500	100%
ZONING REQUESTS	775	\$ 3,100	500	620%
DONATIONS-J.I. PRIDE		\$ 105		
DONATIONS-CHILDREN'S COMM.		\$ -		
INTEREST INCOME	100	\$ 486		
TREE MITIGATION	125	\$ 10,848		
MISCELLANEOUS	176	\$ 1,689	500	338%
TRANSFER FUNDS BALANCE		\$ -	570,000	
	<b>DECEMBER 2014</b>	\$ -		
		\$ -		
<b>TOTAL REVENUE</b>	<b>190,326</b>	<b>\$ 966,957</b>	<b>2,982,600</b>	<b>32%</b>

<b>EXPENDITURES</b>	<b>DECEMBER 2014</b>	<b>FYTD</b>	<b>AMENDED BUDGET</b>	<b>PERCENT OF BUDGET</b>
<b>ADMINISTRATION</b>				
Salaries	19,873	\$ 104,369	\$ 198,040	53%
Fringe Benefits	6,229	\$ 37,611	68,500	55%
Copier	313	\$ 2,049	5,300	39%
Supplies	926	\$ 8,174	12,700	64%
Postage		\$ 1,391	6,000	23%
Mobile Devices		\$ 461	900	51%
Information Services	2,229	\$ 12,414	25,000	50%
MASC Membership		\$ 5,341	5,500	97%
Insurance	4,537	\$ 16,679	15,000	111%
Legal Services		\$ 25,717	60,000	43%
Town Codification		\$ 3,985	5,000	80%
Advertising	192	\$ 1,975	5,000	39%
Audit		\$ 12,000	14,000	86%
Elections		\$ -	5,000	0%
Mileage Reimbursement	30	\$ 223	800	28%
Bonding		\$ -	2,150	0%
Employee Screening		\$ -	200	0%
Dues and Subscriptions		\$ 245	1,000	25%

Training and Travel		\$ 60		2,460	2%
Children's Commission		\$ -		1,000	0%
		\$ -			
<b>TOTAL ADMINISTRATION</b>	<b>34,328</b>	\$ 232,693	\$	<b>433,550</b>	<b>54%</b>
<b>ELECTED OFFICIALS</b>	<b>DECEMBER 2014</b>		<b>FYTD</b>	<b>AMENDED BUDGET</b>	<b>PERCENT OF BUDGET</b>
Salaries	3,769	\$	18,846	\$ 50,000	38%
Fringe Benefits	1,194	\$	5,393	36,500	15%
Mayor Expense		\$	231	2,000	12%
Council Expenses		\$	100	4,000	3%
Mobile Devices		\$	232	1,180	20%
		\$	-		
<b>TOTAL ELECTED OFFICIALS</b>	<b>4,964</b>	\$	<b>24,801</b>	\$ <b>93,680</b>	<b>26%</b>
<b>GENERAL OPERATIONS</b>	<b>DECEMBER 2014</b>		<b>FYTD</b>	<b>AMENDED BUDGET</b>	<b>PERCENT OF BUDGET</b>
Salaries	12,766	\$	81,183	\$ 207,715	39%
Fringe Benefits	3,092	\$	20,034	58,500	34%
		\$	-		
<b>TOTAL GENERAL OPERATIONS</b>	<b>15,857</b>	\$	<b>101,217</b>	\$ <b>266,215</b>	<b>38%</b>
<b>PLANNING</b>	<b>DECEMBER 2014</b>		<b>FYTD</b>	<b>AMENDED BUDGET</b>	<b>PERCENT OF BUDGET</b>
Supplies		\$	224	\$ 500	45%
Advertising		\$	64	4,000	2%
Mileage Reimbursement		\$	-	200	0%
Dues and Subscriptions		\$	-	325	0%
Training and Travel		\$	-	1,000	0%
Cell Phone		\$	267	660	40%
Uniform/PPE	1767.47	\$	1,767	250	707%
Planning Commission		\$	195	1,000	20%
Board of Zoning Appeals		\$	27	1,000	3%
		\$	-		
<b>TOTAL PLANNING</b>	<b>1767.47</b>	\$	<b>2,545</b>	\$ <b>8,935</b>	<b>28%</b>
<b>BUILDING INSPECTION</b>	<b>DECEMBER 2014</b>		<b>FYTD</b>	<b>AMENDED BUDGET</b>	<b>PERCENT OF BUDGET</b>
Mileage Reimbursement		\$	9	200	5%
Cell Phone		\$	267	660	41%
Supplies		\$	19	500	4%
Uniform/PPE		\$	-	250	0%
Dues and Subscriptions		\$	50	800	6%
Travel and Training	168	\$	504	1,000	50%
		\$	-		
<b>TOTAL BUILDING INSPECTION</b>	<b>168</b>	\$	<b>849</b>	<b>3,410</b>	<b>25%</b>
<b>PUBLIC WORKS</b>	<b>DECEMBER 2014</b>		<b>FYTD</b>	<b>AMENDED BUDGET</b>	<b>PERCENT OF BUDGET</b>
Mileage Reimbursement		\$	-	\$ 300	0%
Training		\$	-	1,000	0%
Projects	4,758	\$	118,168	780,000	15%
Engineering Services		\$	-	25,000	0%
Permits		\$	-	1,000	0%
Cell Phone		\$	267	660	40%
Traffic Control Devices		\$	120	25,000	0%
Uniform/PPE		\$	-	250	0%
Supplies		\$	116	2,000	6%
Emergency Management		\$	9,658	12,000	80%
Groundskeeping	1,416	\$	5,176	30,000	17%
<b>TOTAL PUBLIC WORKS</b>	<b>6,174</b>	\$	<b>133,505</b>	\$ <b>877,210</b>	<b>15%</b>
<b>CODE &amp; SAFETY</b>	<b>DECEMBER 2014</b>		<b>FYTD</b>	<b>AMENDED BUDGET</b>	<b>PERCENT OF BUDGET</b>
Cell Phone		\$	268	\$ 660	41%
Mileage Reimbursement		\$	64	300	21%
Emergency Equipment		\$	-	1,000	0%
Radio Contract		\$	684	3,700	18%

Training		\$	99		1,000		10%
Supplies	218	\$	272		500		54%
Uniform/PPE		\$	-		250		0%
Sheriff's Office Contract	13,370	\$	63,898		165,000		39%
Unsafe Buildings Demolition		\$	-		7,000		0%
Overgrown Lot Clearing		\$	-		1,200		0%
Crime Watch Materials		\$	-		500		0%
Neighborhood Council		\$	144		1,000		14%
		\$	-				
<b>TOTAL CODE &amp; SAFETY</b>	<b>13,588</b>	\$	<b>65,429</b>	\$	<b>182,110</b>		<b>36%</b>
<b><i>PARKS AND RECREATION</i></b>	<b>DECEMBER 2014</b>		<b>FYTD</b>		<b>AMENDED BUDGET</b>		<b>PERCENT OF BUDGET</b>
James Island Pride		\$	688	\$	2,000		34%
Recreation		\$	16,275		5,000		326%
Special Events	8,360	\$	8,372		7,500		112%
James Island Youth Sports Program		\$	2,000		14,000		14%
Tree Fund	771	\$	1,286				
Donations		\$	-		15,000		0%
<b>TOTAL PARKS AND RECREATION</b>	<b>9,130</b>	\$	<b>28,621</b>	\$	<b>43,500</b>		<b>66%</b>
<b><i>FACILITIES AND EQUIPMENT</i></b>	<b>DECEMBER 2014</b>		<b>FYTD</b>		<b>AMENDED BUDGET</b>		<b>PERCENT OF BUDGET</b>
Utilities	1,361	\$	7,221	\$	14,000		52%
Rent	6,174	\$	36,237		73,240		49%
Security Monitoring		\$	234		1,380		17%
Janitorial	553	\$	3,241		6,620		49%
Equipment/Furniture	124	\$	1,401		3,000		47%
Building Maintenance	207	\$	737		12,000		6%
Vehicle Maintenance	41	\$	595		3,000		20%
Generator		\$	-		750		0%
Street Lights		\$	-		114,850		0%
Signage	1,500	\$	1,500		5,150		29%
		\$	-				
<b>TOTAL FACILITIES AND EQUIPMENT</b>	<b>9,959</b>	\$	<b>51,166</b>	\$	<b>233,990</b>		<b>22%</b>
<b><i>COMMUNITY SERVICES</i></b>	<b>DECEMBER 2014</b>		<b>FYTD</b>		<b>AMENDED BUDGET</b>		<b>PERCENT OF BUDGET</b>
	<b>0</b>	\$	<b>10,000</b>	\$	<b>40,000</b>		
		\$	-				
<b>TOTAL COMMUNITY SERVICES</b>	<b>0</b>	\$	<b>10,000</b>	\$	<b>40,000</b>		<b>25%</b>
<b>PROPERTY TAX CREDITS</b>				\$	<b>800,000</b>		
<b>TOTAL EXPENDITURES</b>	<b>DECEMBER 2014</b>		<b>FYTD</b>		<b>AMENDED BUDGET</b>		<b>PERCENT OF BUDGET</b>
	\$	<b>95,936</b>	\$	<b>650,824</b>	\$	<b>2,982,600</b>	<b>22%</b>

## Town Administrator's Report

### Town Council Meeting 1/15/15

#### 1. Administration

- a. The Phase I Environmental Assessment was completed on Jan. 5<sup>th</sup>. The engineer did discover an underground heating fuel tank under the clapboard house on the property to see if there has been any leakage. We now will need to have a limited Phase II done, and this has already been scheduled for Jan. 12<sup>th</sup>. Results should be back within a week. Depending on the engineer's recommendation for removal and remediation, this could potentially delay closing.
- b. We have successfully moved into our hosted desktop environment with VC3 and the transition went very smoothly.
- c. We received a **letter of thanks** from the Lighthouse Point Neighborhood Subdivision on assisting them with their tree plantings.
- d. The public meeting with SCE&G is scheduled for January 29<sup>th</sup> at 6 pm here at Town Hall. This is being advertised in the James Island Messenger, the PSD newsletter, and our various forms of social media.
- e. We've submitted a 2015 PARD grant application for a water fountain and additional play equipment at Dock Street Park.

#### 2. Building Services

- a. 17 Inspections for December performed by Town (70 overall for James Island)
  - i. 9 Building inspections
  - ii. 2 Re-inspections
  - iii. 6 Investigations into work without permit

#### 3. Codes enforcement and Safety

- a. Cases Opened in December – 1
- b. Cases Closed in December - 6
- c. 2 court cases closed.

#### 4. Planning and Zoning

- a. Issued 26 Zoning permits for the month of December
  - i. 7 Zoning Permits
  - ii. 3 Home Occupations
  - iii. 2 Limited Site Plan Reviews
  - iv. 6 Tree Removal Permits
  - v. 1 Site plan Review
  - vi. 2 Sign Permits
  - vii. 1 Accessory Structure
  - viii. 3 Temporary Zoning Permit
  - ix. 1 PD amendment (Rezoning)

#### 5. Public Works

- a. We have received DOT approval for requests for lowering the Speed limits on Santee and Bradford Aves following an Engineer's Report provided by Stantec Engineering that was submitted to DOT. However, we were still denied our request for lowering speed limits on West Madison Ave and Pauline Ave.
- b. Upon our residents' request, we are looking into placing a 4 -way stop at Wellington and Arthur Drive. Arthur currently has stop signs. These are Town roads and will not need DOT approval, however County engineers are helping us assess the safety aspect of this.
- c. The FY 2016 TST application has been submitted to Charleston County for Camp Road sidewalk Phase II.
- d. Road and pipe repair on Ptarmigan Drive has been completed.

Brook Lyon, President  
Lighthouse Point Neighborhood Association  
669 Port Circle  
Charleston, SC 29412  
843-762-6932  
January 5, 2015

Mayor Bill Woolsey  
James Island Town Council Members  
James Island Town Staff  
c/o Town of James Island  
PO Box 12240  
James Island, SC 29422

Dear Mayor Woolsey, Town Council Members and Town Staff,

Thank you so much for the four beautiful live oak trees that Hyams Garden Center planted for us on our Indian Mound Park. I have had numerous phone calls and comments in person telling me how nice they look and how much they are appreciated. Recently we lost two very old cedar trees in our park from age and disease. These beautiful young live oaks will help fill the void and will be enjoyed by all for many years to come.

Thank you so much for your generous gift to our neighborhood.

Sincerely,



Brook Lyon, President  
Lighthouse Point Neighborhood Association

RECEIVED

JAN 07 2015

BY:  \_\_\_\_\_



South Carolina  
Department of Transportation

Beaufort County  
Berkeley County  
Charleston County  
Colleton County  
Dorchester County  
Jasper County

January 6, 2015

The Honorable Bill Woolsey  
Mayor, Town of James Island  
P.O. Box 12240  
James Island, SC 29422

RE: S-755 (Santee Street), S-960 (West Madison Avenue), S-1146 (Bradford Avenue), and S-1147 (Pauline Avenue) – Speed Limit Reduction Request

Dear Mayor Woolsey:

Thank you for your recent letter requesting the Department to review the Town's engineering study for reducing the existing 30 MPH speed limit on Santee Street, West Madison Avenue, Bradford Avenue and Pauline Avenue.

The Department agrees with the recommendations of the Town's engineering report to reduce the speed limit on Santee Street and Bradford Avenue. The existing speed limit of 30 MPH will remain unchanged for West Madison Avenue and Pauline Avenue based on the results of the engineering study. A work order for the speed limit change will be sent to our maintenance facility and the signs will be installed as their work load permits.

We regret that we cannot completely concur with the Town's request at this time. Should you have any questions pertaining to this matter, please contact District Traffic Engineer Brian Holt at (843)746-6718.

Sincerely,

Robert T. Clark  
District Engineering Administrator

RTC:ctr

cc: Roger Bowers, Resident Maintenance Engineer

File:D6\Charleston/CTR

District Six Engineering  
6355 Fain Boulevard  
North Charleston, SC 29406-4989



Phone: (843) 740-1665  
Fax: (843) 740-1663

AN EQUAL OPPORTUNITY/  
AFFIRMATIVE ACTION EMPLOYER

Town of James Island

Record Retention and Destruction Policy

Purpose:

The purpose of this policy is to ensure that necessary records and documents of the Town of James Island are adequately protected and maintained and to ensure that records that are no longer needed by the Town of James Island or are of no value are discarded at the proper time. This policy is also for the purpose of aiding the employees of the Town of James Island in understanding their obligations in retaining electronic documents, including email, web files, text files, sound and movie files, PDF documents, and all other formatted files.

Administration:

The Town Administrator is the officer in charge of the administration of this policy and the implementation of processes and procedures to ensure that the Record Retention Schedule is followed. The Administrator is also authorized to make modifications to the Record Retention Schedule from time-to-time to ensure that it is in compliance with local, state, and federal laws and includes the appropriate document and record categories of the Town of James Island; monitor local, state and federal laws affecting records retention; and annually review the record retention and disposal program to ensure compliance with this policy.

Suspension of Record Disposal in Event of Litigation or Claims:

In the event the Town of James Island is served with any subpoena or request for documents or any employee becomes aware of any investigation concerning the Town of James Island, such employee shall inform the Town Administrator and disposal of documents shall be suspended until such time as the Town Administrator, with the advice from counsel determines otherwise. The Administrator shall take such steps as is necessary to promptly inform staff of any suspension in further disposal of documents.

Applicability:

This policy applies to all physical records generated in the course of the Town of James Island's operation, including original documents and reproductions. It also applies to electronic documents.

Appendix A: South Carolina Department of Archives and History Record Retention Schedule

Appendix B: Record Retention Regarding E-Mail Management

Enacted this the \_\_\_\_\_ day of January, 2015

\_\_\_\_\_  
Bill Woolsey, Mayor

ATTEST

\_\_\_\_\_  
Frances Simmons, Town Clerk

**Memorandum of Understanding  
Among  
The City of Charleston, the Town of James Island, and Charleston County,  
The Charleston Area Transportation Study (CHATS) Metropolitan Planning Organization (MPO),  
and the Berkeley Charleston Dorchester Council of Governments**

**WHEREAS**, the City of Charleston, the Town of James Island, Charleston County, the Charleston Area Transportation Study (CHATS) Metropolitan Planning Organization (MPO), and the Berkeley Charleston Dorchester Council of Governments (BCDCOG), herein referred to as the “Parties,” collectively desire to establish a multijurisdictional vision for the Riverland Drive Scenic Byway Corridor; and

**WHEREAS**, goals of the vision (the Riverland Drive Corridor Management Plan) include reversing negative physical and environmental impacts of the transportation infrastructure and future development; improving the transportation network as it relates to transportation facilities and proposed residential and non-residential development; producing quality urban design that enhances livability for the established residential neighborhoods, as well as newly proposed development; and

**WHEREAS**, the vision of the Riverland Drive Corridor Management Plan is to be accomplished through implementation actions stemming from the Riverland Drive Corridor Management Plan that addresses issues related to cultural and historic preservation, transportation/mobility, recreation, and environmental sustainability that provides clear guidance to state and local agencies, community stakeholders, the general public, and the private sector; and

**WHEREAS**, the Riverland Drive Corridor Management Plan builds on and coordinates with previous and ongoing planning and development activities from the public and private sectors, and community-based organizations; and

**WHEREAS**, the Riverland Drive Corridor Management Plan identifies strategies and provides the basis for setting priorities to achieve desired outcomes that can protect and enhance the Riverland Drive Corridor area towards a more sustainable, livable, and vital part of the region, serving both existing communities and new growth;

**NOW, THEREFORE, IN RECOGNITION OF THE FOREGOING**, the Parties hereby jointly understand, agree and commit as follows:

**A.** To formally establish the *Riverland Drive Scenic Byway Committee* as an ongoing forum for communication and collaborative planning and implementation activities among local, regional and state agencies for the long-term health and vitality of the Neck area. The *Riverland Drive Scenic Byway Committee*, as through the support of the BCDCOG, shall develop an operating

agreement for communication and coordination protocols and establish a regular meeting schedule and means of affirming commitments, sharing information, reporting progress and celebrating accomplishments.

**B.** That the *Riverland Drive Scenic Byway Committee* membership shall include, at a minimum, the City of Charleston, Town of James Island, Charleston County, CHATS, BCDCOG, South Carolina Department of Transportation, Charleston Museum, and the James Island Public Services District, with coordination and convening responsibility lying with the BCDCOG.

**C.** To work in partnership to protect and maintain the cultural resources and environmental conditions for the benefit of everyone in the Riverland Drive Scenic Byway.

**D.** To supplement the vehicular road network in the Riverland Drive Corridor area with an interconnected non-motorized transportation network offering clearly defined, convenient and safe travel options linking origins and destinations within the Riverland Drive Corridor area and to adjacent areas.

**E.** To enhance and establish attractive and safe transportation options serving the Riverland corridor area and increasing travel choices available to people of all means and abilities.

**F.** To preserve the character and culture of existing residential neighborhoods in the Riverland Drive Corridor area by limiting the negative impacts of gentrification, displacement of existing residents, and environmental pollution.

**G.** To continue working to improve neighborhood safety and expand opportunities for residents' access to open space, parks and natural resources in order to promote a healthy living environment and high quality of life in the area.

**H.** That this Memorandum of Understanding may be revised from time to time as circumstances warrant, and may be amended only in writing and signed by all Parties to indicate concurrence of the City of Charleston, the Town of James Island, Charleston County, CHATS, and the BCDCOG.

**I.** That any party may withdraw unilaterally and without cost or expense from the MOU by giving sixty days (60) advance notice to all other signatory parties.

---

Name (signature)

---

Date

---

Title

**City of Charleston**

Name (signature)

Date

\_\_\_\_\_

Title

**Town of James Island**

\_\_\_\_\_

Name (signature)

\_\_\_\_\_

Date

\_\_\_\_\_

Title

**Charleston County**

\_\_\_\_\_

Name (signature)

\_\_\_\_\_

Date

\_\_\_\_\_

Title

**Charleston Area Transportation Study (CHATS)**

\_\_\_\_\_

Name (signature)

\_\_\_\_\_

Date

\_\_\_\_\_

Title

**Berkeley Charleston Dorchester Council of Governments**



RESOLUTION 2015-02

A RESOLUTION HONORING ISLAND SHERIFFS PATROL (ISP) QUARTERLY AWARD  
WINNER, DEPUTY STANLEY SINGER

**WHEREAS**, the Town of James Island promotes the protection, safety, and welfare of its citizens by utilizing the services of the Island Sheriffs' Patrol, and

**WHEREAS**, Deputy Singer has brought honor, and integrity by enforcing the laws in the Town of James Island, and

**WHEREAS**, Deputy Singer has been recognized by his supervisors and peers for providing outstanding law enforcement service;

**NOW THEREFORE, BE IT RESOLVED** that the Town of James Island Council does hereby recognize Deputy Singer as the Island Sheriffs' Patrol, Deputy of the Quarter, for November 2014 through January, 2015.

Enacted this the 15<sup>th</sup> day of January 2015

---

Bill Woolsey  
Mayor

ATTEST

---

Frances Simmons  
Town Clerk

RESOLUTION 2015-03

A RESOLUTION TO REQUEST AUTHORITY FOR MUNICIPALITIES TO REGULATE PARKING ON RIGHT-OF-WAY IN RESIDENTIAL NEIGHBORHOODS

**WHEREAS**, the Town of James Island residents have expressed concern over unwanted parking within the right-of-way adjacent to their homes; and

**WHEREAS**, the Town of James Island has researched a proposed ordinance to address these concerns but has since discovered enforcement of an ordinance would be contradictory to state law; and

**WHEREAS**, it is the desire of the Town of James Island to have authority over enforcement of parking ordinances within its jurisdiction so as to regulate the unwanted parking of individuals within Town residential neighborhoods;

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the Town of James Island asks that the South Carolina State Legislature amend state law to give municipalities the authority to regulate parking on right-of-way in residential neighborhoods.

This Resolution shall become effective upon its adoption and approval.

Adopted this 15<sup>th</sup> day of January, 2015.

---

Bill Woolsey  
Mayor

ATTEST

---

Frances Simmons  
Town Clerk

A RESOLUTION REGARDING THE RIGHT OF THE TOWN OF JAMES ISLAND TO REPRESENTATION ON THE CARTA BOARD

WHEREAS, the Town of James Island requested that the Charleston Area Regional Transportation Authority (CARTA) allow the Town of James Island Representation on the its Board of Directors by letter dated January 8, 2014, and

WHEREAS, South Carolina Code Section 58-25-40 (1) states in part, “No member government, regardless of population, may have less than one member on the board.”, and

WHEREAS, South Carolina Code Section 58-25-35 states, “The members of a regional transportation authority created under the authority of this chapter must be the municipalities within the service area as defined by this chapter and the counties within the unincorporated areas of the service area of the authority,” and

WHEREAS, South Carolina Code Section 58-25-20 (14) defines the service area as, “the area served by the regional transportation authority and may be all or part of the area of jurisdiction of an authority,” and

WHEREAS, CARTA has provided service within the jurisdiction of the Town of James Island since the Town was incorporated in 2012; and

WHEREAS, the Council of the Town of James Island supports the continued and expanded provision of services by CARTA within the jurisdiction of the Town;

NOW, THEREFORE, let it be resolved, that the Council of the Town of James Island requests that the Charleston Area Regional Transportation Authority meet its legal obligation to seat a representative of the Town of James Island on its governing board.

Adopted this 15<sup>th</sup> day of January, 2015

---

Bill Woolsey  
Mayor

ATTEST

---

Frances Simmons  
Town Clerk

# Town of James Island

*Bill Woolsey*  
Mayor



Council Members

*Mary Beth Berry*

*Leonard Blank*

*Sam Kennedle*

*Darren Troy Mullinas*

January 8, 2014

**Elliott Summey**  
Chairman  
CARTA Board of Directors  
Charleston Area Regional Transportation Authority Board

RE: CARTA Board Membership

Dear Mr. Summey and CARTA board members –

On behalf of myself and Town Council, I request that the Town of James be given representation on the Board of Directors for CARTA. As a local municipality with over 11,000 residents, we feel representation would give our residents and riders a voice in transportation decisions that affect their way of life. We appreciate your time and hope that you look favorably upon our request.

If you have any questions or concerns, please do not hesitate to contact me or our Town Administrator, Ashley Kellahan, at 747-4141.

Cordially,

**Bill Woolsey**  
Mayor

[www.JamesIslandSC.us](http://www.JamesIslandSC.us)

1238-B Camp Road • James Island, SC 29412 / PO Box 12240 • James Island, SC 29422 • Office: (843) 795-4141

**ORDINANCE 2015-01**

**AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07, CHAPTER 6: TABLE 6.1-1, USE TABLE**

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text and map amendments of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has recommended that the Town of James Island Council adopt the proposed text amendments of the ZLDR as set forth in TABLE 6.1-1 Use Table as set forth herein; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least 1 public hearing and after close of the public hearing, Town Council approves the proposed text amendments based on the Approval Criteria of Section 3.3.6 of Article 3.3 of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendments meet the following criteria:

- A. The proposed amendments correct an error or inconsistency or meet the challenge of a changing condition; and
- B. The proposed amendments are consistent with the adopted Town of James Island

Comprehensive Plan and goals as stated in Article 1.5; and

- C. The proposed amendments are to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

**SECTION I. FINDINGS INCORPORATED**

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

**SECTION II. TEXT AMENDMENTS OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE**

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendments of Chapter 6 are attached hereto as Exhibit "A" and made a part of this Ordinance by reference.

**SECTION III. SEVERABILITY**

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

**SECTION IV. EFFECTIVE DATE**

This Ordinance shall become effective immediately following second reading by the Town Council.

ADOPTED and APPROVED in meeting duly assembled this 19<sup>th</sup> day of February, 2015.

TOWN OF JAMES ISLAND COUNCIL

By: \_\_\_\_\_  
Bill Woolsey  
Mayor

ATTEST:

By: \_\_\_\_\_  
Frances Simmons  
Town Clerk

Public Hearing:        January 15, 2015  
First Reading:        January 15, 2015  
Second Reading:      February 19, 2015

**EXHIBIT A**

Planning Commission's Recommendation on 10/11/2014: **Approval**

TABLE 6.1-1	ZONING DISTRICTS											Condition	
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I		
<b>AGRICULTURAL USES</b>													
<b>ANIMAL PRODUCTION</b>													
Animal Aquaculture, including Finfish Farming, Fish Hatcheries, or Shrimp or Shellfish Farming (in ponds)	A	A	C										\$6.4.1
Apiculture (Bee Keeping)	A	A	A	S			<u>S</u>						
Horse or Other Animal Production	S	A	C										\$6.4.1
Concentrated Animal Feeding Operations	S												
<b>CROP PRODUCTION</b>													
Greenhouse Production or Food Crops Grown Under Cover	A	A	A	C	C		<u>C</u>		C	C			\$6.4.1
Horticultural Production or Commercial Nursery Operations	A	A	A	S			<u>S</u>			A			
Hydroponics	S	A	A										
Crop Production	S	A	A	S	S		<u>S</u>						
Wineries	C	C	C										\$6.4.60
<b>FORESTRY AND LOGGING</b>													
Bona Fide Forestry Operations	C	C	C										\$6.4.23
Lumber Mills, Planing, or Saw Mills, including Chipping or Mulching	A	A	S										A
<b>STABLE</b>													
Stable	S	A	C										\$6.4.20
<b>SUPPORT ACTIVITIES FOR AGRICULTURE USES</b>													
Agricultural Processing	C	C	S										A
Agricultural Sales or Services	A	A	C							A			A
Roadside Stands, including the sale of Sweetgrass Baskets	C	C	C	C	C		C	C	C	C			\$6.4.44 \$6.4.58
<b>RESIDENTIAL</b>													

**EXHIBIT A**

Planning Commission's Recommendation on 10/11/2014: **Approval**

TABLE 6.1-1	ZONING DISTRICTS													Condition
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I			
Congregate Living for the elderly (up to 15 residents)	S	S	S	S	S	S	S	S						
Duplex					A	S								
Dwelling Group	C	C	C	C	C	C	C		C				\$6.4.7	
Farm Labor Housing (up to 10 residents)	C	C	C										\$6.4.9	
Farm Labor Housing (Dormitory) (more than 10 residents)	S	S	S										\$6.4.9	
Child Caring Institution (more than 20 children)	S	S	S	S	S	S	S							
Group Care Home, Residential (up to 20 children)	S	S	S	S	S	S	S							
Manufactured Housing Unit	A	A	A	C	C	A	C						\$6.4.24	
Manufactured Housing Unit, Replacement	A	A	A	C	C	A	S						\$6.4.24	
Manufactured Housing Park														
Multi-Family, including Condominiums or Apartments					A					A				
Retirement Housing	S	S	S	S	S	S	S							
Retirement Housing, Limited (up to 10 residents)	S	S	S	S	S	S	S						\$6.4.8	
Single family Attached, also known as Townhouses or Rowhouses					C	S				C			\$6.4.2	
Single family Detached	A	A	A	A	A	A	A	C	C	C	C		\$6.4.25	
Affordable Dwelling Units	S	C	C	C	A		C						\$6.4.19	
Single family Detached/Manufactured Housing Unit (Joint) or Two Manufactured Housing Units (Joint)	A	A	A	C			C						\$6.4.24	

**EXHIBIT A**

Planning Commission's Recommendation on 10/11/2014: **Approval**

TABLE 6.1-1	ZONING DISTRICTS											Condition		
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I			
Transitional Housing, including Homeless and Emergency Shelters, Pre-Parole Detention Facilities, or Halfway Houses					S		S	S	S			A		
<b>CIVIC / INSTITUTIONAL</b>														
<b>COURTS AND PUBLIC SAFETY</b>														
Correctional Institutions													A	
Parole Offices or Probation Offices													A	
Safety Services, including Emergency Medical or Ambulance Service, Fire Protection, or Police Protection	A	A	A	S	S	S	A	A	A	A		A	A	
<b>DAY CARE SERVICES</b>														
Adult Day Care Facilities		C	C	S	S	S	S	S	A	A	A	A	A	\$6.4.29
Child Day Care Facilities, including Group Day Care Home or Child Care Center		S	S	S	S	S	S	A	A	A	A	A	A	\$6.4.29
Family Day Care Home	A	A	A	A	A	A	A	A	A	A	A	A	S	
<b>DEATH CARE SERVICES</b>														
Cemeteries	A	A	C	C	C	S	A	A	A	A	A	A	A	\$6.4.53
Funeral Services, including Funeral Homes or Mortuaries							A	A	A	A	A	A	A	
<b>EDUCATIONAL SERVICES</b>														
Pre-school or Educational Nursery		C	C	S	S	S	S	S	A	A	A	A	A	\$6.4.29
School, Primary		S	S	S	S	S	S					S		
School, Secondary		S	S	S	S	S	S					S		
College or University Facility		S	S	S	S	S	S	S	S	S	S	A	A	
Business or Trade School		S	S					S	S	S	A	A	A	

**EXHIBIT A**

Planning Commission's Recommendation on 10/11/2014: **Approval**

TABLE 6.1-1	ZONING DISTRICTS											Condition	
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I		
Personal Improvement Education, including Fine Arts Schools or Automobile Driving Schools		S	S					S	S	C	A	A	\$6.4.26
<b>HEALTH CARE SERVICES</b>													
Medical Office or Outpatient Clinic, including Psychiatrist Offices, Abortion Clinics, Chiropractic Facilities, or Ambulatory Surgical Facilities			S					A	A	A	A	A	A
Community Residential Care Facilities			S		S		S	S		A			
Convalescent Services, including Nursing Homes			S	S	S	S	S	S	S	S	A		
Counseling Services, including Job Training or Placement Services			S					A	A	A	A	A	
Intermediate Care Facility for the Mentally Retarded			S		S				S	S	A		
Public or Community Health Care Centers			S					A	A	A	A		
Health Care Laboratories, including Medical Diagnostic or Dental Laboratories								A	A	A	A	A	
Home Health Agencies			S					A	A	A	A	A	
Hospitals, including General Hospitals, Specialized Hospitals, Chronic Hospitals, Psychiatric or Substance Abuse Hospitals, or Hospices								S	A	S	A	S	
Outpatient Facilities for Chemically Dependent or Addicted Persons									S	S	A		
Rehabilitation Facilities								S	A	A	A	A	

**EXHIBIT A**

Planning Commission's Recommendation on 10/11/2014: **Approval**

TABLE 6.1-1	ZONING DISTRICTS											Condition					
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I						
Residential Treatment Facility for Children or Adolescents (mental health treatment)			S					S				S		A			
<b>MUSEUMS, HISTORICAL SITES AND SIMILAR INSTITUTIONS</b>																	
Historical Sites (Open to the Public)	C	C	C	C	C	A	A	A	A	A	A	A	A	A	A	\$6.4.27	
Libraries or Archives		A	A	A	A	A	A	A	A	A	A	A	A	A			
Museums		S	S	S	S	S	A	A	A	A	A	A	A	A			
Nature Exhibition	C	C	C									S	A	A		\$6.4.10	
Botanical Gardens	A	A	A									S	S	S	A		
Zoos		S	S									S	S	S			
<b>POSTAL SERVICE</b>																	
Postal Service, United States	C	C	C	C	C	C	A	A	A	A	A	A	A	A	A	\$6.4.28	
<b>RECREATION AND ENTERTAINMENT</b>																	
Community Recreation, including Recreation Centers	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A		
Fishing or Hunting Guide Service (Commercial)	A	A	A					A	A	A	A	A	A	A	A		
Fishing or Hunting Lodge (Commercial)	A	A															
Golf Courses or Country Clubs	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.50	
Parks and Recreation	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.11	
Recreation and Entertainment, Indoor, including Billiard Parlors, Bowling Centers, Ice or Roller Skating Rinks, Indoor Shooting Ranges, Theaters, or Video Arcades																	\$6.4.30
Recreation and Entertainment, Outdoor, including Amusement Parks, Fairgrounds, Miniature Golf Courses, Race or Go-Cart Tracks, or Sports Arenas		C												C	C	\$6.4.11	
Drive-In Theaters															C	\$6.4.6, \$6.4.11	

**EXHIBIT A**

Planning Commission's Recommendation on 10/11/2014: **Approval**

TABLE 6.1-1	ZONING DISTRICTS											Condition				
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I					
Golf Driving Ranges		S	S												\$6.4.11	
Outdoor Shooting Ranges	S	S														\$6.4.11
Recreation or Vacation Camps	C	C	C													\$6.4.11
Special Events (Commercial & Industrial)												C	C	C		\$6.7.3
Special Events (Residential & Agricultural)		S	S	S											<u>S</u>	\$6.7.4
<b>RELIGIOUS, CIVIC, PROFESSIONAL AND SIMILAR ORGANIZATIONS</b>																
Business, Professional, Labor, or Political Organizations												A	A	A	A	A
Social or Civic Organizations, including Youth Organizations, Sororities, or Fraternities		S	S									S	A	A	A	A
Religious Assembly	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.13
Social Club or Lodge		S	S	S	S	S	S	S	S	S	S	S	A	A	A	
<b>UTILITIES AND WASTE-RELATED USES</b>																
Utility Service, Major	S	S	S	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.21 \$6.4.17
Electric or Gas Power Generation Facilities	S	S	S	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.21 \$6.4.17
Utility Substation	S	S	S	S	S	S	S	S	S	S	S	C	C	C	C	\$6.4.21
Electrical or Telephone Switching Facility	S	S	S	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.21
Sewage Collector or Trunk Lines	S	S	S	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.21
Sewage Disposal Facilities	S	S	S	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.17
Utility Pumping Station	S	S	S	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.21
Water Mains	S	S	S	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.21
Water or Sewage Treatment Facilities	S	S	S	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.21
Water Storage Tank	S	S	S	C	C	C	C	C	C	C	C	C	C	C	C	\$6.4.21
Utility Service, Minor	A	A	A	A	A	A	A	A	A	A	A	A	A	A	A	\$6.4.31

**EXHIBIT A**

Planning Commission's Recommendation on 10/11/2014: **Approval**

TABLE 6.1-1	ZONING DISTRICTS											Condition		
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I			
Electric or Gas Power Distribution	A	A	A	A	A	A	A	A	A	A	A	A	A	\$6.4.31
Sewage Collection Service Line	A	A	A	A	A	A	A	A	A	A	A	A	A	\$6.4.31
Water Service Line	A	A	A	A	A	A	A	A	A	A	A	A	A	\$6.4.31
<b>Waste-Related Uses</b>														
Hazardous Waste Treatment or Disposal														S
Nonhazardous Waste Treatment or Disposal														S
Septic Tank Installation, Cleaning, or Related Services												S		S
Solid Waste Combustors or Incinerators, including Cogeneration Plants														S
Solid Waste Disposal Facility														S \$6.4.51
Waste Collection Services														S
Waste Transfer Facilities														S
<b>COMMERCIAL</b>														
<b>ACCOMMODATIONS</b>														
Bed and Breakfast Inns	C	C	C	C	S	S	C	C	C	C	C	C	C	\$6.4.4
Hotels or Motels								S	A	A	A	A	A	
Rooming or Boarding Houses								S	A	A	A	A	A	
RV (Recreational Vehicle) Parks or Campgrounds	S	S	S											\$6.4.12
<b>ANIMAL SERVICES</b>														
Kennel	A	A	C											\$6.4.54
Pet Stores or Grooming Salons										A	A	A	A	\$6.4.32
Small Animal Boarding (enclosed building)	A	A	C		C					A	A	A	A	\$6.4.32
Veterinary Services	A	A	S	S			S	C	C	C	C	A	A	\$6.4.32
<b>FINANCIAL SERVICES</b>														
Banks							C	C	C	C	A	A	A	\$6.4.33

EXHIBIT A

Planning Commission's Recommendation on 10/11/2014: Approval

TABLE 6.1-1	ZONING DISTRICTS											Condition	
	NRM 25	AG 5	AGR	RSL	RSM	MHS	OR	OG	CN	CC	I		
Financial Services, including Loan or Lending Services, Savings and Loan Institutions, or Stock and Bond Brokers								C	C	C	A	A	\$6.4.33
<b>FOOD SERVICES AND DRINKING PLACES</b>													
Bar or Lounge (Alcoholic Beverages), including Taverns, Cocktail Lounges, or Member Exclusive Bars or Lounges										S	S	S	
Catering Service	S	S	S	S	S	S	C	C	C	A	A	A	\$6.4.34
Restaurant, Fast Food, including Snack or Nonalcoholic Beverage Bars										C	C	C	\$6.4.15
Restaurant, General, including Cafeterias, Diners, Delicatessens, or Full-Service Restaurants							☒	C	C	C	C	C	\$6.4.15
Sexually Oriented Business												C	\$6.4.18
<b>INFORMATION INDUSTRIES</b>													
Communication Services, including Radio or Television Broadcasting Studios, News Syndicates, Film or Sound Recording Studios, Telecommunication Service Centers, or Telegraph Service Offices									S		A	A	
Communications Towers	C	C						C	C	C	C	C	\$6.4.5
Data Processing Services								A	A	A	A	A	
Publishing Industries, including Newspaper, Periodical, Book, Database, or Software Publishers							S	A	A	A	A	A	
<b>OFFICES</b>													
Administrative or Business Office, including Bookkeeping Services, Couriers, Insurance Offices, Personnel Offices, Real Estate Services, Secretarial Services or Travel Arrangement Services								C	C	A	A	A	\$6.4.35