



Town of James Island, Regular Town Council Meeting
October 15, 2015; 7:00 PM; 1238-B Camp Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

1. Opening Exercises
2. Presentation by Charleston Water System on Proposed Rezoning Request: 521; 541; and 527 Harbor View Circle,
3. Public Hearing: Ordinance # 2015-12; 2015-13; and 2015-14: Proposed Zoning Map Amendments (re-zoning) 521 Harbor View Circle (TMS# 424-07-00-013; 541 Harbor View Circle (TMS# 424-07-00-010); and 527 Harbor View Circle (TMS # 424-07-00-012) from Low-Density Suburban Residential District (RSL) to Residential Office District (OR) for Professional Offices/Residential Uses
4. Regular Public Comments
5. Consent Agenda
 - a. Minutes: September 17, 2015 Regular Town Council Meeting
 - b. Breast Cancer Awareness Month Proclamation
 - c. Lights On Afterschool Proclamation
 - d. Fort Johnson Christian School Proclamation
6. Information Reports
 - a. Finance Report
 - b. Administrator's Report
 - c. Island Sheriffs' Patrol Report
7. Requests for Approval of
 - a. Community Assistance Grants
 - b. Town Administrator's Employment Contract
8. Committee Reports
 - Land Use Committee
 - Environment and Beautification Committee
 - Children's Commission
 - Public Safety Committee
 - History Commission
9. Resolutions:
 - a. Resolution #2015-20: Island Sheriffs' Patrol Officer of Third Quarter
10. Ordinances up for Second Reading:
 - a. Ordinance #2015-10: An Ordinance to Regulate the use of Fireworks in the Town of James Island

- b. Ordinance #2015-11: Recovery of Collection Costs as a part of Delinquent Debts Collected Pursuant to the Setoff Debt Collection Act

11. Ordinances up for First Reading:

- a. Ordinance # 2015-12: Proposed Zoning Map Amendments (rezoning) 521 Harbor View Circle (TMS# 424-07-00-013); from Low-Density Suburban Residential District (RSL) to Residential Office District (OR) for Professional Offices/Residential Uses
- b. Ordinance #2015-13: Proposed Zoning Map Amendment (rezoning) 541 Harbor View Circle (TMS# 424-07-00-010) from Low-Density Suburban Residential District (RSL) to Residential Office District (OR) for Professional Offices/Residential Uses
- c. Ordinance #2015-14: Proposed Zoning Map Amendment (rezoning) 527 Harbor View Circle (TMS # 424-07-00-012) from Low-Density Suburban Residential District (RSL) to Residential Office District (OR) for Professional Offices/Residential Uses

12. New Business

- a. Discussion of Drainage at Fort Johnson and Lighthouse Boulevard

13. Executive Session: The Town Council may/will enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina for personnel matters regarding Town Administrator's Contract Renewal

14. Return to Regular Session

15. Adjournment

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. in Council Chambers, 1238-B Camp Road, James Island, SC on Thursday, September 17, 2015. The following members of Council were present: Mayor Pro-Tem Leonard Blank, Garrett Milliken, Darren “Troy” Mullinax Joshua P. Stokes, and Mayor Bill Woolsey, who presided. A quorum was present to conduct business. Also present: Ashley Kellahan, Town Administrator, Bo Wilson, Town Attorney, Merrell Roe, Senior Finance Clerk, Mark Johnson, Public Works Coordinator, and Frances Simmons, Town Clerk.

Opening Exercises: Mayor Woolsey called the meeting to order. He opened in prayer and followed by the Pledge to the Flag. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Presentation: Town Council heard a presentation from Bret Gillis with Stantec on Phase III of the Camp Road Sidewalk Improvements Plan. Phase III will be the completion of a sidewalk along Camp Road from Folly Road to Riverland Drive. The Town and the City of Charleston have received CTC funding in the amount of \$300,000, which will go towards this project. The Town will be responsible for the section from Folly Road to Bishop Gadsden; the City will be responsible from Bishop Gadsden towards Riverland Drive; SCDOT will be installing sidewalks as a part of the round-about project at Riverland and Camp; and Charleston County PRC will be continuing the project as a 10’ multi-use path from the round-about to the James Island County Park. After the presentation, Council’s questions about the project were answered. Estimated cost sheets were provided to Council.

Public Comments: The following persons addressed Town Council:

Alan Laughlin, 847 Darwin: reminded everyone that his mother, Eda Laughlin is making cast off quilts for those in need this winter. The quilts are made from scrap material. Anyone interested in helping to make quilts should contact Eda Laughlin. Materials of all type can be dropped off at the Town Hall. Eight quilts have been made so far.

Sim Parrish, 1203 Oakcrest Drive: made a request to Town Council to clear the overgrowth on either side of Secessionville Road, from Fort Johnson to Camp Road. Mr. Parrish shared an experience he had on the way to the Council meeting with a female jogger that he nearly hit because the overgrowth causes a blind spot in that area.

The August 20, 2015 Town Council meeting minutes was pulled from the Consent Agenda.

Consent Agenda:

Constitution Week Proclamation: Motion to approve the Consent Agenda was made by Councilman Stokes; seconded by Councilman Milliken; and the motion passed unanimously.

Minutes of August 20, 2015 Regular Town Council Meeting: The following corrections were made: Mayor Woolsey said under Resolution #2015-18, to add a Citizens Committee for Trees, the vote on the amendment reflects a tie vote; he voted against the amendment.

Councilman Milliken made a correction under the Environment and Beautification Committee Report that it should be raffle for a tree giveaway; not a lottery. Under Resolution #2015-18, it should be Mayor’s wife, instead of Mary White. Mayor Woolsey asked for a motion to approve the minutes with the corrections. Councilman Blank moved, seconded by Councilman Stokes. Motion passed unanimously.

Information Reports:

- a. Finance Report: Ms. Roe, Senior Finance Clerk presented the Finance Report to Council. There were no questions.

- b. Administrator's Report: Mrs. Kellahan reviewed highlights from the Administrator's Report: Pre-proposal Conference for Pinckney Park, held on Wednesday. 13 companies expressed interest in submitting a Request for Qualifications (RFQ); afterward they visited Pinckney Park. Last day for questions is Friday. Proposals are due on September 25, with the hope of coming to Council for recommendation at the October meeting. Staff Needs Assessment: The staff met with Liollo Architecture to offer feedback on the Town Hall project. Council will meet with Liollo on the 23rd with a Public Workshop on September 24, 6-8 p.m. Councilman Milliken asked if there is a contract with Liollo. Mrs. Kellahan said we have not formally signed a contract; there has been some discussion on cost. Councilman Milliken asked if the contract will come to Council; Mayor Woolsey said as Mayor, he would negotiate for the best price. Mrs. Kellahan commented that Liollo uses the standard AIA forms for contracts and everything will go through Mr. Wilson, the Town Attorney for review. Repair Care Program: Mrs. Kellahan said the Town has identified three homes with critical needs for repair and Habitat will begin working on these homes next month. Yard signs displaying the cooperative efforts of Habitat and the Town with each logo will be posted in the owners' yards. Councilman Blank said only a certain amount of work will be done on the homes. He said it would be good if Churches would like to get involved and the help is appreciated. Volunteers as well as funds are needed to do some of the work Councilman Stokes asked what type of work is needed; Councilman Blank said windows, heating units, siding, and wheel chair ramps; repairs to make the home livable.
- c. Island Sheriffs' Patrol (ISP): Sergeant James gave the Crime Statics Report. He mentioned that a number of areas were affected by sporadic hits and Island Sheriffs' Patrol is working to resolve them. Stats from the August report: 517 stops; 488 hours worked, 60 tickets written; 95 warnings; and 14 persons were arrested.

Requests for Approval:

Purchase of three (3) Burgundy Redbud Trees for Arbor Day Celebration: Mayor Woolsey asked for a motion in favor. Councilman Blank moved, and Councilman Stokes seconded. No discussion. Motion passed unanimously.

Emergency Management Related Expenses: Mrs. Kellahan recommended for purchase this year: HAM Radio and Station for \$1,290; Consulting Services for \$4,250 (includes consulting and staff training). She said \$12,000 was budgeted in this category and \$7,287 remains. Mayor Woolsey asked for a motion in favor. Councilman Blank moved, and Councilman Mullinax seconded. Councilman Stokes asked about the purchases at the bottom of the request; and Mrs. Kellahan said they are purchases that Atlantic Continuity Services recommends and the Town will look into them for future implementation. Motion passed unanimously.

Quotes from Palmetto Tree Service regarding Pinckney Park and Fort Johnson Road: Mrs. Kellahan gave an overview of the four quotes she received. Palmetto Tree Service came in as the low quote. Mrs. Kellahan stated, at the recommendation of Councilman Blank, that she would like to change \$10,500 from the Ground Maintenance Budget to the Pinckney Park Budget so that the Grounds Maintenance Budget is not depleted. She said the dead vines and a fallen tree at Pinckney Park will be taken care of and \$3,500 will clear the vines from eleven (11) Oak trees in Lighthouse Point. The \$3,500 will be charged to Grounds Maintenance Budget. Mayor Woolsey asked for a motion in favor. Councilman Stokes moved, and Councilman Milliken seconded. Councilman Blank commented for the sake of awareness, that when the vines are removed, that we may find they are what is holding the trees up; and we may end up taking out a tree. Motion passed unanimously.

Committee Report:

Land Use Committee: No report.

Environment and Beautification Committee: Councilman Milliken reported that James Island Pride had a great trash pickup on September 12. 30 volunteers that included families, the Exchange Club, and Boy Scout Troops #44 and #36, gathered 42 bags of trash from our roadways. He thanked Chick-fil-A for providing lunch after the pickup. The next pickup will be held on Saturday, November 7 from 9-11 a.m. The Carolina Green Fair will be held on Sunday, September 20 at James Island County Park, from 12-5 p.m. James Island Pride will be staffing a booth and everyone is invited to attend. Councilman Milliken reminded everyone to nominate a Community Hero. Nomination forms are on the Town's website at www.jamesislandsc.us.

Children's Commission: Councilman Stokes announced that the next meeting is Tuesday, October 13 at 5:30 p.m.

Public Safety Committee: Councilman Mullinax announced that the Neighborhood Council meeting on the 24th has been cancelled in lieu of the Public Workshop for a Town Hall facility. He encouraged members of the Neighborhood Council to attend the workshop and give their feedback. The next meeting Neighborhood Council meeting will be held on October 22nd at 7:00 p.m.

History Commission: No report.

Resolutions:

- a. Resolution #2015-19: Authorization for Mayor to Enter into Intergovernmental Agreement with Charleston County for Disaster Debris Removal: Mrs. Kellahan provided an overview of the Resolution. She said Charleston County removes debris after a disaster and they are seeking to formalize their agreement with all municipalities in the County. Mayor Woolsey said the Resolution in the packets had some sentences, and if there were no objections, he would like to substitute them by removing the "Whereas" clauses. Mayor Woolsey asked for a motion in favor. Councilman Stokes moved, and Councilman Mullinax seconded.

Councilman Milliken asked if a cost is associated with the agreement. Mayor Woolsey said possibly, if there is an emergency FEMA pays a substantial portion and sometimes the State picks up the rest. If the State doesn't, the Town could be responsible to pay and there could be a substantial expense to pick up debris after a hurricane. As a part of the agreement, he said if there is debris that could be removed and the County determines that it is not covered by FEMA but the Town asks for it be removed, that could be an expense. He said there could be a possible expense due to error in removing the wrong debris. He noted that some of these expenses has been part of our agreement with the County. Councilman Milliken asked if there is a ceiling on the amount we would pay; and is that a part of the agreement. Mayor Woolsey said there is no ceiling; and all we can do to create a ceiling would be to call it off and leave the debris. If there is a major disaster and we need to remove large amounts of debris, in the end we may have to borrow money to pay. A part of our Emergency Plan is to have sufficient funding to pay for our share of these expenses; this is one reason we are starting a Reserve Fund which was a recommended by our consultant.

Councilman Stokes said the agreement does not change what has been in place; it formalize it. Councilman Blank added that it also depends upon whether the President or the Governor declares a disaster - FEMA would take over if the President declares a disaster. Mayor Woolsey noted that none of this would apply unless a disaster is declared; and in general, this is a situation where FEMA is involved. Mayor Woolsey said we have always been told that the Town would be

responsible for the portion that is not covered by FEMA or the State but we never signed an agreement. He said this Resolution formalizes that agreement with the County. Motion passed unanimously.

Ordinances up for First Reading:

Ordinance #2015-10: An Ordinance to Regulate the use of Fireworks in the Town of James Island: Mayor Woolsey asked for a motion to take the Ordinance off of the table. The motion was made by Councilman Mullinax and seconded by Councilman Milliken. As discussion ensued, Councilman Mullinax asked Mrs. Kellahan to give a synopsis of the Ordinance. Mrs. Kellahan said two ordinances were provided to Council. The first, is the original Ordinance with some language strike at the recommendation of our Town Attorney, Mr. Wilson. Mrs. Kellahan said the actual Ordinance is based upon regulating the hours that fireworks can be discharged; because it is against state law to ban fireworks in a municipality. She said some municipalities do, but if they were challenged she did not think it would be upheld according to what she has looked into and from the Municipal Association. She said there is also an Attorney General's Opinion that states municipalities can regulate the hours that fireworks are discharged and this is what the Ordinance is based on.

Councilman Blank asked how we would handle complaints when there is no one to enforce it. He asked what will we tell people - - that we passed a law that you can't shoot fireworks, but if you do there is no one to do anything about it. Mayor Woolsey asked Sergeant James to speak. Sergeant James said the Town has a Noise Ordinance and he gave a scenario of how the Island Sheriff's Patrol would handle it. He said sometimes it is a matter of a presence of someone in a uniform and professionalism rather than an enforcement. He said they do not get many complaints. Mayor Woolsey also asked Mr. Wilson to speak. Mr. Wilson said he has studied this extensively and he availed himself to answer questions Council has. Mr. Wilson said he has looked into the Ordinance and has read several opinions. He said Mrs. Kellahan has condensed it pretty well. He commented that you cannot make criminal what is not criminal; but you can enforce a civil fine. He said the Town has a Code Enforcement Officer and if he is on duty during the time, he could technically enforce the Ordinance. Councilman Blank asked if this is a duplication of the Noise Ordinance. Mr. Wilson said no; it would be how the County enforces it. Councilman Blank asked why we strike the Sheriff's Office from the Ordinance and Mr. Wilson said the Sheriff's Office indicated that they could not enforce it. Councilman Stokes said the Town has the ability to enforce and it did not have to be in the Ordinance to be able to enforce it. Mr. Wilson agreed. Councilman Mullinax added that the Ordinance is patterned after the City of Gaffney's Ordinance. Mrs. Kellahan said she has spoken to the City Manager in Gaffney and this Ordinance has been successful for them. Councilman Blank asked if the City of Gaffney has its own Police Department and Mrs. Kellahan answered yes. After discussion, Mayor Woolsey called for the vote. Motion passed; Councilman Blank voted in opposition.

Ordinance #2015-11: Recovery of Collection Costs as part of Delinquent Debts Collected Pursuant to the Setoff Debt Collection Act: Mayor Woolsey asked for a motion in favor. Councilman Stokes moved, seconded by Councilman Mullinax. Mrs. Kellahan said she and Senior Finance Clerk, Merrell Roe, attended a seminar at the Municipal Association of SC for the Town to participate in a Setoff Debt Collection Program. Participation will allow the Town to collect delinquent debts owed to us from State Tax returns. Mrs. Kellahan said the program could also be used if the Town has to take down a derelict house. An administrative cost of \$25 will be charged to the delinquent debt. The motion passed unanimously.

New Business: None

Executive Session: Not Needed.

Adjournment: There being no further business to come before the body, the meeting adjourned at 7:51 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk

DRAFT

Town of James Island
A Proclamation to Observe Breast Cancer Awareness Month
October 2015

WHEREAS, October 2015 marks 30 years that National Breast Cancer Awareness Month has educated women about early breast cancer detection; and

WHEREAS, National Breast Cancer Awareness Month is dedicated to increasing public knowledge about the importance of early detection of breast cancer; and

WHEREAS, breast cancer is the most common cancer among American woman; and

WHEREAS, the American Cancer Society estimates that about 12.4% of American woman will develop breast cancer during their lifetimes; and

WHEREAS, approximately 231,840 new cases of invasive breast cancer will be diagnosed in women this year; and

WHEREAS, this year about 40,290 women will die from breast cancer; and

WHEREAS, breast cancer ranks second among cancer deaths in women after lung cancer; and

WHEREAS, approximately 2,350 new cases of invasive breast cancer will be diagnosed in men this year; and

WHEREAS, through research and advocacy, significant advances have been made in the fight against breast cancer, including significant decreases in mortality; and

WHEREAS, the more than 2.8 million breast cancer survivors living in the United States today are a testament to courage, as well as to the importance of promoting awareness about breast cancer, providing information, funding research, following recommended screening guidelines and offering treatment to those who are affected.

NOW, THEREFORE, be it proclaimed that the Town Council of the Town of James Island, South Carolina does hereby recognize the month of October 2015 as Breast Cancer Awareness Month and ask all residents to join in this worthwhile cause, to celebrate successes and memorialize lost battles.

Enacted this the 15th day of October, 2015.

Bill Woolsey, Mayor

Leonard Blank, Mayor Pro Tem

Darren "Troy" Mullinax, Councilman

Garrett Milliken, Councilman

Joshua Stokes, Councilman

ATTEST

Frances Simmons, Town Clerk _____

PROCLAMATION

LIGHTS ON AFTERSCHOOL

WHEREAS, the Town of James Island and the James Island Expanded Learning and Community Education (also known as Kaleidoscope) is committed to quality afterschool programs and opportunities because they:

- Provide safe, challenging, engaging and fun learning experiences to help children and youth to develop social, emotional, physical, cultural, and academic skills;
- Support working families by ensuring their children are safe and productive after the regular school day ends;
- Build stronger communities by involving students, parents, business leaders, and adult volunteers in the lives of young people, thus promoting positive relationships among children, youth, families, and adults; and
- Engage families, schools, and diverse community partners in advancing the welfare of children; and

WHEREAS, the Town of James Island and Kaleidoscope have provided significant leadership in the area of community involvement in the education and well-being of our youth, grounded in the principle that quality afterschool programs are key to helping our children become successful adults; and;

WHEREAS, *Lights On Afterschool*, a national celebration of afterschool programs, promotes the critical importance of quality afterschool programs in the lives of children, their families, and their communities; and;

WHEREAS, more than 28 million children in the U.S. have parents who work outside the home, and those children are in need of appropriate and structured after school care; and

WHEREAS, many afterschool programs across the country are facing funding shortfalls so severe they are being forced to close their doors and turn off their lights.

THEREFORE BE IT RESOLVED, that the Town of James Island and the Kaleidoscope Afterschool Program do hereby urge the citizens of the Town of James Island to ensure every child has access to a safe and engaging place where the lights are on after school; **AND BE IT FURTHER RESOLVED** that the Town of James Island and the Kaleidoscope Program endorses *Lights On Afterschool* and is committed to innovative afterschool programs and activities to ensure the lights stay on and the doors stay open for all children after school.

Done this 15th day of October 2015

Bill Woolsey
Mayor, Town of James Island

ATTEST

Frances Simmons
Town Clerk

Proclamation
Fort Johnson Baptist Church Christian School

- Whereas: the Town of James Island is home to many curious, energetic and happy children; and
- Whereas: over twenty years ago, Fort Johnson Baptist Church saw a need for the children of James Island to have a safe, loving, and quality pre-school; and
- Whereas: Fort Johnson Baptist Church chose to address this need by dedicating a ministry to serve these children and developed Fort Johnson Christian School; and
- Whereas: for more than twenty years, Fort Johnson Christian School has provided a happy, safe, loving and Christian based school to educate the children of James Island and surrounding areas; and
- Whereas: the Town of James Island is forever grateful to Fort Johnson Baptist Church and Fort Johnson Christian School for this service to the children of James Island.

NOW, THEREFORE, I Bill Woolsey, by virtue of the authority vested in me as Mayor of the Town of James Island, do hereby recognize Fort Johnson Baptist Church for the outstanding service they provide to our community and for their care for our children.

Done this 15th day of October, 2015.

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

Town of James Island

% FY Complete 25%

Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
GENERAL FUND REVENUE														
Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	1,040,000
Franchise Fees	165,901	-	-	-	-	-	-	-	-	-	-	-	-	420,000
Brokers & Insurance Tax	-	-	25	-	-	-	-	-	-	-	-	-	-	375,000
Local Option Sales Tax (rev)	-	32,331	-	-	-	-	-	-	-	-	-	-	-	327,080
State Aid to Subdivisions	-	-	-	-	-	-	-	-	-	-	-	-	-	256,060
Business Licenses	-	4,636	-	-	-	-	-	-	-	-	-	-	-	190,000
Telecommunications	-	-	-	-	-	-	-	-	-	-	-	-	-	27,500
Liquor Licenses	-	-	-	-	-	-	-	-	-	-	-	-	-	16,500
Building Permit Fees	-	503	440	-	-	-	-	-	-	-	-	-	-	10,000
Planning & Zoning Fees	800	1,201	975	-	-	-	-	-	-	-	-	-	-	10,000
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Interest Income	96	-	-	-	-	-	-	-	-	-	-	-	-	225
Transfer Funds Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	483,582
		38,671	1,440											
													Total	206,908
													% of Budget	7%

ADMINISTRATION															
Salaries	15,904	15,935	15,749	-	-	-	-	-	-	-	-	-	-	47,587	205,200
Fringe Benefits	5,299	5,435	5,044	-	-	-	-	-	-	-	-	-	-	15,777	74,000
Copier	351	334	360	-	-	-	-	-	-	-	-	-	-	1,045	5,300
Supplies	925	223	344	-	-	-	-	-	-	-	-	-	-	1,492	13,000
Postage	223	355	(55)	-	-	-	-	-	-	-	-	-	-	523	6,700
IT	2,346	2,740	1,624	-	-	-	-	-	-	-	-	-	-	6,710	35,000
MASC Membership	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,500
Insurance	-	11,023	-	-	-	-	-	-	-	-	-	-	-	11,023	19,200
Legal Services	2,225	-	5,364	-	-	-	-	-	-	-	-	-	-	7,589	60,000
Town Codification	-	-	5,168	-	-	-	-	-	-	-	-	-	-	5,168	1,500
Advertising	128	-	606	-	-	-	-	-	-	-	-	-	-	734	5,000
Audit	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,000
Elections	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Mileage Reimbursement	-	56	302	-	-	-	-	-	-	-	-	-	-	358	800
Bonding	-	-	70	-	-	-	-	-	-	-	-	-	-	70	1,750
Employee Training / Screening	-	-	-	-	-	-	-	-	-	-	-	-	-	-	850
Dues and Subscriptions	35	-	110	-	-	-	-	-	-	-	-	-	-	145	1,060
Training & Travel	378	-	22	-	-	-	-	-	-	-	-	-	-	400	2,460
Mobile Devices	35	35	402	-	-	-	-	-	-	-	-	-	-	473	660
Children's Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Business Development Council	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
History Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Employee Appreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Bank Charges	61	24	120	-	-	-	-	-	-	-	-	-	-	205	500
		36,160	35,228												
													Total	99,297	
													% of Budget	22%	

Town of James Island

% FY Complete 25%

Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
ELECTED OFFICIALS														
Salaries	3,769	3,769	3,769	-	-	-	-	-	-	-	-	-	11,307	50,000
Fringe Benefits	2,129	2,129	2,129	-	-	-	-	-	-	-	-	-	6,387	17,000
Mayor Expense	551	-	-	-	-	-	-	-	-	-	-	-	551	2,000
Council Expense	-	35	-	-	-	-	-	-	-	-	-	-	35	4,000
Mobile Devices	114	114	114	-	-	-	-	-	-	-	-	-	342	1,410
		6,047	6,012											
													18,623	74,410
													% of Budget	25%
GENERAL OPERATIONS														
Salaries	15,698	14,942	14,774	-	-	-	-	-	-	-	-	-	45,415	216,200
Fringe Benefits	5,271	5,021	5,156	-	-	-	-	-	-	-	-	-	15,449	73,500
		19,964	19,931										60,864	289,700
													% of Budget	21%
PLANNING														
Supplies	-	-	42	-	-	-	-	-	-	-	-	-	42	500
Advertising	128	225	128	-	-	-	-	-	-	-	-	-	481	2,000
Mileage Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	200
Dues and Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-	-	325
Training & Travel	85	-	220	-	-	-	-	-	-	-	-	-	305	1,000
Mobile Devices	35	35	35	-	-	-	-	-	-	-	-	-	105	660
Uniform / PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	250
Planning Commission	-	250	200	-	-	-	-	-	-	-	-	-	450	4,000
Board of Zoning Appeals	-	-	200	-	-	-	-	-	-	-	-	-	200	4,000
		510	825										1,584	12,935
													% of Budget	12%

Town of James Island

% FY Complete 25%

Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
BUILDING INSPECTION														
Mileage Reimbursement	-	-	16	-	-	-	-	-	-	-	-	-	16	200
Mobile Devices	35	35	35	-	-	-	-	-	-	-	-	-	105	660
Supplies	-	-	210	-	-	-	-	-	-	-	-	-	210	1,000
Equipment / Software	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500
Uniform / PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	250
Dues & Subscriptions	50	-	-	-	-	-	-	-	-	-	-	-	50	800
Travel & Training	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
		35	261										382	5,410
													% of Budget	7%

PUBLIC WORKS														
Mileage Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	300
Training & Travel	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Projects	2,260	3,218	6,955	-	-	-	-	-	-	-	-	-	12,433	725,500
Engineering Services	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
Permits	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Mobile Devices	54	54	54	-	-	-	-	-	-	-	-	-	161	660
Traffic Control Devices	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
Uniform / PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Supplies	-	-	156	-	-	-	-	-	-	-	-	-	156	2,000
Emergency Management	-	4,714	-	-	-	-	-	-	-	-	-	-	4,714	12,000
Groundskeeping	-	180	820	-	-	-	-	-	-	-	-	-	1,000	30,000
		8,165	7,985										18,464	827,960
													% of Budget	2%

CODES & SAFETY														
Mobile Devices	54	54	54	-	-	-	-	-	-	-	-	-	161	660
Mileage Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	300
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Radio Contract	-	342	-	-	-	-	-	-	-	-	-	-	342	2,740
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Uniform / PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	250
Sheriff's Office Contract	17,648	13,275	16,438	-	-	-	-	-	-	-	-	-	47,360	165,000
Unsafe Buildings Demolition	-	9,622	325	-	-	-	-	-	-	-	-	-	9,947	7,000
Overgrown Lot Clearing	-	-	-	-	-	-	-	-	-	-	-	-	-	1,200
Crime Watch Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Neighborhood Council	399	589	-	-	-	-	-	-	-	-	-	-	988	1,500
Teen CERT Program	-	-	-	-	-	-	-	-	-	-	-	-	-	500
		23,882	16,816										58,798	182,150
													% of Budget	32%

Town of James Island

% FY Complete 25%

Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET	
	July	August	September	October	November	December	January	February	March	April	May	June			
PARKS & RECREATION															
Recreation	400	345	1,000	-	-	-	-	-	-	-	-	-	1,745	5,000	
Pinckney Park	-	(3,150)	750	-	-	-	-	-	-	-	-	-	(2,400)	85,000	
Special Events	-	-	-	-	-	-	-	-	-	-	-	-	-	12,000	
Youth Sports Program	-	-	-	-	-	-	-	-	-	-	-	-	-	14,000	
		(2,805)	1,750												
													Total	(680)	116,000
													% of Budget		-1%
FACILITIES & EQUIPMENT															
Utilities	1,486	1,325	1,372	-	-	-	-	-	-	-	-	-	4,183	21,600	
Rent	6,178	6,178	6,461	-	-	-	-	-	-	-	-	-	18,817	77,700	
Security Monitoring	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000	
Janitorial	440	477	440	-	-	-	-	-	-	-	-	-	1,357	6,620	
Equipment / Furniture	-	336	-	-	-	-	-	-	-	-	-	-	336	3,000	
Building Maintenance	65	-	276	-	-	-	-	-	-	-	-	-	341	12,000	
Vehicle Purchase	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000	
Vehicle Maintenance Expense	65	77	51	-	-	-	-	-	-	-	-	-	194	5,000	
Generator Maintenance	-	-	195	-	-	-	-	-	-	-	-	-	195	750	
Street Lights	10,437	10,438	10,437	-	-	-	-	-	-	-	-	-	31,311	120,000	
Town Hall	400	-	1,750	-	-	-	-	-	-	-	-	-	2,150	200,000	
Lease Purchase	-	-	-	-	-	-	-	-	-	-	-	-	-	840,000	
		18,832	20,982										Total	58,885	1,314,670
													% of Budget		4%
COMMUNITY SERVICES															
Repair Care Program	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000	
Community Service Contributions	-	500	-	-	-	-	-	-	-	-	-	-	500	20,000	
													Total	500	50,000
													% of Budget		1%

Town of James Island

% FY Complete 25%

Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET	
	July	August	September	October	November	December	January	February	March	April	May	June			
LOCAL OPTION SALES TAX ROLLOVER FUND															
LOST Rollback	-	86,720	-	-	-	-	-	-	-	-	-	-	-	-	841,060
LOST Rollback - Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-	475
Transfer In from Property Tax Credit Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	198,465
Total															1,040,000
TREE MITIGATION FUND															
Tree Mitigation revenue	1,480	1,968	1,968	-	-	-	-	-	-	-	-	-	-	-	8,732
Tree Mitigation expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(8,732)
Total															-
ART AUCTION															
Art Auction donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Art Auction revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total															-
Art Auction expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
JAMES ISLAND PRIDE															
James Island Pride donations	10	5	20	-	-	-	-	-	-	-	-	-	-	-	210
Helping Hands donations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	426
Total															-
James Island Pride expense	252	75	58	-	-	-	-	-	-	-	-	-	-	-	385
Helping Hands expense	-	-	250	-	-	-	-	-	-	-	-	-	-	-	250
Total															2,500

ADMINISTRATOR'S REPORT Sep-15

ADMIN NOTES

- a. Repair Care construction has begun for our first Repair Care project. A big Thank You to Buck Lumber for donated supplies.
- b. We received some input from our workshop on Town Hall and will wait to schedule another one after a site has been selected.
- c. Frances and I attended MASC's regional advocacy meeting in N. Chas where issues discussed included road funding and the new sharing economy
- d. A temporary welcome sign has been placed at Pinckney Park. RFQ evaluations was postponed due to the storm but that is scheduled for 10/14 and then will be followed by interviews.
- e. Last week of Sept, first of Oct. the Town began preparing for Hurrigan Joaquin. Many MEOC mtgs were held throughout the course of the storm. Our JI

TOTAL Business Licenses* 13

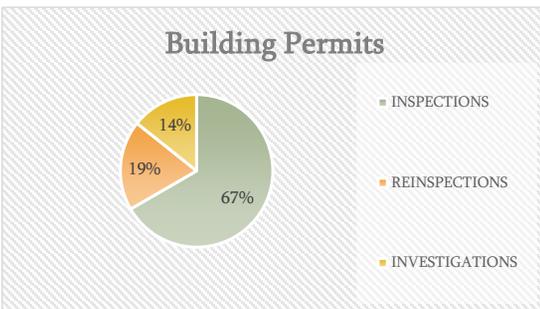
*This number currently does not include renewals

Code Enforcement

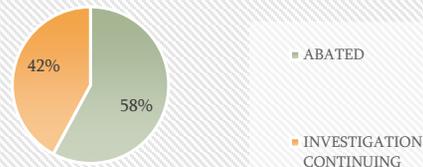
TOTAL CASES	95
ABATED	55
INVESTIGATION CONTINUING	40
RANK VEGETATION / SOLID WASTE	22
NUISANCE PROPERTY	12
TREE CASES	9
INOPERABLE VEHICLE	9

Building Permits

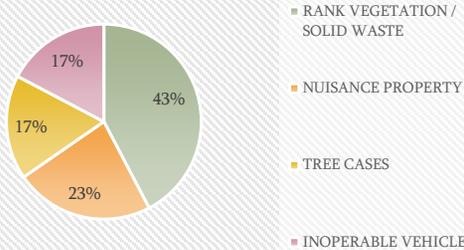
BUILDING PERMITS ISSUED	70
INSPECTIONS	14
REINSPECTIONS	4
INVESTIGATIONS	3



Code Enforcement - Case Status



Code Enforcement - Case Type



PERMIT TYPE

ACCESSORY STRUCTURE	4
CLEARING & GRUBBING	2
DEMOLITION PERMIT	1
EXEMPT PLATS	-
FIREWORK STAND	-
HOME OCCUPATION	8
LSPR	2
PD AMENDMENT (REZONING)	-
RESIDENTIAL ZONING	1
REZONING	-
SPR	-
SIGN PERMIT	-
SITE PLAN REVIEW	-
SPECIAL EVENT	-
SPECIAL EXCEPTION	-
TEMPORARY ZONING	-
TREE REMOVAL	10
TREE TRIMMING	-
VARIANCE	-
ZONING PERMIT	-
TOTAL	28

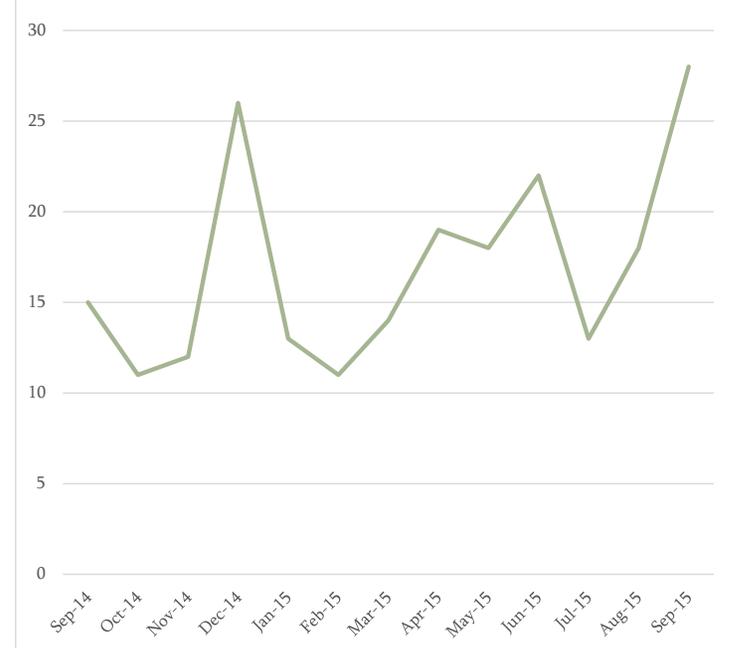
PUBLIC WORKS NOTES

- a. Work on Jerdone-Stiles sidewalk completed. Final acceptance will be after the grass is stabilized.
- b. Attended 3rd Qrt SCASM meeting in Columbia
- c. Vines and dead trees removed from road frontage at Pinckney Park
- d. E.M. Seabrook Engineering is continuing to work on Town easements through the system area so the County can better perform routine maintenance.
- e. Continued to perform Stormwater Plan Reviews and monitor SW infrastructure at the Preserve at Dills Bluff
- f. Met with Chas County Stormwater engineers to develop streamlined plan for permitting
- g. Camp & Folly intersection is out for bid with bids due 10/27
- h. Made arrangements to start hosting First Aid/CPR/AED training at Town Hall
- i. William Almonte, a Sr. Engineering student at The Citadel is our new engineering intern.

ISLAND SHERIFF'S PATROL REPORT

Forthcoming

ZONING PERMITS - 13 MONTH HISTORY



2015/2016 COMMUNITY ASSISTANCE GRANTS

Amount Budgeted: \$30,000 / Amount Remaining: \$25,500 (\$500 spent on TyWanza Sanders Scholarship Fund)

Recommend for Approval:

ORGANIZATION	Completed Application	Amount Awarded Prior FY	Amount Requested	Amount Recommended
James Island Outreach	Yes	\$5,000	\$2,000	\$4,000
Pet Helpers	Yes	\$1,000	\$5,000	\$2,000
Sea Island Habitat for Humanity	Yes	N/A	\$2,000	\$2,000
Barrier Islands Free Medical Clinic	Yes	\$2,000	\$2,000	\$2,000
Friends of McLeod	Yes	\$2,000	\$1,500	\$1,500
James Island Youth Soccer Club	Yes	\$2,000	\$2,000	\$2,000
Wounded Warrior Project	Yes	N/A	\$2,000	\$2,000
Tri-County Flood Recovery Fund	No	N/A	N/A	\$2,000
			TOTAL	\$17,500



RESOLUTION 2015-20

A RESOLUTION HONORING ISLAND SHERIFFS' PATROL (ISP) THIRD QUARTER
WINNER, DEPUTY ZACHARY LINDSAY

WHEREAS, the Town of James Island promotes the protection, safety, and welfare of its citizens by utilizing the services of the Island Sheriffs' Patrol, and

WHEREAS, Deputy Lindsay has brought honor, and integrity by enforcing the laws in the Town of James Island, and

WHEREAS, Deputy Lindsay has been recognized by his supervisors and peers for providing outstanding law enforcement service;

NOW THEREFORE, BE IT RESOLVED that the Town of James Island Council does hereby recognize Deputy Zachary Lindsay as the Island Sheriffs' Patrol, Deputy of the Third Quarter, for August 2015 through October, 2015.

Enacted this the 15th day of October 2015.

Bill Woolsey
Mayor

ATTEST

Frances Simmons
Town Clerk

AN ORDINANCE TO REGULATE THE USE OF FIREWORKS IN THE TOWN OF JAMES ISLAND, SC

WHEREAS, South Carolina Code of Laws 5-7-30 as amended gives municipalities the power to enact regulations respecting any subject which appears to it necessary and proper for the security, general welfare, and convenience of the municipality or for preserving health, peace, order, and good government in it; and

WHEREAS, the Council finds that the discharge of fireworks at certain times or places is a public nuisance that disturbs the peace and good order of the community;

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of James Island, SC:

1. Permits and other requirements for public display

Any person who desires to hold an outdoor fireworks display shall first obtain a permit from the Town at least ten days prior to the date of the display.

2. Prohibited times for discharge of fireworks

Notwithstanding any other provisions of the Town of James Island Municipal Code, it shall be a public nuisance for any person to discharge or permit the discharge of any fireworks between the hours of 11:00 p.m. and 9:00 a.m. of the following day, except that on December 31st the permitted hours shall be from 9:00 a.m. until 1:00 a.m. of the following day

3. Penalty

(a) The civil penalty for creating a public nuisance by discharging fireworks contrary to the provisions of this ordinance is \$50.

Effective Date: This Ordinance shall become effective upon its enactment by the Town Council of the Town of James Island.

First Reading: September 17, 2015
Second/Final Reading: _____

Bill Woolsey
Mayor

ATTEST: _____
Frances Simmons, Town Clerk
Town Clerk

AN ORDINANCE RELATING TO THE RECOVERY OF COLLECTION COSTS AS A PART OF DELINQUENT DEBTS COLLECTED PURSUANT TO THE SETOFF DEBT COLLECTION ACT

WHEREAS, the Town of James Island is a claimant agency as defined in the Setoff Debt Collection Act, S.C. Code Ann. § 12-56-10, et seq. (the Act) and is therefore entitled to utilize the procedures set out in the Act to collect delinquent debts owed to the Town of James Island;

AND WHEREAS, “delinquent debt” is defined in the Act to include “collection costs, court costs, fines, penalties, and interest which have accrued through contract, subrogation, tort, operation of law, or any other legal theory regardless of whether there is an outstanding judgment for that sum which is legally collectible and for which a collection effort has been or is being made;”

AND WHEREAS, the Town of James Island has contracted with the Municipal Association of South Carolina to submit claims on its behalf to the SC Department of Revenue pursuant to the Act;

AND WHEREAS, the Municipal Association of South Carolina charges a fee for the services it provides pursuant to the Act;

AND WHEREAS, the fee charged by the Municipal Association of South Carolina is a cost of collection incurred by the Town of James Island that arises through contract, and is therefore properly considered as a part of the delinquent debt owed to the Town of James Island as that term is defined in the Act;

AND WHEREAS, the Town of James Island also incurs internal costs in preparing and transmitting information to the Municipal Association, which costs are also collection costs that are a part of the delinquent debt owed to the Town of James Island;

AND WHEREAS, the Town of James Island desire to recover its internal costs of collection by charging a fee that will be added to the delinquent debt;

NOW THEREFORE, be it enacted by the Mayor and Council of the Town of James Island as follows:

1. The Town of James Island hereby impose an administrative fee in the amount of \$25.00 to defray its internal costs of collection for any delinquent debts that are sought to be collected pursuant to the provisions of the Setoff Debt Collection Act, S.C. Code Ann. § 12-56-10 et. seq. This fee is hereby declared to be a collection cost that arises by operation of law and shall be added to the delinquent debt and recovered from the debtor.

2. The Town of James Island hereby declares that the administrative fee charged by the Municipal Association of South Carolina is also a collection cost to the Town of James Island, which shall also be added to the delinquent debt and recovered from the debtor.

3. All Ordinances in conflict with this Ordinance are hereby repealed.

This Ordinance shall be effective on the date of final reading, provided however, that this ordinance is declared to be consistent with prior law and practice and shall not be construed to mean that any fees previously charged to debtors as costs of collection under the Act were not properly authorized or properly charged to the debtor.

Bill Woolsey
Mayor

Attest:

Frances Simmons
Town Clerk

First Reading Approval: _____

Final Reading Approval: _____

ORDINANCE 2015-12

AN ORDINANCE REZONING THE REAL PROPERTY LOCATED AT 527 HARBOR VIEW CIRCLE FROM SINGLE FAMILY RESIDENTIAL (RSL) ZONING DISTRICT TO RESIDENTIAL OFFICE (OR) ZONING DISTRICT.

WHEREAS, the property located at 527 Harbor View Circle, identified as Tax Map Parcel Number 424-07-00-012, is currently zoned Single Family Residential (RSL) Zoning District; and

WHEREAS, the applicant requests the parcel be rezoned to Residential Office Zoning District (OR) to allow for the use of the property as administrative, engineering and construction support office space; and

WHEREAS, the applicant has submitted a complete application for Zoning Map Amendment (Re-zoning) pursuant to Section 153.043 of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR); and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed Zoning Map Amendment and adopted a resolution, by majority vote of the entire membership, and recommended that Town of James Island Council (Town Council) approve the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.043 F of the ZLDR; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one public hearing and after close of the public hearing, Town Council approved the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.043 F of Section 153.043 of the ZLDR; and

WHEREAS, Town Council has determined the Zoning Map Amendment meets the following criteria:

- A. The proposed amendment is consistent with the Comprehensive Plan and the stated purposes of this Ordinance;
- B. The proposed amendment will allow development that is compatible with existing uses and zoning of nearby property;
- C. The Town and other service providers will be able to provide adequate water and sewer supply, storm water facilities, waste disposal and other public facilities and services to the subject property, while maintaining adequate levels of service to existing development;
- D. The applicant provides documentation that the proposed amendment will not result in significant adverse impacts on other property in the vicinity of the subject tract or on the environment, including air, water, noise, storm water management, traffic congestion, wildlife and natural resources; and
- E. The subject property is suitable for proposed zoning classification considering such things as parcel size, parcel configuration, road access and the presence of natural resources and amenities.

NOW, THEREFORE, be ordained it by Town of James Island Town Council, in meeting duly assembled, finds as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. REZONING OF PROPERTIES

A. Town of James Island Town Council rezones the property located at 527 Harbor View Circle, identified as Tax Map Parcel Number 424-07-00-012, from Single Family Residential (RSL) Zoning District to the Residential Office (OR) Zoning District; and

- B. Any and all development of the subject parcel must comply with the ZLDR

and any and all other applicable ordinances, rules, regulations, and laws; and

C. The zoning map for Tax Map Parcel Number 424-07-00-012 is amended to Residential Office (OR) in accordance with Section 153.043 H of Section 153.043 of the ZLDR.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately upon approval of Town Council following second reading.

ADOPTED and APPROVED in meeting duly assembled this 19th day of November, 2015.

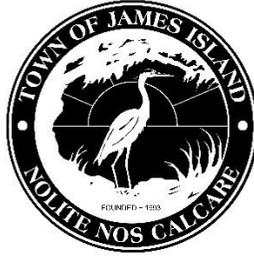
TOWN OF JAMES ISLAND TOWN COUNCIL

By: _____
Bill Woolsey
Mayor

ATTEST:

By: _____
Frances Simmons, Town Clerk

Public Hearing: October 15, 2015
First Reading: October 15, 2015
Second Reading: November 19, 2015



**ZONING/PLANNING
DEPARTMENT**

**Zoning Map Amendment
Case History: ZOR-8-15-003
FIRST READING: OCTOBER 15, 2015
SECOND READING: NOVEMBER 19, 2015**

Case Information:

Area: 527 Harbor View Circle

Parcel Identification: 424-07-00-012

History and Overview:

527 Harbor View Circle, is located adjacent to Harbor View Road and adjacent to the Charleston Commissioners of Public Works (CPW) Plum Island Water Pollution Control Plant (PIWPCP), on the East side of Harbor View Circle. The property currently has one house. The parcel included in the current Zoning Map Amendment Request is .8615 acres in size and is located in the RSL Zoning District.

The applicant, Mr. Mark Cline of Charleston Commissioners of Public Works, is seeking to rezone from the RSL Zoning District to the Residential Office (OR) Zoning District to enable the use of the property as administrative, engineering and construction support office space, while maintaining the residential character and use. The Plum Island Phase 3 Improvements Project, scheduled to begin in the spring of 2016, will include a needed expansion of Charleston's wastewater treatment facilities and will require temporary additional office space and staff parking for the duration of the project which is anticipated to last around 36 months. Charleston Water System is the current owner of the subject parcel.

Adjacent Zoning:

Surrounding properties on the east side of the subject property contain undevelopable marsh in the Town of James Island and the Charleston Commissioners of Public Works (CPW) Plum Island Water Pollution Control Plant (PIWPCP) which is in the City of Charleston's jurisdiction. Properties to the south, north and west are in the residential zoning district in the Town of James Island and the City of Charleston.

Approval Criteria:

According to Section §153.043 F of the *Zoning and Land Development Regulations Ordinance (ZLDR)*, applications for Zoning Map Amendment (Re-zoning) approval may be approved only if Town Council determines that the following criteria are met:

A. The proposed amendment is consistent with the *Comprehensive Plan* and the stated purposes of this Ordinance.

Staff's response: The proposed zoning map amendment is consistent with the intent of the Comprehensive Plan, Priority Investment Element Strategies, which states, "*Continue to coordinate with adjacent jurisdictions and agencies to balance adequate public facilities/services and protection of the Town's suburban residential character as well as its natural, cultural, and historic resources*".

B. The proposed amendment will allow development that is compatible with existing uses and zoning of nearby property;

Staff's response: Similar zoning map amendment requests for 521 and 541 Harbor View Circle are being filed concurrently which will allow for the compatibility of existing uses and zoning of nearby property. Additionally, the subject property will retain its residential character and the residential use capability will also be retained.

C. The Town and other service providers will be able to provide adequate water and sewer supply, storm water facilities, waste disposal and other public facilities and services to the subject property, while maintaining adequate levels of service to existing development;

Staff's response: The subject property is currently being serviced by public facilities and the Town and other service providers will be able to continue these public facilities.

D. The applicant provides documentation that the proposed amendment will not result in significant adverse impacts on other property in the vicinity of the subject tract or on the environment, including air, water, noise, storm water management, traffic congestion, wildlife and natural resources; and

Staff's response: The applicant's letter of intent states, "Parking areas are well shielded from the road and neighboring properties by natural vegetation and there will be no impervious site improvements that impact storm water management. Public road access to the subject property is provided from Harbor View Circle and its located within the normal daily traffic pattern to and from the PIWCP, thus neighboring properties will not be adversely affected".

E. The subject property is suitable for proposed zoning classification considering such things as parcel size, parcel configuration, road access and the presence of resources and amenities.

Staff's response: The subject property may be suitable for the proposed zoning classification due to the fact that no structural improvements are required for the use. Additionally, the applicant's letter of intent states, "An OR zoning classification for the subject property retains its residential compatibility with neighboring properties while also enabling its use as a professional office".

Planning Commission Meeting: October 8, 2015

Recommendation: Approval (5-0 vote)

Speakers in support: 0

Speakers in opposition: 0

Public Hearing: October 15, 2015

Notifications:

A total of 38 notification letters were mailed to owners of property within 300 feet of the boundaries of the proposed zoning map amendment and to the James Island Interested Parties List on September 30, 2015. An email notification was also sent to the James Island Interested Parties List on September 30, 2015. Additionally, this request was noticed in the *Post & Courier* on September 30, 2015 and the property was posted on September 28, 2015.

ORDINANCE 2015-13

AN ORDINANCE REZONING THE REAL PROPERTY LOCATED AT 521 HARBOR VIEW CIRCLE FROM SINGLE FAMILY RESIDENTIAL (RSL) ZONING DISTRICT TO RESIDENTIAL OFFICE (OR) ZONING DISTRICT.

WHEREAS, the property located at 521 Harbor View Circle, identified as Tax Map Parcel Number 424-07-00-013, is currently zoned Single Family Residential (RSL) Zoning District; and

WHEREAS, the applicant requests the parcel be rezoned to Residential Office Zoning District (OR) to allow for the use of the property as administrative, engineering and construction support office space; and

WHEREAS, the applicant has submitted a complete application for Zoning Map Amendment (Re-zoning) pursuant to Section 153.043 of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR); and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed Zoning Map Amendment and adopted a resolution, by majority vote of the entire membership, and recommended that Town of James Island Council (Town Council) approve the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.043 F of the ZLDR; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one public hearing and after close of the public hearing, Town Council approved the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.043 F of Section 153.043 of the ZLDR; and

WHEREAS, Town Council has determined the Zoning Map Amendment meets the following criteria:

- A. The proposed amendment is consistent with the Comprehensive Plan and the stated purposes of this Ordinance;
- B. The proposed amendment will allow development that is compatible with existing uses and zoning of nearby property;
- C. The Town and other service providers will be able to provide adequate water and sewer supply, storm water facilities, waste disposal and other public facilities and services to the subject property, while maintaining adequate levels of service to existing development;
- D. The applicant provides documentation that the proposed amendment will not result in significant adverse impacts on other property in the vicinity of the subject tract or on the environment, including air, water, noise, storm water management, traffic congestion, wildlife and natural resources; and
- E. The subject property is suitable for proposed zoning classification considering such things as parcel size, parcel configuration, road access and the presence of natural resources and amenities.

NOW, THEREFORE, be ordained it by Town of James Island Town Council, in meeting duly assembled, finds as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. REZONING OF PROPERTIES

A. Town of James Island Town Council rezones the property located at 521 Harbor View Circle, identified as Tax Map Parcel Number 424-07-00-013, from Single Family Residential (RSL) Zoning District to the Residential Office (OR) Zoning District; and

- B. Any and all development of the subject parcel must comply with the ZLDR

and any and all other applicable ordinances, rules, regulations, and laws; and

C. The zoning map for Tax Map Parcel Number 424-07-00-013 is amended to Residential Office (OR) in accordance with Section 153.043 H of Section 153.043 of the ZLDR.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately upon approval of Town Council following second reading.

ADOPTED and APPROVED in meeting duly assembled this 19th day of November, 2015.

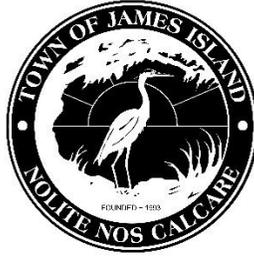
TOWN OF JAMES ISLAND TOWN COUNCIL

By: _____
Bill Woolsey
Mayor

ATTEST:

By: _____
Frances Simmons, Town Clerk

Public Hearing: October 15, 2015
First Reading: October 15, 2015
Second Reading: November 19, 2015



**ZONING/PLANNING
DEPARTMENT**

**Zoning Map Amendment
Case History: ZOR-8-15-004
FIRST READING: OCTOBER 15, 2015
SECOND READING: NOVEMBER 19, 2015**

Case Information:

Area: 521 Harbor View Circle

Parcel Identification: 424-07-00-013

History and Overview:

521 Harbor View Circle, is located adjacent to Harbor View Road and adjacent to the Charleston Commissioners of Public Works (CPW) Plum Island Water Pollution Control Plant (PIWPCP), on the East side of Harbor View Circle. The property currently has one house. The parcel included in the current Zoning Map Amendment Request is .8615 acres in size and is located in the RSL Zoning District.

The applicant, Mr. Mark Cline of Charleston Commissioners of Public Works, is seeking to rezone from the RSL Zoning District to the Residential Office (OR) Zoning District to enable the use of the property as administrative, engineering and construction support office space, while maintaining the residential character and use. The Plum Island Phase 3 Improvements Project, scheduled to begin in the spring of 2016, will include a needed expansion of Charleston's wastewater treatment facilities and will require temporary additional office space and staff parking for the duration of the project which is anticipated to last around 36 months. Charleston Water System is the current owner of the subject parcel.

Adjacent Zoning:

Surrounding properties on the east side of the subject property contain undevelopable marsh in the Town of James Island and the Charleston Commissioners of Public Works (CPW) Plum Island Water Pollution Control Plant (PIWPCP) which is in the City of Charleston's jurisdiction. Properties to the south, north and west are in the residential zoning district in the Town of James Island and the City of Charleston.

Approval Criteria:

According to Section §153.043 F of the *Zoning and Land Development Regulations Ordinance (ZLDR)*, applications for Zoning Map Amendment (Re-zoning) approval may be approved only if Town Council determines that the following criteria are met:

A. The proposed amendment is consistent with the *Comprehensive Plan* and the stated purposes of this Ordinance.

Staff's response: The proposed zoning map amendment is consistent with the intent of the Comprehensive Plan, Priority Investment Element Strategies, which states, "*Continue to coordinate with adjacent jurisdictions and agencies to balance adequate public facilities/services and protection of the Town's suburban residential character as well as its natural, cultural, and historic resources*".

B. The proposed amendment will allow development that is compatible with existing uses and zoning of nearby property;

Staff's response: Similar zoning map amendment requests for 527 and 541 Harbor View Circle are being filed concurrently which will allow for the compatibility of existing uses and zoning of nearby property. Additionally, the subject property will retain its residential character and the residential use capability will also be retained.

C. The Town and other service providers will be able to provide adequate water and sewer supply, storm water facilities, waste disposal and other public facilities and services to the subject property, while maintaining adequate levels of service to existing development;

Staff's response: The subject property is currently being serviced by public facilities and the Town and other service providers will be able to continue these public facilities.

D. The applicant provides documentation that the proposed amendment will not result in significant adverse impacts on other property in the vicinity of the subject tract or on the environment, including air, water, noise, storm water management, traffic congestion, wildlife and natural resources; and

Staff's response: The applicant's letter of intent states, "Parking areas are well shielded from the road and neighboring properties by natural vegetation and there will be no impervious site improvements that impact storm water management. Public road access to the subject property is provided from Harbor View Circle and its located within the normal daily traffic pattern to and from the PIWCP, thus neighboring properties will not be adversely affected".

E. The subject property is suitable for proposed zoning classification considering such things as parcel size, parcel configuration, road access and the presence of resources and amenities.

Staff's response: The subject property may be suitable for the proposed zoning classification due to the fact that no structural improvements are required for the use. Additionally, the applicant's letter of intent states, "An OR zoning classification for the subject property retains its residential compatibility with neighboring properties while also enabling its use as a professional office".

Planning Commission Meeting: October 8, 2015

Recommendation: Approval (5-0 vote)

Speakers in support: 0

Speakers in opposition: 0

Public Hearing: October 15, 2015

Notifications:

A total of 36 notification letters were mailed to owners of property within 300 feet of the boundaries of the proposed zoning map amendment and to the James Island Interested Parties List on September 30, 2015. An email notification was also sent to the James Island Interested Parties List on September 30, 2015. Additionally, this request was noticed in the *Post & Courier* on September 30, 2015 and the property was posted on September 28, 2015.

ORDINANCE 2015-14

AN ORDINANCE REZONING THE REAL PROPERTY LOCATED AT 541 HARBOR VIEW CIRCLE FROM SINGLE FAMILY RESIDENTIAL (RSL) ZONING DISTRICT TO RESIDENTIAL OFFICE (OR) ZONING DISTRICT.

WHEREAS, the property located at 541 Harbor View Circle, identified as Tax Map Parcel Number 424-07-00-010, is currently zoned Single Family Residential (RSL) Zoning District; and

WHEREAS, the applicant requests the parcel be rezoned to Residential Office Zoning District (OR) to allow for the use of the property as administrative, engineering and construction support office space; and

WHEREAS, the applicant has submitted a complete application for Zoning Map Amendment (Re-zoning) pursuant to Section 153.043 of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR); and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed Zoning Map Amendment and adopted a resolution, by majority vote of the entire membership, and recommended that Town of James Island Council (Town Council) approve the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.043 F of the ZLDR; and

WHEREAS, upon receipt of the recommendation of the Planning Commission, Town Council held at least one public hearing and after close of the public hearing, Town Council approved the proposed Zoning Map Amendment based on the Approval Criteria of Section 153.043 of Section 153.043 of the ZLDR; and

WHEREAS, Town Council has determined the Zoning Map Amendment meets the following criteria:

- A. The proposed amendment is consistent with the Comprehensive Plan and the stated purposes of this Ordinance;
- B. The proposed amendment will allow development that is compatible with existing uses and zoning of nearby property;
- C. The Town and other service providers will be able to provide adequate water and sewer supply, storm water facilities, waste disposal and other public facilities and services to the subject property, while maintaining adequate levels of service to existing development;
- D. The applicant provides documentation that the proposed amendment will not result in significant adverse impacts on other property in the vicinity of the subject tract or on the environment, including air, water, noise, storm water management, traffic congestion, wildlife and natural resources; and
- E. The subject property is suitable for proposed zoning classification considering such things as parcel size, parcel configuration, road access and the presence of natural resources and amenities.

NOW, THEREFORE, be ordained it by Town of James Island Town Council, in meeting duly assembled, finds as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. REZONING OF PROPERTIES

A. Town of James Island Town Council rezones the property located at 541 Harbor View Circle, identified as Tax Map Parcel Number 424-07-00-010, from Single Family Residential (RSL) Zoning District to the Residential Office (OR) Zoning District; and

- B. Any and all development of the subject parcel must comply with the ZLDR

and any and all other applicable ordinances, rules, regulations, and laws; and

C. The zoning map for Tax Map Parcel Number 424-07-00-010 is amended to Residential Office (OR) in accordance with Section 153.043 H of Section 153.043 of the ZLDR.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately upon approval of Town Council following second reading.

ADOPTED and APPROVED in meeting duly assembled this 19th day of November, 2015.

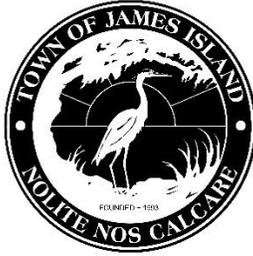
TOWN OF JAMES ISLAND TOWN COUNCIL

By: _____
Bill Woolsey
Mayor

ATTEST:

By: _____
Frances Simmons, Town Clerk

Public Hearing: October 15, 2015
First Reading: October 15, 2015
Second Reading: November 19, 2015



**ZONING/PLANNING
DEPARTMENT**

**Zoning Map Amendment
Case History: ZOR-8-15-005
FIRST READING: OCTOBER 15, 2015
SECOND READING: NOVEMBER 19, 2015**

Case Information:

Area: 541 Harbor View Circle
Parcel Identification: 424-07-00-010

History and Overview:

541 Harbor View Circle, is located adjacent to Harbor View Road and adjacent to the Charleston Commissioners of Public Works (CPW) Plum Island Water Pollution Control Plant (PIWPCP), on the East side of Harbor View Circle. The property currently has one house. The parcel included in the current Zoning Map Amendment Request is .8615 acres in size and is located in the RSL Zoning District.

The applicant, Mr. Mark Cline of Charleston Commissioners of Public Works, is seeking to rezone from the RSL Zoning District to the Residential Office (OR) Zoning District to enable the use of the property as administrative, engineering and construction support office space, while maintaining the residential character and use. The Plum Island Phase 3 Improvements Project, scheduled to begin in the spring of 2016, will include a needed expansion of Charleston's wastewater treatment facilities and will require temporary additional office space and staff parking for the duration of the project which is anticipated to last around 36 months. Charleston Water System is the current owner of the subject parcel.

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Staff's response: The proposed zoning map amendment is consistent with the intent of the Comprehensive Plan, Priority Investment Element Strategies, which states, "*Continue to coordinate with adjacent jurisdictions and agencies to balance adequate public facilities/services and protection of the Town's suburban residential character as well as its natural, cultural, and historic resources*".

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Staff's response: Similar zoning map amendment requests for 521 and 527 Harbor View Circle are being filed concurrently which will allow for the compatibility of existing uses and zoning of nearby property. Additionally, the subject property will retain its residential character and the residential use capability will also be retained.

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Staff's response: The subject property is currently being serviced by public facilities and the Town and other service providers will be able to continue these public facilities.

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Staff's response: The applicant's letter of intent states, "Parking areas are well shielded from neighboring properties by natural vegetation and there will be no impervious site improvements that impact storm water management. Public road access to the subject property is provided from Harbor View Circle and its located within the normal daily traffic pattern to and from the PIWCP, thus neighboring properties will not be adversely affected".

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Planning Commission Meeting: October 8, 2015

Recommendation: Approval (5-0 vote)

Speakers in support: 0

Speakers in opposition: 0

Public Hearing: October 15, 2015

Notifications:

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