



Town of James Island, Regular Town Council Meeting  
December 17, 2015; 7:00 PM; 1238-B Camp Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

1. Opening Exercises
2. Presentation: Folly Road Corridor Plan  
Links to Plan: Plan (<http://bit.ly/rethinkfollyoct15>) Appendix (<http://bit.ly/rethinkfollyappendixoct15>)
3. Public Hearing: Folly Road Corridor Plan
4. Presentation: Dills Bluff Sidewalk Concept Plan
5. Public Comments
6. Special Order of Business
  - Commission of Code Enforcement Officer
7. Consent Agenda
  - a. Minutes: November 19, 2015 Regular Town Council Meeting
  - b. 2016 Town of James Island Meeting Schedule
  - c. 2016 Town of James Island Holiday Schedule
8. Information Reports
  - a. Finance Report
  - b. Administrator's Report
  - c. Island Sheriffs' Patrol Report
  - d. Town Hall Project: Draft Needs Assessment
9. Requests for Approval
  - a. Dills Bluff Sidewalk Concept Plan
  - b. 2016 PARD Grant: \$1,500 for Planning Expenses at Pinckney park
  - c. Community Assistance Grant Request: \$1,260 Fort Johnson Middle School
10. Committee Reports
  - Land Use Committee
  - Environment and Beautification Committee
  - Children's Commission
  - Public Safety Committee
  - History Commission
    - Historical Marker for Battle of Dills Bluff: \$2,120
11. Resolutions:
  - a. Resolution #2015-21: Financial Agreement, Camp Road Sidewalk Phase II

- b. Resolution #2015-22: To Authorize Matching Funds for Lighthouse Point Boulevard Sidewalk, Phase I, TST Application

12. Ordinances up for Second Reading:

- a. Ordinance #2015-15: An Ordinance Regarding Weeds and Rank Vegetation

13. Ordinances up for First Reading:

- a. Ordinance # 2015-16: Memorandum of Understanding- Folly Road Corridor Plan

14. New Business:

- a. Camp/Folly Intersection Improvement Project

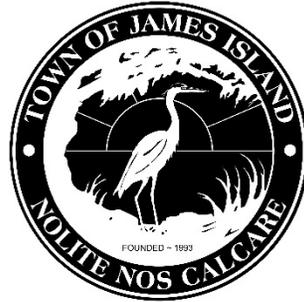
15. Executive Session: The Town Council may/will enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina

16. Return to Regular Session

17. Adjournment

COMMISSION

CODE ENFORCEMENT OFFICER



James Hackett is appointed a Town of James Island Code Enforcement Officer by unanimous vote of the James Island Town Council, and hereby commissioned January 1, 2016 through December 31, 2016, pursuant to South Carolina Code of Laws §4-9-145 to issue Uniform Summonses for violation of the Town of James Island's Ordinances, in accordance with existing Town law and policy.

*Given under my Hand and Seal of the Town of James Island,  
South Carolina on this 17<sup>th</sup> day of December in the Year of our  
Lord, Two Thousand and Fifteen*

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Bill Woolsey, Mayor  
Town of James Island

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. in Council Chambers, 1238-B Camp Road, James Island, SC on Thursday, November 19, 2015. The following members of Council were present: Mayor Pro –Tem Leonard Blank, Garrett Milliken, Darren “Troy” Mullinax, Joshua P. Stokes, and Mayor Bill Woolsey, who presided. A quorum was present to conduct business. Also present: Ashley Kellahan, Town Administrator, Bo Wilson, Town Attorney, Merrell Roe, Senior Finance Clerk, Mark Johnson, Public Works Coordinator, Sergeant Shawn James, Island Sheriffs’ Patrol, and Frances Simmons, Town Clerk.

Opening Exercises: Mayor Woolsey called the meeting to order. He opened in prayer and followed with the Pledge to the Flag. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Presentation of Fiscal Year 2014-2015 Annual Audit: Town Council heard a presentation of the 2014-2015 fiscal year audit prepared by Henry Wilson, Wilson & Quirk, LLC. Mr. Wilson stated that the audit represents a clean and unmodified opinion. He gave an overview of the Town’s Statement of Net Position, under Exhibit A of the audit; that the Town’s financial position ending June 30<sup>th</sup> had cash just under \$3.7 million that is federally insured; and it reflected a \$1.4 million increase from the previous year. Receivables in the form of State monies and Franchise Fees were \$423,000 that was collected within 15 days after the year ended; and total assets under \$4.5 million. Mr. Wilson said one change in the audit this year is a requirement to record the pro rata share of the unfunded liability in the State Retirement Plan. He added that the Town has no debt and very small reoccurring payables (i.e., vacation). He said of the 4.5 million in assets, \$3.9 million of that is equity and the financial stability of the Town is very strong. Mr. Wilson added that the Town’s revenues exceeded expenses by \$1.4 million and the Town is in an excellent position. He reviewed Exhibit C that reflected the Town’s Balance Sheet and Exhibit D, the Government Income Statement. Notes to the Financial Statements are shown on page 13 and page 19 referenced the Town’s office space building lease. In comparison, Mr. Wilson said that revenues exceeded the budget and expenses were less than budgeted. No questions from Council. Mayor Woolsey thanked Mr. Wilson for his presentation. Audit attached.

Public Comments: None

Consent Agenda:

- a. Minutes: October 15, 2015 Regular Town Council Meeting  
Motion to approve the Consent Agenda was made by Councilman Stokes, seconded by Councilman Mullinax and passed unanimously.

Information Reports:

- a. Finance Report: Senior Finance Clerk, Ms. Roe highlighted the following in the October’s Report: three (3) payrolls were issued in October; the Town purchased a new truck; the Island Sheriffs’ Patrol contract was down due to the flood; and the Town supplemented \$25.00 of the registration fee for 157 youths to participate in the City Recreation Sports Program that totaled \$3,925.
- b. Administrator’s Report: Town Administrator, Mrs. Kellahan stated that Council received a calendar of events for December activities. Upcoming events include: Tree Lighting Ceremony, December 3; Arbor Day celebration, December 4; and Council/Staff Christmas party, December 11. Mrs. Kellahan gave an update to proposed changes to Business Licenses she said will affect the Town. The proposed legislation will change how business license revenues are collected statewide in an effort to make it business friendly. There is also a proposed change to take away income based on gross receipts for a standard fee that will cost towns millions. The Municipal Association (MASC) has fought that issue and won it by coming up with compromises to the legislative bill. MASC is developing an on-line portal for business license payments to allow anyone to pay for

licenses using that method. Another proposed change is a business license application that can be used statewide for transient business. Mrs. Kellahan noted that Ms. Tami Fralix, with Charleston County is the person in charge of the Town's Business License receipts and she serves on the Task Force working on these changes. Mrs. Kellahan reported on the Uber legislation, a new revenue that the Town will receive. The Town received \$26 for the first quarter and expects this amount to increase over time. Department Report: Total Business License: 15; Code Enforcement Cases: 99, 68 abated; Building Permits: 58; Planning: 28 permits issued. Public Works Coordinator.

Mark Johnson, Public Works Coordinator, reported that the Storm Water Managers meeting will be held on Friday, November 20 at Town Hall. Final acceptance for the Jerdone-Stiles sidewalk will be done after a walk through with County Public Works (CCPW), SC Department of Transportation (SCDOT) and County Storm Water. He reported that October's Flood Damage Assessment has been sent to County Public Works. E.M. Seabrook Engineering is working to get the drainage easement through the Ocean View –Sea Aire area. Intern William Almonte, has taken an intern position with Mercedes; and we are looking for another intern. The drainage on Fort Johnson Road from Marlin to Fred was opened and the water flow has been restored. The blocked culvert under Fort Johnson Road at Eaglewood Retreat was opened and water flow has been restored. Mr. Johnson reported on the Camp and Folly Road Intersection project that Banks Construction was the only contractor to bid. The roadwork portion of the bid came in below the government estimate and Charleston County has forwarded that to SCDOT for authorization of the contract award. He said two utility relocation parts of the bid were significantly higher than December 2013 bids and those will be need approval by Charleston Water System and the James Island PSD. Charleston Water System plans to submit the bid to their Board for approval on December 16.

- c. Island Sheriffs' Patrol Report: Sergeant James gave an overview of the Crime Statistics report that included a pending arrest for the robbery that occurred at BB&T Bank on Folly Road. He also reviewed a number of other crimes and vehicle break-ins that occurred in the Town. The Island Sheriffs' Patrol report showed total hours of 388 hours; 416 vehicle stops; 37 tickets issued, 393 warnings; 44 calls for service and 8 arrests.

#### Awards and Recognitions:

- Proclamation: Carol S. Jacobsen: Mayor Woolsey paid tribute to Carol Jacobsen and commented that an exceptional citizen has passed away. He read a Proclamation in honor of Carol's service and dedication to the Friends of McLeod, her community, and to the Town of James Island. A Key to the Town was presented to her spouse, Kenneth Jacobsen. A motion to approve the Proclamation was made by Councilman Blank, seconded by Councilman Milliken, and passed unanimously. Councilman Milliken commented that nothing would make Carol happier than for everyone to attend the Friends of McLeod Oyster Roast on December 5 and give a donation for that cause.
- Proclamation: Sergeant Edward Green, U.S. Army: Mayor Wooley read a Proclamation in honor of Sergeant Edward Green in celebration of Veterans Day. He thanked Sergeant Green for his service to our country and for the accomplishments he gained while he served in the US Army. A plaque in honor of this service was presented to Sergeant Green. He also served as a Planning Commissioner during the Town's second incorporation. A motion to approve the Proclamation was made by Councilman Blank, seconded by Councilman Stokes and passed unanimously.

Requests for Approval:

- a. Acceptance of FY 2014-2015 Annual Audit: Mayor Woolsey asked for a motion in favor. Councilman Stokes moved, seconded by Councilman Mullinax. No discussion. Motion passed unanimously.
- b. RFQ #2-2015: Recommendation to enter into negotiations with Hussey Gay Bell for Pinckney Park: Mayor Woolsey asked for a motion in favor. Councilman Stokes moved, seconded by Councilman Milliken. Mrs. Kellahan reported that six proposals were received for the Pinckney Park project. The Evaluation Committee met and developed a short list, narrowing the proposal to three companies. Based upon those interviews, the committee recommends that the Town enter into negotiations with Hussey Gay Bell. No discussion. Motion passed unanimously.

Committee Reports:

Land Use Committee: No report.

Environment and Beautification Committee: Councilman Milliken reported that James Island Pride conducted a litter pickup on November 7<sup>th</sup> where 30 volunteers and 62 bags of trash were collected. He thanked Boy Scout Troop #44; the James Island Charter HS LGBT Club; citizens that cleaned on Harbor View Road, Fort Johnson, Dock Street Park, Dills Bluff, and Riverland Drive. He also thanked the Island Sheriffs' Patrol for slowing traffic on Riverland Drive while the volunteers worked there. Next pickup is February 6. The James Island Art Auction will be held the last weekend in February. Arbor Day Celebration will be held on December 4<sup>th</sup> at Fort Johnson Middle School. Three trees has been purchased to plant. Councilman Milliken encouraged everyone to nominate a Community Hero(s). Nomination forms are on the Town's website. He also encouraged everyone to get involved in the activities of James Island Pride; you may also like them on Facebook and signup for meeting notices.

Children's Commission: Councilman Stokes gave an update of the Fall Festival held on October 31 in conjunction with the Community Ed Program. He thanked everyone, especially Ashley Kellahan, and Mark Johnson for helping to make the event a success. Councilman Stokes hope to make this an annual event. He reminded everyone that the Tree Lighting Ceremony will be on December 3<sup>rd</sup> at 7:00 p.m. in the parking lot at Town Hall. The next meeting of the Children's Commission is Thursday, December 10<sup>th</sup> at 5:00 p.m. at Town Hall.

Public Safety Committee: Councilman Mullinax announced that the Neighborhood Council will not meet in December because of the holidays.

History Commission: No report.

Resolutions:

- a. Resolution #2015-20: Island Sheriffs' Patrol (ISP) of the Third Quarter: Sergeant James recognized Deputy Zachary Lindsay, ISP Officer of the Third Quarter. Deputy Lindsay works the Canine Unit; and has made a huge arrest for drug trafficking on the island. Sergeant James reviewed Deputy Lindsay's stats, that two months of this quarter he had worked 104 hours; made 86 vehicle stops, and wrote 16 tickets. Mayor Woolsey read Resolution #2015-20 and asked for a motion in favor; Councilman Milliken moved, seconded by Councilman Stokes and passed unanimously.

Ordinances up for Second Reading:

- a. Ordinance #2015-12: Proposed Zoning Map Amendment (rezoning) 521 Harbor View Circle (TMS# 424-07-00-013) from Low-Density Suburban Residential District (RSL) to Residential Office (OR) for Professional Offices/Residential Uses: Mayor Woolsey asked for a motion in favor.

Councilman Milliken moved, seconded by Councilman Stokes. No discussion. Motion passed unanimously.

- b. Ordinance #2015-13: Proposed Zoning Map Amendment (rezoning) 541 Harbor View Circle (TMS# 424-07-00-010) from Low-Density Suburban Residential District (RSL) to Residential Office (OR) for Professional Offices/Residential Uses: Mayor Woolsey asked for a motion in favor. Councilman Milliken moved, seconded by Councilman Mullinax. No discussion. Motion passed unanimously.
- c. Ordinance #2015-14: Proposed Zoning Map Amendment (rezoning) 527 Harbor View Circle (TMS# 424-07-00-012) from Low-Density Suburban Residential District (RSL) to Residential Office (OR) for Professional Offices/Residential Uses: Mayor Woolsey asked for a motion in favor. Councilman Stokes moved, seconded by Councilman Mullinax. No discussion. Motion passed unanimously.

Ordinances up for First Reading:

- a. Ordinance #2015-15: An Ordinance Amending Chapter 91: Town of James Island Regulations Concerning Weeds, Rank Vegetation and Solid Waste: Mayor Woolsey asked for a motion in favor. Councilman Blank moved, seconded by Councilman Stokes. Mrs. Kellahan said gave an overview of the Ordinance commenting that we have gotten some complaints on this because our current Ordinance does not address improved and unimproved property. She said the Town had adopted the County's Ordinance but the County is considered rural whereas the Town more of a suburban community. She had received a phone call from Jim Neale, County Public Works Director, asking if the Town would consider amending its Ordinance to have it relate to our community. One question he had was about the maintenance of property between the street and a yard. She said since our current Ordinance does not address that, we were unable to enforce it. That was also a concern brought up by members of the Town's Neighborhood Council to Councilman Mullinax. Also the current Ordinance did not address unimproved lots in residential neighborhoods, and there was no way to regulate maintenance of those unimproved lots. Mrs. Kellahan said the proposed change in the Ordinance is that any lot less than an acre in a residential community has to abide by the same standards as improved property -- those are the two main changes. Mrs. Kellahan said she has reviewed the language in the City of Isle of Palms and the City of Rock Hill Ordinance and this proposed Ordinance is patterned after that. She also commented that Mr. Neale has looked at the proposed Ordinance and has given it his approval.

Councilman Milliken asked if someone wanted to have a wooded lot in their neighborhood, would that be within their right to do so. Councilman Blank asked what wooded meant; to which Councilman Milliken answered not having a lawn. Councilman Blank explained that we had gotten several complaints; one from a neighbor where an unimproved lot is surrounded by residential homes. He said in some cases an elderly person may be afraid that there could be people hiding there; children could play there, or someone could camp in an improved lot during the night. He said it is a safety concern for neighborhoods and people should be able to see into a lot. Mayor Woolsey said to answer the question specifically it does not require lots but it does limit letting grapevines take over. Councilman Milliken said the Ordinance extends the responsibility to care for the right-of-way, which is important, and that seems reasonable. Motion passed unanimously.

New Business: None

Executive Session: Mayor Woolsey moved to enter into an Executive Session in accordance with 30-4-70 (a) Code of Laws of South Carolina to discuss real estate matters; seconded by Councilman Stokes. Motion passed unanimously. Council entered the Executive Session at 7:46 p.m.

Return to Regular Session: Council returned to regular session at 8:52 p.m. Mayor Woolsey announced that Council had not taken any action or vote during the Executive Session.

Adjournment: There being no further business to come before the body, the meeting adjourned at 8:53 p.m.

Respectfully submitted:

Frances Simmons  
Town Clerk

DRAFT



2016  
Town of James Island Town Council  
Meeting Schedule

Thursday, January 21

Thursday, February 18

Thursday, March 17

Thursday, April 21

Thursday, May 19

Thursday, June 16

Thursday, July 21

Thursday, August 18

Thursday, September 15

Thursday, October 20

Thursday, November 17

Thursday, December 15

Town Council meetings are held on the third Thursday of each month. All regularly scheduled meetings are held at 7:00 p.m. at the Town Hall, 1238-B Camp Road, James Island, SC 29412. For further information, please contact the Town of James Island (843) 795-4141.

Town of James Island, SC  
1238-B Camp Road  
James Island, SC 29412  
[www.jamesislandsc.us](http://www.jamesislandsc.us)  
(843) 795-4141; Fax (843) 795-4878

2016 Town of James Island  
Holiday Schedule



The Town of James Island will observe the following holidays:

New Year's Day	Friday, January 1
Martin Luther King, Jr. Birthday	Monday, January 18
Presidents' Day	Monday, February 15
National Memorial Day	Monday, May 30
Independence Day	Monday, July 4
Labor Day	Monday, September 5
Veterans' Day	Friday, November 11
Thanksgiving Day	Thursday, November 24
Day after Thanksgiving	Friday, November 25
Christmas Eve	Friday, December 23
Christmas Day	Monday, December 26
Day after Christmas	Tuesday, December 27

# Town of James Island

% FY Complete 42%

## Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
<b>GENERAL FUND REVENUE</b>														
Property Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	1,040,000
Franchise Fees	165,901	-	-	6,607	66,282	-	-	-	-	-	-	-	238,791	420,000
Brokers & Insurance Tax	-	-	25	-	-	-	-	-	-	-	-	-	25	375,000
Local Option Sales Tax (rev)	-	32,331	-	29,241	27,382	-	-	-	-	-	-	-	88,955	327,080
State Aid to Subdivisions	-	-	-	-	73,112	-	-	-	-	-	-	-	73,112	256,060
Business Licenses	-	4,636	-	-	-	-	-	-	-	-	-	-	4,636	190,000
Telecommunications	-	-	-	-	-	-	-	-	-	-	-	-	-	27,500
Liquor Licenses	-	-	-	2,000	-	-	-	-	-	-	-	-	2,000	16,500
Building Permit Fees	-	503	440	1,063	425	-	-	-	-	-	-	-	2,431	10,000
Planning & Zoning Fees	800	1,201	975	1,325	625	-	-	-	-	-	-	-	4,926	10,000
Miscellaneous	-	-	-	-	26	-	-	-	-	-	-	-	26	1,000
Interest Income	96	98	-	55	-	-	-	-	-	-	-	-	248	225
Transfer Funds Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	483,582
		<b>38,769</b>	<b>1,440</b>	<b>40,292</b>	<b>167,853</b>								<b>415,151</b>	<b>3,156,947</b>
													% of Budget	13%
<b>ADMINISTRATION</b>														
Salaries	15,867	15,875	15,749	24,021	16,507	-	-	-	-	-	-	-	88,019	205,200
Fringe Benefits	5,336	5,471	5,044	7,560	5,129	-	-	-	-	-	-	-	28,540	74,000
Copier	351	334	360	374	364	-	-	-	-	-	-	-	1,783	5,300
Supplies	976	223	359	852	301	-	-	-	-	-	-	-	2,711	13,000
Postage	223	355	(55)	257	-	-	-	-	-	-	-	-	780	6,700
IT	2,346	2,741	1,693	4,778	3,779	-	-	-	-	-	-	-	15,336	35,000
MASC Membership	-	-	-	-	5,341	-	-	-	-	-	-	-	5,341	5,500
Insurance	-	11,023	-	166	6,860	-	-	-	-	-	-	-	18,048	19,200
Legal Services	2,225	-	5,364	-	2,865	-	-	-	-	-	-	-	10,453	60,000
Town Codification	-	-	5,168	739	-	-	-	-	-	-	-	-	5,907	1,500
Advertising	128	-	606	460	467	-	-	-	-	-	-	-	1,661	5,000
Audit	-	-	-	-	-	-	-	-	-	-	-	-	-	12,000
Elections	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Mileage Reimbursement	-	56	302	29	60	-	-	-	-	-	-	-	447	800
Bonding	-	-	70	-	-	-	-	-	-	-	-	-	70	1,750
Employee Training / Screening	-	-	-	-	-	-	-	-	-	-	-	-	-	850
Dues and Subscriptions	35	-	110	174	-	-	-	-	-	-	-	-	319	1,060
Training & Travel	378	-	22	-	-	-	-	-	-	-	-	-	400	2,460
Mobile Devices	35	35	402	(36)	70	-	-	-	-	-	-	-	507	660
Children's Commission	-	-	-	190	146	-	-	-	-	-	-	-	337	1,000
Business Development Council	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
History Commission	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Employee Appreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Bank Charges	61	60	133	52	42	-	-	-	-	-	-	-	348	500
		<b>36,174</b>	<b>35,325</b>	<b>39,616</b>	<b>41,932</b>								<b>181,007</b>	<b>454,480</b>
													% of Budget	40%

# Town of James Island

% FY Complete 42%

## Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
<b>ELECTED OFFICIALS</b>														
Salaries	3,769	3,769	3,769	5,654	3,769	-	-	-	-	-	-	-	20,730	50,000
Fringe Benefits	2,129	2,129	2,129	3,198	2,138	-	-	-	-	-	-	-	11,724	17,000
Mayor Expense	551	-	-	200	-	-	-	-	-	-	-	-	751	2,000
Council Expense	-	35	-	129	-	-	-	-	-	-	-	-	164	4,000
Mobile Devices	114	114	114	114	114	-	-	-	-	-	-	-	570	1,410
		<b>6,047</b>	<b>6,012</b>	<b>9,295</b>	<b>6,022</b>									
													<b>Total</b>	<b>33,939</b>
													% of Budget	46%
<b>GENERAL OPERATIONS</b>														
Salaries	15,698	14,942	14,774	22,161	14,774	-	-	-	-	-	-	-	82,351	216,200
Fringe Benefits	5,271	5,021	5,156	7,714	5,142	-	-	-	-	-	-	-	28,305	73,500
		<b>19,964</b>	<b>19,931</b>	<b>29,875</b>	<b>19,917</b>								<b>Total</b>	<b>110,655</b>
													% of Budget	38%
<b>PLANNING</b>														
Supplies	-	-	42	-	-	-	-	-	-	-	-	-	42	500
Advertising	128	225	128	-	64	-	-	-	-	-	-	-	545	2,000
Mileage Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	200
Dues and Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-	-	325
Training & Travel	85	-	220	-	-	-	-	-	-	-	-	-	305	1,000
Mobile Devices	35	35	35	(28)	35	-	-	-	-	-	-	-	113	660
Uniform / PPE	-	-	-	-	186	-	-	-	-	-	-	-	186	250
Planning Commission	-	250	200	258	450	-	-	-	-	-	-	-	1,158	4,000
Board of Zoning Appeals	-	-	200	176	200	-	-	-	-	-	-	-	576	4,000
		<b>510</b>	<b>825</b>	<b>406</b>	<b>935</b>								<b>Total</b>	<b>2,925</b>
													% of Budget	23%

# Town of James Island

% FY Complete 42%

## Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
<b>BUILDING INSPECTION</b>														
Mileage Reimbursement	-	-	16	45	-	-	-	-	-	-	-	-	61	200
Mobile Devices	35	35	35	(28)	35	-	-	-	-	-	-	-	113	660
Supplies	-	-	210	-	-	-	-	-	-	-	-	-	210	1,000
Equipment / Software	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500
Uniform / PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	250
Dues & Subscriptions	50	-	-	-	-	-	-	-	-	-	-	-	50	800
Travel & Training	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
		35	261	17	35								434	5,410
													% of Budget	8%
<b>PUBLIC WORKS</b>														
Mileage Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	300
Training & Travel	-	-	-	189	-	-	-	-	-	-	-	-	189	1,000
Projects	2,135	3,218	6,955	271	8,112	-	-	-	-	-	-	-	20,690	725,500
Engineering Services	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
Permits	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Mobile Devices	54	54	54	-	54	-	-	-	-	-	-	-	215	660
Traffic Control Devices	-	-	-	-	143	-	-	-	-	-	-	-	143	30,000
Uniform / PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Supplies	-	-	156	15	-	-	-	-	-	-	-	-	171	2,000
Emergency Management	-	4,714	-	1,189	796	-	-	-	-	-	-	-	6,698	12,000
Groundskeeping	-	180	820	-	3,680	-	-	-	-	-	-	-	4,680	30,000
		8,165	7,985	1,664	12,784								32,787	827,960
													% of Budget	4%
<b>CODES &amp; SAFETY</b>														
Mobile Devices	54	54	54	-	-	-	-	-	-	-	-	-	161	660
Mileage Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	300
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Radio Contract	-	342	-	-	342	-	-	-	-	-	-	-	684	2,740
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Uniform / PPE	-	-	-	-	183	-	-	-	-	-	-	-	183	250
Sheriff's Office Contract	17,648	13,275	16,438	10,592	11,155	-	-	-	-	-	-	-	69,107	165,000
Unsafe Buildings Demolition	-	9,622	325	-	-	-	-	-	-	-	-	-	9,947	7,000
Overgrown Lot Clearing	-	-	-	-	-	-	-	-	-	-	-	-	-	1,200
Crime Watch Materials	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Neighborhood Council	399	589	-	-	-	-	-	-	-	-	-	-	988	1,500
Teen CERT Program	-	-	-	-	-	-	-	-	-	-	-	-	-	500
		23,882	16,816	10,592	11,680								81,070	182,150
													% of Budget	45%

# Town of James Island

% FY Complete 42%

## Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
<b>PARKS &amp; RECREATION</b>														
Recreation	400	345	1,000	-	54	-	-	-	-	-	-	-	1,799	5,000
Pinckney Park	-	(3,150)	750	1,250	43	-	-	-	-	-	-	-	(1,107)	85,000
Special Events	146	-	-	-	526	-	-	-	-	-	-	-	673	12,000
Youth Sports Program	-	-	-	3,925	-	-	-	-	-	-	-	-	3,925	14,000
		(2,805)	1,750	5,175	623								5,290	116,000
													% of Budget	5%
<b>FACILITIES &amp; EQUIPMENT</b>														
Utilities	1,486	1,325	1,372	1,228	961	-	-	-	-	-	-	-	6,372	21,600
Rent	6,178	6,178	6,461	6,460	6,531	-	-	-	-	-	-	-	31,808	77,700
Security Monitoring	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000
Janitorial	440	477	440	477	465	-	-	-	-	-	-	-	2,300	6,620
Equipment / Furniture	-	336	-	-	-	-	-	-	-	-	-	-	336	3,000
Building Maintenance	65	-	276	220	1,005	-	-	-	-	-	-	-	1,567	12,000
Vehicle Purchase	-	-	-	27,118	-	-	-	-	-	-	-	-	27,118	25,000
Vehicle Maintenance Expense	65	77	51	163	67	-	-	-	-	-	-	-	424	5,000
Generator Maintenance	-	-	195	-	-	-	-	-	-	-	-	-	195	750
Street Lights	10,437	10,438	10,437	10,437	10,437	-	-	-	-	-	-	-	52,184	120,000
Town Hall	400	-	1,750	-	9,330	-	-	-	-	-	-	-	11,480	200,000
Lease Purchase	-	-	-	-	-	-	-	-	-	-	-	-	-	840,000
	19,071	18,832	20,982	46,103	28,795								133,783	1,314,670
													% of Budget	10%
<b>COMMUNITY SERVICES</b>														
Repair Care Program	-	-	-	-	-	-	-	-	-	-	-	-	-	30,000
Community Service Contributions	-	500	-	-	15,500	-	-	-	-	-	-	-	16,000	20,000
													16,000	50,000
													% of Budget	32%

# Town of James Island

% FY Complete 42%

## Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
<b>LOCAL OPTION SALES TAX ROLLBACK FUND</b>														
LOST Rollback	-	86,720	-	72,336	67,508	-	-	-	-	-	-	-	226,564	841,060
LOST Rollback - Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-	475
Transfer In from Property Tax Credit Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	198,465
<b>Total</b>													<b>226,564</b>	<b>1,040,000</b>
<b>TREE MITIGATION FUND</b>														
Tree Mitigation revenue	1,480	1,968	1,968	488	2,456	-	-	-	-	-	-	-	15,246	8,732
Tree Mitigation expense	-	-	-	-	(150)	-	-	-	-	-	-	-	(150)	(8,732)
<b>Total</b>	<b>1,480</b>	<b>1,968</b>	<b>1,968</b>	<b>488</b>	<b>2,306</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,097</b>	<b>-</b>
<b>ART AUCTION</b>														
Art Auction donations	-	-	-	-	11	-	-	-	-	-	-	-	11	-
Art Auction revenue	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>													<b>-</b>	<b>-</b>
Art Auction expense	-	-	-	-	-	-	-	-	-	-	-	-	-	300
<b>JAMES ISLAND PRIDE</b>														
James Island Pride donations	10	5	20	-	-	-	-	-	-	-	-	-	210	-
Helping Hands donations	-	-	-	-	-	-	-	-	-	-	-	-	426	-
<b>Total</b>													<b>-</b>	<b>-</b>
James Island Pride expense	252	75	58	70	76	-	-	-	-	-	-	-	531	2,200
Helping Hands expense	-	-	250	46	-	-	-	-	-	-	-	-	296	-
<b>Total</b>													<b>827</b>	<b>2,200</b>

# ADMINISTRATOR'S REPORT

Nov-15

## ADMIN NOTES

- a. Met with SCE&G reps to go over their 2016 ROW activities, and they will be doing utility pruning of the transmission lines that run along Folly and Fort Johnson Rds. See attached letter
- b. The Town held it's second James Island Emergency Planning Committee mtg on Nov. 19 and had 12 attendees. See attached minutes from that meeting.
- c. We had an initial meeting with Hussey Gay Bell, our engineers on Pinckney Park regarding the project scope and they have initiated the survey work and were able to acquire some previous survey work which will save the Town some cost.
- d. Town Annual Report and Audit for 2014/2015 now available online.
- e. 2016 Business Licenses will begin being issued on Dec. 14th. Renewal notices will be mailed by Chas County in mid-Jan.
- f. We closed our Business Savings account with SCFCU and opened new account with BNC for a higher interest earning.

**TOTAL Business Licenses\*** **10**

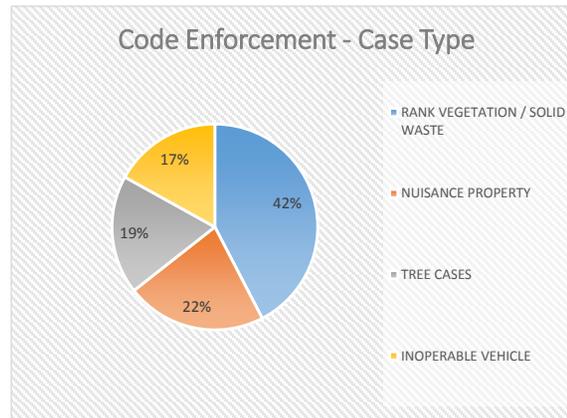
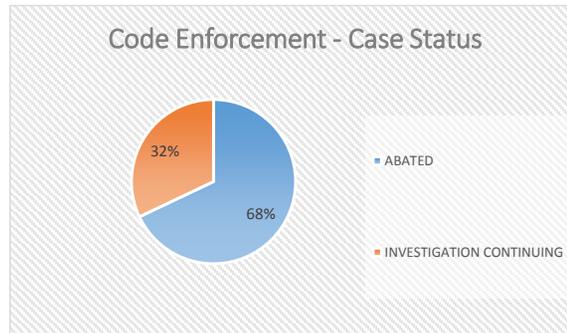
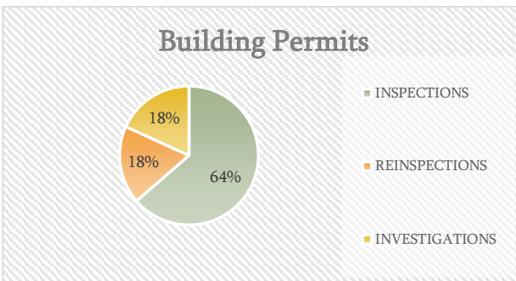
\*This number currently does not include renewals

## Code Enforcement Case Thru Nov

<b>TOTAL CASES</b>	<b>103</b>
<b>ABATED</b>	<b>70</b>
<b>INVESTIGATION CONTINUING</b>	<b>33</b>
RANK VEGETATION / SOLID WASTE	25
NUISANCE PROPERTY	13
TREE CASES	11
INOPERABLE VEHICLE	10

## Building Permits

<b>BUILDING PERMITS ISSUED</b>	<b>72</b>
<b>INSPECTIONS</b>	<b>14</b>
<b>REINSPECTIONS</b>	<b>4</b>
<b>INVESTIGATIONS</b>	<b>4</b>



## PERMIT TYPE

ACCESSORY STRUCTURE	-
CLEARING & GRUBBING	1
DEMOLITION PERMIT	1
EXEMPT PLATS	-
FIREWORK STAND	-
HOME OCCUPATION	-
LSPR	-
PD AMENDMENT (REZONING)	-
RESIDENTIAL ZONING	3
REZONING	-
SPR	1
SIGN PERMIT	2
SITE PLAN REVIEW	-
SPECIAL EVENT	-
SPECIAL EXCEPTION	-
TEMPORARY ZONING	2
TREE REMOVAL	6
TREE TRIMMING	-
VARIANCE	-
ZONING PERMIT	4
<b>TOTAL</b>	<b>20</b>

## PUBLIC WORKS NOTES

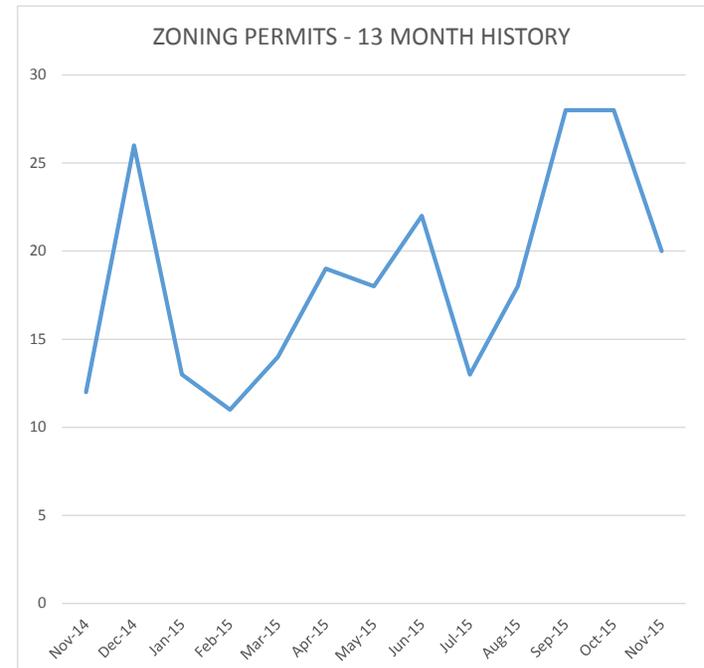
- a. Several sinkholes have developed as a result of the October flooding. We are workign with SCDOT and Chas County to repair these. Other sinkholes have developed due to directional boring by ATT on camp - the ATT contractor is working with SCDOT and CCPW to make repairs.
- b. Held Quarterly Stormwaters Managers mtg in Dec. Recent flooding issues were discussed and all agencies are working together to make repairs and work will be under FEMA grants for Storm damage. The Town has withdrawn its application for FEMA assistance as work in the Town will be included under the County's application for assistance.
- c. SCDOT and CCPW will be working to improve the drainage in Ft Johnson Rd - Eaglewood Retreat - Lighthouse Blvd area. Replacement of culvert at Eaglewood Retreat will be first.
- d. CCPW and DOT are workign on a permant repair to the blocked culvert at Grimsley Dr. This will iclude grading the ditches and upstream conveyances.
- e. Continued to perform Stormwater plan reviews.
- f. HAM radio is now functional at Town Hall.

## ISLAND SHERIFF'S PATROL REPORT

Hours worked: 391

Vehicles Stopped - 451; Tickets - 47; Warnings - 426

Calls for service - 43; Field Interviews - 4; Arrests - 8





December 10, 2015

Ms. Ashley Ramey Kellahan  
Town Administrator  
Town of James Island  
1238B Camp Road  
Charleston, SC 29412-9206

Re: 2016 Right-of-way activities within the Town of James Island municipality boundaries

This letter is a follow-up to our meeting concerning right-of-way activities scheduled for 2016 within your municipal boundaries. The following summarizes our discussion on December 10, 2015.

- Maps outlining areas to be trimmed on SCE&G's right-of-way in 2016 were provided to you.
- SCE&G's current trimming specifications were discussed; current specifications meet requirements of ANSI-A300 standards and ISA guidelines.
- The following summarizes guidelines associated with our right-of-way contracts, which provide labor to complete trimming in municipalities. The guidelines are a part of our contract to ensure proper care of municipal trees and proper communications with municipal officials.
  - Within the urban areas of the town, one (1) "top trimmer/foreman", possessing the maximum qualifications as required by the utility pruning company, shall be present at all times with each tree pruning crew. Qualifications will be made available to the town upon request.
  - During utility pruning, there shall be one designated SCE&G company representative available as needed.
  - Contractor will work with SCE&G representative on work plan to ensure level of workforce is manageable in designated area.

- Debris resulting from trimming activities shall be removed with the exception of dead trees.
- Contractor shall be responsible for the daily removal of debris in managed areas.
  
- We will notify you once the contractor is determined who will be performing our scheduled right-of-way distribution clearing in your municipality. There may be other companies performing right-of-way activities associated with unscheduled work.

Please feel free to contact me if you have any questions during 2016 related to our right-of-way activities.

Sincerely,

*Cedric F. Green 12/10/15*

Cedric F. Green  
General Manager, Metro Charleston District  
South Carolina Electric and Gas Company

**James Island Emergency Preparedness Committee**  
**November 19, 2015, 9:00 AM**

*Attendees*

Ashley Kellahan, Town of James Island  
James Hackett, Town of James Island  
Mark Johnson, Town of James Island  
Berry Rudisill, Town of James Island  
Tony Cervino, James Island Public Service District  
Thomas Glick, James Island Public Service District (Deputy Chief)  
Cathy Haynes, Charleston County Emergency Management Department  
Capt. Tom Robertson, Charleston County Sheriff's Office  
Anna Pickney, SCE&G (Gov't Liaison)  
Joel Smith, South Carolina Dept. of Transportation  
Scott Cave, Atlantic Business Continuity Services

*Agenda*

Introductions

Recent Events and Updates Roundtable

- Each entity reports status, questions, or issues regarding Emergency Plans
- Review of recent events such as EF-2 Tornado and Hurricane Joaquin

Common Emergency Management Issues Discussion

- Facilities – MEOC locations, alternate facilities, hotels, etc.
- Communications – 800 MHz, HAM radio, satellite phones, Everbridge alerts, etc.
- Debris Removal – new MOUs with County, coordination, etc.
- Mass Care – PODs, NDIPs, triage areas, displaced people shelters, transportation (ferry?)
- Roads and Bridges – operations, closures, repairs
- Damage Assessment – teams, timeline, emergency map zones
- Re-entry – conditions for resident return, coordination between jurisdictions
- Resources – medical supplies and staff, DHEC trailer, fuel, generators

Other Issues

Joint Tabletop Exercise for James Island?

Review Action Items

Date for next meeting

Closing and Dismissal

## Meeting Notes

### 1. Recent Events and Updates Roundtable

#### a. Charleston County EOC

- March 15, 2016 Annual Exercise - Earthquake scenario coordinating with State Earthquake exercise (State has earthquake occurring on Sunday, and then exercise Mon - Thurs). County will run EOC exercise on Tuesday, March 15th, and field exercise on March 17th for building collapse (with no EOC activation).
- Everbridge - Town, PSD, etc. can set-up their own Everbridge account with staff, Councilmembers, etc. Cathy Haynes will schedule a training session in early 2016. She wants people with tech background to attend who will be using the system. Send Joe Coates an email with a spreadsheet of names and phone numbers (staff, Council, etc.) so he can add them to the system.

#### b. Sheriff's Office

- Check SC DOT website for Evacuation Plan that will show which exits will still be open during mandatory evacuation with lane reversal (Town employees want to get off I-26 before Columbia to head to Augusta/Aiken).
- Can have SC Highway Patrol come and talk to James Island residents during hurricane season about the details of the evacuation plan

#### c. SC DOT

- Winter storm prep meeting (salting/brining/plowing routes, prep for winter weather) - was scheduled for September but postponed due to tornado event. Rescheduled for first week of December.
- MOUs between DOT and County and City - still being reviewed by County and City attorneys
- Joint decision between DOT and local jurisdiction to close bridges for ice, and then joint decision to reopen bridges after event
- No bridge is closed for wind - only give advisories during high wind
- Stand-by agreements in place with consulting engineers to help with bridge assessments after an event, but these were not activated during floods because their internal disaster assessment teams could handle the volume of work
- SCDOT website is updated continually during events that impact road closures - road conditions page of their website
- This information is also in the Road Conditions section of the County EMD app

#### d. SCE&G

- Anna is local contact who tracks outages during events and can provide updates to Town officials. Sometimes during high volume events the SCE&G outage map on website cannot keep up with the high volume of outage information. Town can call Anna for updated information during those scenarios.

#### e. Town of James Island

- Council approved Emergency Plan
- Need to send copy to County EOC

#### f. James Island PSD

- Several lessons learned during flood:
  - Looking into Everbridge for staff communications

- Developing a flood plan for Fire Dept to help with some of the issues experienced during flood such as definition of emergency, protection of equipment that is damaged by flood

## 2. Review of recent events such as EF-2 Tornado on Johns Island and Flooding events

- When two events occur relatively close together, must stick to declared disaster for specific event and not introduce claims from previous event
- Faith-based organizations doing a great job helping those impacted by tornado on Johns Island that were not eligible for federal funding
- FEMA reimbursement (public assistance) and individual assistance process window is closing (December 4th deadline)
- WebEOC was not activated during flood because it wasn't working. County EOC is in the process of fixing the problem, and they will probably go on the State WebEOC system. Hope to have it ready by June 1, 2016, and then would have to create new logins and hold training sessions for users.
- Prepositioning of resources for known events like a flood - barricades for closed roads, pumps, etc. Cathy will send Jim Neal an email asking if some of those resources could be stored on James Island. If the Town purchases some of these resources, can Town store them in the County facility on Riverland Drive?
  - DOT is planning on putting some signs at six locations on James Island for future events
  - Town should consider a trailer of supplies that could be mobilized during an event
- During Flood, County EOC held conference calls only with Charleston, N. Charleston, Mt. Pleasant. All municipalities will be invited to these calls in the future.
- Once County EOC activates (partial or full), all email updates from County EOC stop because there isn't enough time to send them. At that time municipalities and agencies should monitor WebEOC for updates or call the County EOC.
- Need to better define decision points when to change OPCODEs in Town's Plan - when County changes OPCODE that is a decision point for Town to determine if they will follow or not
- Cathy emphasized that everyone should call County EOC during an event anytime there is a question about County status

## 3. Common Emergency Management Issues Discussion

- Facilities – MEOC locations, alternate facilities, hotels, etc.
  - Look into hotels with generators in North area - two by Cracker Barrel at Ashley Phosphate, Wingate by CSU, etc. Tanger outlets
- Communications – 800 MHz, HAM radio, satellite phones, Everbridge alerts, etc.
  - January HAM radio class coming up on James Island, Friday and Saturday
  - HAM base station being installed in Town EOC
  - (5) 800 MHz radios now in Town Hall
- Debris Removal – new MOUs with County, coordination, etc.
  - No updates
- Mass Care – PODs, NDIPs, triage areas, displaced people shelters, ferry transport?

- Schedule NDIP/POD class for all churches in early 2016 - Joe Coates can teach the class
  - Coordination still needed between Town and PSD Chief to confirm locations of Mass Care zones
  - Talk to Coast Guard about a ferry transportation and if they think it is a viable option for mass casualty and transport off island
  - Evacuation Pick-Up Points - listed on County website - Durham school buses and CARTA will provide buses to each pick-up location and take them to one of 5 County shelters in the far North area of the County. Each shelter has capacity for about 2,300 people. Rule of thumb planning is to have enough shelter space for 10% of population, so we know there is not enough shelter space in the County. When these 5 shelters start filling up (50% capacity) then the buses will take people to Berkeley and Dorchester County shelters. Once all those hit 50% capacity, then people are taken to a Collection Point (N. Charleston Performing Arts Center) where they will be processed and put on a motor coach to Orangeburg area for shelter. This is a state plan that is going to be revised in the near future.
- e. Roads and Bridges – operations, closures, repairs
    - See 1(c) above for detailed info from DOT
  - f. Damage Assessment – teams, timeline, emergency map zones
    - County threshold \$1.3 million; State threshold \$6.3 million
  - g. Re-entry – conditions for resident return, coordination between jurisdictions
    - County will not open for residential re-entry until utilities are restored and roads are cleared
  - h. Resources – medical supplies and staff, DHEC trailer, fuel, generators
    - Need help identifying medical supplies and trained people on island
    - DHEC medical trailer - PSD Chief and City Chief have talked about location of trailer (at City Fire Station on James Island) and key location

#### 4. Other Issues

- a. Joint Tabletop Exercise for James Island
  - Everyone agreed this is a good idea and should be scheduled in June, 2016 as a half-day tabletop exercise
- b. Next Meeting Date
  - May, 2016 to plan exercise

## Action Item Summary

<i>Action Item</i>	<i>Responsible Party</i>
Determine participation for March 15, 2016 earthquake exercise	All entities
Send Joe Coates an email with spreadsheet of names and phone numbers to add to your agency emergency contact list in Everbridge.	All entities
Schedule Sheriff's Office and Highway Patrol to present to James Island residents the details of the Hurricane Evacuation Plan.	Town
Send copy of Town's Emergency Plan to County EOC	Town
Ask Jim Neal if County can store resources on James Island for future flood events (e.g., barricades, signs, pumps, etc.). If Town purchases some of these resources, can they be stored in County's facility on Riverland Drive?	County - Cathy Haynes
Consider creating a trailer of supplies that can be mobilized during an event	Town
Update Town's Plan with decision points and criteria to change OPCONs	Town
Identify hotels with generators in the North area of the County	Town
Schedule NDIP/POD class for churches on James Island – schedule Joe Coates	Town
Confirm emergency zones with PSD Fire Chief	Town
Talk to Coast Guard about the possibility of a ferry transport plan	Town
Schedule next meeting for May, 2016	Town



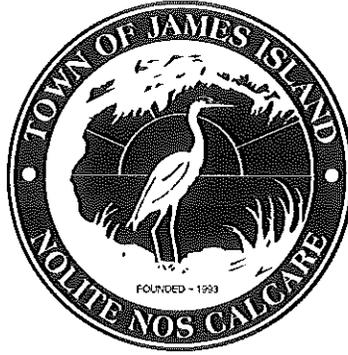
**Town of James Island**  
**Project Budget Analysis: James Island Town Hall**

for management by Town of James Island

11.18.15 DRAFT

		approx. new square footage:	6,000		
<i>Soft Costs</i>	<i>Percentage</i>	<i>Cost</i>	<i>cost/ft2</i>	<i>Comments</i>	
Permits/Inspections	1.0%	\$19,063		est. for ch.17 special inspections. license & permits incl. in hard costs.	
Relocation/Moving	0.5%	\$9,531			
Land Cost	LS est.	\$400,000		TBD	
IT/AV	3.0%	\$57,188		all items beyond backboards, conduit & boxes	
FF&E	3.0%	\$57,188		fixtures, furnishings & equipment	
Utility Provider Costs	LS est.	\$1,000		TBD	
Geotechnical and Site Survey	LS est.	\$10,000			
Professional Services	LS est.	\$207,000		A/E basic and additional services, including reimbursables	
<b>Soft Cost Subtotal</b>		<b>\$760,969</b>			
Soft Cost Contingency	10.0%	\$76,097			
<b>Soft Cost Total</b>		<b>\$837,066</b>			
<b><i>Hard Costs</i></b>					
Demolition of Existing		\$25,000		TBD	
Renovation		\$0		none anticipated	
New Construction - Horizontal and Vertical		\$1,500,000	\$250 /sf	pending analysis - may be refined	
<b>Hard Cost Subtotal</b>		<b>\$1,525,000</b>	<b>\$254 /sf</b>		
Owner's Contingency	25.0%	\$381,250		escalation, estimating, and owner's construction contingencies	
<b>Hard Costs Total</b>		<b>\$1,906,250</b>	<b>\$318 /sf</b>		
<b>Project Total</b>		<b>\$2,743,316</b>			

Disclaimer: This document was developed by Liollo Architecture as an internal guide only and shall not be construed in any manner as a tool of service required by the project contract.



# Community Assistance Grant Program

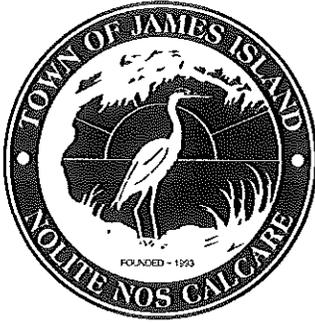
## APPLICATION GUIDELINES

**Community Assistance Grants** are paid from the Town of James Island's General Fund and are awarded to non-profit organizations that provide beneficial services for the James Island community as a whole. These services generally cover the areas of education, health and human needs, community development, the environment or public safety.

**Applications must be received by Wednesday, September 30th.**

**Applicants are invited to attend the October 15th  
Town Council meeting at 7 pm and present their requests to Council.  
Awards will be announced at the November 19th Town Council meeting.**

For Questions contact: Frances Simmons, Town Clerk  
(843) 795-4141 or [fsimmons@jamesislandsc.us](mailto:fsimmons@jamesislandsc.us)



FY 2015/2016

# Town of James Island

## Community Assistance Grant Application

Applications due by Wednesday, September 30th @ 5 pm

**Return applications to:** The Town of James Island  
 Re: Community Assistance 1238-B Camp Road  
 P.O. Box 12240  
 James Island, SC 29412  
*or email them to [fsimmons@jamesislandsc.us](mailto:fsimmons@jamesislandsc.us)*

Amount you are requesting: \$

\*Typical awards are in the \$500 - \$2,000 range

### ORGANIZATION INFORMATION

Name of Organization:	Ft. Johnson Middle School
Contact Name and Title:	David A. Parler, Principal
Mailing Address:	1825 Camp Road Charleston, SC 29412
Street Address (if different)	
Phone Number:	843-762-2740
Fax Number:	843-762-6212
Email Address:	david_parler@charleston.k12.sc.us
How long has your organization been in existence?	32 years



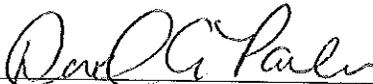
**GIVE A STATEMENT ABOUT YOUR ORGANIZATION AND YOUR SPECIFIC NEED FOR FUNDING:**

Ft. Johnson Middle School (FJMS) is a middle school that serves 510 students with a staff of 55 located in the Town of James Island. I am writing to seek financial support from the Town to help fund a FJMS teacher table at the annual Charleston County School District (CCSD) Teacher Gala. The Gala is a black tie fund raiser to benefit CCSD's summer professional development week called the Charleston Educators' Symposium. This is the chance for educators to attend a professional caliber event without having to leave town. The Gala recognizes one top teacher per school and the Star Principals for the year.

Securing a teacher table at the February Gala costs \$1260. Having a table allows me the opportunity to invited the 8-10 FJMS teachers who have been nominated by their peers for our school's Teacher of the Year contest. We only have one school winner and that winner receives a free ticket to the Gala. But having the table is an opportunity for other well deserving, hard working FJMS teachers who have been recognized by their peers to attend a nice function that otherwise they could not afford to attend.

I am asking that you carefully consider funding this event for our school. The Gala will be February 6, 2016.

I hereby certify that all funds that may be received by applicant organization from the Town of James Island will be solely used for the purposes set forth in this application and will comply with all laws and statutes.

  
\_\_\_\_\_  
Signature of Chief Executive Officer or Executive Director 12-11-15  
Date

**David A. Parler, Principal**  
\_\_\_\_\_  
Name and Title (please print)

\_\_\_\_\_  
Signature of Chief Financial Officer or Board Chairperson Date

\_\_\_\_\_  
Name and Title (please print)

**Make sure your application includes the following:**

- your IRS Letter (if applicable),
- a list of officers, staff and board members,
- Completed application with all required signatures.

**South Carolina Historical Marker Application**  
**South Carolina Department of Archives and History**

**Proposed Marker Title**

Battle of Dills Bluff

**Proposed location of Marker**

Harbor View Road at North Shore Drive or  
West Side of North Shore Drive at Waite Street intersection

**Sponsoring Organization**

Town of James Island, SC

**Marker Type**

Country Size Marker

42" x 36", 1" LETTERS

## **Battle of Dills Bluff**

The last battle of the American Revolution fought in South Carolina took place on November 14, 1782 at Dill's Bluff. After a failed ambush by Patriot forces on British soldiers on a wood cutting party at Dill's Bluff on October 23 another attempt at an ambush by Continental forces against the British was made on November 14, 1782.

The attack, under Command of Colonel Kosciuszko and led by Captain William Wilmot's 2<sup>nd</sup> Maryland Regiment and Lieutenant John Markland's 1<sup>st</sup> Pennsylvania Regiment, consisted of 70 Continentals. The British force were prepared for the attack, and had a force of over 300 to protect the wood cutting party.

The resultant battle ended in a loss for the Patriots. Lieutenant Markland was wounded; Captain Wilmot was killed along with a slave named William Smith. Captain Wilmot was the last Continental soldier to be killed in the Carolinas.

Sources:

gaz.jrshelby.com: **Global Gazetteer of the American Revolution Where (Almost) Everything Happened in the War of American Independence, Worldwide**, by John A. Robertson et al

O'Kelley, Patrick, **Nothing But Blood and Slaughter**, **The Revolutionary War in South Carolina**, Vol 4, 1782, Blue House Tavern Press, 2005, pp. 97-98

COUNTY OF CHARLESTON ) INTERGOVERNMENTAL AGREEMENT  
 ) FOR THE CONSTRUCTION OF CAMP  
TOWN OF JAMES ISLAND ) ROAD SIDEWALK PHASE 2

THIS INTERGOVERNMENTAL AGREEMENT (hereinafter "Agreement") is entered into this \_\_\_\_day of \_\_\_\_\_, 20\_\_\_\_, by and between the County of Charleston (hereinafter referred to as the "County") and the Town of James Island, South Carolina (hereinafter referred to as the "Town").

WHEREAS, the County will be providing construction administration for the Camp Road Sidewalk Phase 2; and

WHEREAS, the Town has acquired all applicable permits and provided copies on September 21, 2015; and

WHEREAS, the Town has provided the approved construction plans produced by Stantec Consulting Services dated September 21, 2015; and

WHEREAS, the County hereby agrees to provide a 50% match of funds, up to \$85,000.00, from the County's Transportation Sales Tax FY 2016 Annual Allocation Program for construction of Camp Road Sidewalk Phase 2 per Council directive 15-218.

WHEREAS, the County Engineer's estimate for construction, construction administration and construction engineering inspection is \$210,000.00.

NOW, THEREFORE, in consideration of the foregoing premises mutual promises contained herein and other good and valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the County and the Town hereby agree as follows:

**Section 1: Findings.** The above recitals and findings are incorporated herein by reference and made a part of this Agreement.

**Section 2: Delegation of Authority.** The Town hereby authorizes the County, and the County hereby agrees to provide the services within its municipal jurisdiction as herein set forth. The County will perform all services hereunder; however, if the Town does not adopt ordinances necessary for the County to perform all services hereunder, the County may terminate this Agreement at its sole discretion.

**Section 3: Scope of Services.** Charleston County shall perform in a satisfactory and workmanlike manner the services designated below. Work elements shall be performed in accordance with the following work description. Specific work activities to be undertaken by Charleston County include:

#### Obligations of the County:

1. The County agrees to provide 50% matching funds to a maximum of \$85,000.00 from the County's Transportation Sales Tax Annual Allocation program for construction and construction administration fees.
2. The County agrees to procure and administer the construction contract for the construction of Camp Road Sidewalk Phase 2 pursuant to the approved plans and contract specifications attached hereto and incorporated by reference. The project will be competitively bid and awarded to the lowest responsive and responsible bidder per the County's Procurement Ordinance.
3. The County agrees to provide construction bid documents and obtain Town concurrence for the award of the contract, prior to seeking County Council approval for award.
4. The County agrees to submit documentation of the work completed and funds expended, including construction inspection fees, with each reimbursement request. Each reimbursement request will reflect the Town's portion of funds. Reimbursement requests will be submitted to the Town on a quarterly basis.
5. The County agrees to manage any warranty claims as required pursuant to the construction contract between the County and the Contractor.

#### Obligations of the Town:

1. The Town agrees to provide 50% matching funds to \$85,000.00 and all additional funds to construct, administer and inspect the project from the Town's Public Works Budget.
2. The Town agrees to pay all reimbursement requests within thirty (30) days of receipt of a reimbursement invoice submitted by the County.

**Section 4: Term.**

1. This Agreement will become effective as of the date listed above, upon execution by authorized representatives of both parties.
2. The term of this Agreement shall be through completion of construction, warranty period and receipt of the final reimbursement request.

**Section 5: Termination for Convenience.** The County, by advance written notice, may terminate this Agreement when it is in the best interests of the County. If this Agreement is so terminated, the County shall be compensated for all necessary and reasonable direct costs of performing the County's Obligations. The Town will not be compensated for any other costs in connection with a termination for convenience. The Town will not be entitled to recover any damages in connection with a termination for convenience.

**Section 6: Termination for Cause.**

(a) If the Town or County breaches any of its obligations under this Agreement, the non-breaching party shall give written notice to the other of such default, specifying with particularity the nature of such default. If the breaching party fails, within thirty (30) days of receipt of such notice of default, to cure such default, or if such default cannot reasonably be cured in a thirty (30) day period, and the breaching party fails to substantially begin such cure within such thirty (30) day period or fails thereafter to diligently pursue completion of such cure, the breaching party shall be deemed to be in default under this Agreement.

(b) If either the Town or County defaults, the non-defaulting party shall have the option, in its sole discretion, to terminate this Agreement, effective upon written notice of such termination to the Designated Representative of the Party that is in default, and upon such termination, the non-defaulting Party shall have no further obligation or liability under or pursuant to this Agreement.

**Section 7: Entire Agreement.** This Agreement constitutes the entire understanding between the County and Town and supersedes all prior and contemporaneous written and oral agreements regarding the subject of this Agreement. This Agreement may not be changed, altered, amended, modified or terminated orally. Any change, alteration, amendment or modification shall be effective only if written and executed by both the County and the Town.

**Section 8:** **Notices.** Both the County and Town designate as a contact for receiving notices pertaining to this Agreement, to include information, coordination, invoice submittals and other Project related matters as follows:

To the County:

Steve Thigpen, P.E.  
Director of Transportation Development  
County of Charleston  
4045 Bridgeview Drive, Suite C204  
North Charleston, SC 29405

To the Town:

Ashley Kellahan  
Town Administrator  
Town of James Island  
PO Box 12240  
James Island, SC 29422

**Section 9:** **Successors and Assigns.** This Agreement and all covenants thereof shall be binding upon and insure to the benefit of the successors and assigns of the parties hereto.

**Section 10:** **Responsibilities and Limitation of Liability.** This Agreement is made upon the express condition that the County, its agents and employees shall be free from any and all liabilities and claims for damages and/or suits for or by reason of any injury, death to any person or property, or failure of the Town, its agents or employees, or third parties (for any reason) to provide services within the Town, or any part thereof during the term of this Agreement.

**IN WITNESS WHEREOF**, the parties hereto by their authorized representative have signed sealed and delivered this agreement at Charleston, South Carolina on the day year written above.

**WITNESSES:**

**COUNTY OF CHARLESTON**

\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
By: Keith Bustran  
Its: County Administrator

**WITNESSES:**

**TOWN OF JAMES ISLAND**

\_\_\_\_\_  
  
\_\_\_\_\_

\_\_\_\_\_  
By: Bill Woolsey  
Its: Mayor

RESOLUTION #2015-22

FY 2017 TRANSPORTATION SALES TAX ANNUAL ALLOCATION PROGRAM – LIGHTHOUSE POINT BOULEVARD SIDEWALK, PHASE I

WHEREAS, new construction projects to be included in Charleston County’s FY 2017 Transportation Sales Tax Annual Allocation Program will be approved via a competitive allocation process and there is a January 1, 2016 submission deadline for potential projects; and

WHEREAS, the Town of James Island has been working with Charleston County Public Works on the design for the Lighthouse Point Boulevard Sidewalk Phase I Project; and

WHEREAS, the total estimated cost for the project is \$220,000 and the Town wishes to match the project at 50% with \$110,000, which is available in our annual budget;

NOW, THEREFORE, BE IT RESOLVED BY THE JAMES ISLAND TOWN COUNCIL THAT:

1. An Application for the FY 2017 Transportation Sales Tax Annual Allocation Program is hereby authorized for the Lighthouse Point Boulevard Sidewalk Phase I Project
2. This Resolution shall become effective upon its adoption and approval

Adopted this 17<sup>th</sup> day of December, 2015

---

Bill Woolsey  
Mayor

ATTEST

---

Frances Simmons  
Town Clerk

AN ORDINANCE AMENDING  
CHAPTER 91: TOWN OF JAMES ISLAND REGULATIONS CONCERNING WEEDS, RANK  
VEGETATION AND SOLID WASTE

WHEREAS, Ordinance 2015-15 replaces sections 91.01 – 91.03 of Chapter 91 of the Town of James Island Code of Ordinances;

NOW, THEREFORE, The Town of James Island adopts the following:

- A. Improved property. It shall be unlawful for any owner or occupant of a business building, single dwelling or multiple dwelling, or any property improved for residential or commercial use, to allow weeds, grass or similar vegetation to grow to a height of 10 inches or more, and six feet in length for uncultivated briars, vines, or other similar vegetation. Such height constitutes a hazard or nuisance, real or potential, for harborage of vermin, accumulation of litter and debris or other unsightly or injurious conditions. Any lot which has been improved may not be allowed to revert to unimproved status. An unimproved lot is a lot upon which clearing and grubbing has not taken place. The following shall be exempt from this requirement:
- (1) Any premises or part thereof on which such growth may be reasonably demonstrated to be for agricultural or horticultural use and which is properly attended;
  - (2) Wooded portions of rear or side yards where standard mowing equipment cannot maneuver because of density, except that any 20-foot strip adjacent to developed property or streets must have weeds, grass and vines maintained below the height limitation and providing such lot is not otherwise in violation of the provisions of this chapter; or
  - (3) Unimproved lots on which new permitted construction work is taking place and during such time as the actual construction is in progress, except for a ten-foot strip adjacent to any developed property, road or right-of-way.
- B. Unimproved property. An unimproved lot less than one acre that is in a residential neighborhood shall be maintained in accordance with improved properties outlined in Section (a).
- C. Nuisances. Notwithstanding subsections (a) and (b) of this section, if any of the following conditions exist on any portion of a lot or parcel of any size, improved or unimproved, then such lot or parcel shall be deemed a nuisance and a detriment to health and safety:
- (1) The lot contains any accumulation of debris, rubbish, junk, tree debris, tires or any type of refuse.
  - (2) The lot contains weeds or other growth which encroaches onto a public sidewalk or roadway within ten feet above the level of the sidewalk or 14 feet above the level of the street.
  - (3) The lot contains evidence of the harboring of unlawful activity.
- D. It shall be the duty of the owner of any such lot or parcel in violation of this section, including abutting owners of alleys in violation thereof, to abate the unlawful condition. Owners and

occupants of properties which abut an alley shall be responsible up to the center point of such alley. Owners and occupants of properties which include a public street right-of-way shall be responsible up to and including the curb and gutter or street line.

Effective Date: This Ordinance shall become effective upon its enactment by the Town Council for the Town of James Island.

First Reading: November 19, 2015

Second Reading: \_\_\_\_\_

\_\_\_\_\_  
Bill Woolsey  
Mayor

ATTEST

\_\_\_\_\_  
Frances Simmons  
Town Clerk

**CHAPTER 91: TOWN REGULATIONS CONCERNING WEEDS, RANK VEGETATION,  
AND SOLID WASTE**

Section

- ~~91.01 Definitions~~
- ~~91.02 Accumulation prohibited~~
- ~~91.03 Duty of owner to cut or remove~~
- 91.04 Declaration of nuisance
- 91.05 Notice to owner to comply
- 91.06 Failure to comply
- 91.07 Abatement of nuisance by town
- 91.08 Appeal; hearing board; procedures
- 91.09 Conflict with other ordinances;  
severance
  
- 91.99 Penalty

**Editor's note:**

*The regulations set forth in this chapter are based on those of Charleston County Code Chapter 10, Article 1, which was adopted by the town's Ordinance 2012-10 on October 18, 2012, and modified by the town in Ordinance 2012-22 on January 17, 2013.*

**~~§ 91.01 DEFINITIONS.~~**

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

**COMMERCIAL AREA.** Any property having a commercial use or zoned for commercial use.

**ENFORCEMENT OFFICER.** Any duly appointed code enforcement officer of the town.

**IMPROVED LOT.** A lot which has been cleared and grubbed.

**RESIDENTIAL AREA.** Must meet all of the following conditions:

(1) Property zoned for residential use, e.g., low density suburban residential (RSL), moderate density suburban residential (RSM), manufactured subdivision (MHS), manufactured housing park district (MHP), or planned development (PD) allowing residential uses;

(2) Construction of streets and roads having begun; and

(3) Installation of water and/or sewer having begun.

**SOLID WASTE.** Refuse, rubbish, trash, garbage, offal, junk, litter, building materials, demolition materials, scrap, fallen trees, and any other matter deleterious to good health and public sanitation.

**UNIMPROVED LOT.** A lot upon which clearing and grubbing has not taken place.

**WEEDS AND RANK VEGETATION.** Dense, uncultivated, vegetative overgrowth over ten inches in height, or uncultivated briars, vines, or other similar vegetation exceeding six feet in length. (Ord. 2012-10, passed 10-18-2012; Ord. 2012-22, passed 1-17-2013)

~~§ 91.02 ACCUMULATION PROHIBITED.~~

(A) *Weeds and rank vegetation.* It shall be unlawful for any owner, lessee, or occupant, or any agent, representative, or employee of such owner (all persons hereinafter referred to as "owner") of any occupied or unoccupied improved lot which is located in a residential or commercial area within the town, to permit on any such lot the growth of weeds and rank vegetation. Any lot which has been improved may not be allowed to revert to unimproved status.

(B) *Solid waste.* It shall be unlawful for any owner of any occupied or unoccupied improved or unimproved lot which is located within any area of the town, to permit on any such lot the accumulation of solid waste.  
(Ord. 2012-10, passed 10-18-2012; Ord. 2012-22, passed 1-17-2013) Penalty, see § 91.99

~~§ 91.03 DUTY OF OWNER TO CUT OR REMOVE.~~

(A) *Weeds and rank vegetation.* It shall be the duty of the owner of any lot which is located in a residential or commercial area within the town, to cut, or cause to be cut, all weeds and rank vegetation, as described in this chapter, or to remove solid waste as often as may be necessary to prevent the growth of such weeds and rank vegetation or the accumulation of such solid waste. Any lot which has been improved may not be allowed to revert to unimproved status.

(B) *Solid waste.* It shall be the duty of the owner of any improved or unimproved lot which is located in any area within the town to remove solid waste as often as may be necessary to prevent the accumulation of such solid waste.  
(Ord. 2012-10, passed 10-18-2012; Ord. 2012-22, passed 1-17-2013)

## § 91.04 DECLARATION OF NUISANCE.

Weeds and other rank vegetation or solid waste allowed to accumulate and remain on lots as described above may be deemed and declared to be a public nuisance in the judgment of any duly appointed town

code enforcement officer. In the event such weeds and rank vegetation or solid waste, as described herein, have not been deemed and declared to be a public health hazard by the County Health Department, any town code enforcement officer may nevertheless deem and declare the same to be detrimental to the health and welfare of the community.  
(Ord. 2012-10, passed 10-18-2012; Ord. 2012-22, passed 1-17-2013)

## § 91.05 NOTICE TO OWNER TO COMPLY.

(A) Any town code enforcement officer shall serve notice on the owner of the land to comply with the provisions of this chapter.

(B) It shall be sufficient notification to deliver the notice to the person to whom it is addressed or to deposit a copy of the notice in the United States mail, properly stamped, certified, and addressed to the owner of the property at the best address available, or to post a copy of the notice upon the premises.  
(Ord. 2012-10, passed 10-18-2012; Ord. 2012-22, passed 1-17-2013)

## § 91.06 FAILURE TO COMPLY.

If the person to whom the notice is directed, under the provisions of § 91.05, fails or neglects to cause such weeds and rank vegetation to be cut and removed, or such solid waste to be removed, from the premises within ten days after such notice has been served, he or she shall be guilty of a misdemeanor and subject to a penalty as provided in § 91.99.  
(Ord. 2012-10, passed 10-18-2012; Ord. 2012-22, passed 1-17-2013) Penalty, see § 91.99

## § 91.07 ABATEMENT OF NUISANCE BY TOWN.

After ten days have elapsed after notice has been served upon the owner, then the Public Works Department or a town-authorized agent or representative may enter upon any such lands and abate the nuisance by cutting and removing such weeds or other rank vegetation or solid waste, and the

cost of doing so shall become a lien upon the property affected, and may be recovered by the town through judgment proceedings. Persons desiring to contest the abatement order may request a hearing by filing a written request with the Public Works Director prior to the time specified for abatement.

(Ord. 2012-10, passed 10-18-2012; Ord. 2012-22, passed 1-17-2013)

day that a condition is in violation of this chapter shall constitute a separate offense.

(Ord. 2012-10, passed 10-18-2012; Ord. 2012-22, passed 1-17-2013)

**§ 91.08 APPEAL; HEARING BOARD; PROCEDURES.**

In the event that an owner requests a hearing in writing as set forth above, the appeal may be heard at the next regularly scheduled Board of Zoning Appeals (BZA) meeting. All appeals will be heard by the BZA in accordance with its procedures and schedule.

(Ord. 2012-10, passed 10-18-2012; Ord. 2012-22, passed 1-17-2013)

**§ 91.09 CONFLICT WITH OTHER ORDINANCES; SEVERANCE.**

Whenever there is, or appears to be, a conflict between any provision of this chapter with the provisions of any other lawful ordinance, regulation, or resolution, the more restrictive shall apply. If any provision of this chapter or its application to any circumstance is held by a court of competent jurisdiction to be invalid for any reason, this holding shall not affect other provisions or applications of this chapter which can be given effect without the invalid provision or application, and to this end, the provisions of this chapter are severable.

(Ord. 2012-10, passed 10-18-2012; Ord. 2012-22, passed 1-17-2013)

**§ 91.99 PENALTY.**

Any person who violates this chapter as described in § 91.06 shall be subject to a fine of not more than \$500 or imprisonment of not more than 30 days. Each

**Memorandum of Understanding Among  
The City of Charleston, the City of Folly Beach, the Town of James Island, and Charleston  
County, The Charleston Area Transportation Study (CHATS) Metropolitan Planning  
Organization (MPO), and the Berkeley Charleston Dorchester Council of Governments  
(BCDCOG)**

**WHEREAS**, the City of Charleston, the City of Folly Beach, Charleston County, the Town of James Island, the Charleston Area Transportation Study (CHATS) Metropolitan Planning Organization (MPO), and the Berkeley Charleston Dorchester Council of Governments (BCDCOG), herein referred to as the “Parties,” collectively desire to establish a multi-jurisdictional Vision for the Folly Road Corridor known as the Rethink Folly Road Plan (the “Plan”); and

**WHEREAS**, the Vision of the Plan is to be accomplished through implementation actions identified in the Plan that address issues related to designing a “Complete Street” that balances the needs of all modes of travel, including storm evacuation, facilitation of multimodal transportation conversions along the corridor (walking, biking, and transit), coordination and cooperation among various governmental bodies with regard to zoning, land development and design standards, and the preparation of standards for new development along the corridor that provide clear guidance to state and local agencies, community stakeholders, the general public, and the private sector; and

**WHEREAS**, goals of the Plan include reversing negative physical and environmental impacts of the transportation infrastructure and future development; improving the transportation network as it relates to transportation facilities and proposed residential and non-residential development; producing quality urban design that enhances livability for both the established residential neighborhoods and newly proposed development; and

**WHEREAS**, the Plan builds on and coordinates with previous and ongoing planning and development activities from the public and private sectors, and community-based organizations; and

**WHEREAS**, the Plan identifies strategies and provides the basis for setting priorities to achieve desired outcomes that can protect and enhance the Folly Road Corridor area towards a more safe, connected, green, valuable, and synced corridor for all residents and visitors of the Charleston Region;

**NOW, THEREFORE, IN RECOGNITION OF THE FOREGOING**, the Parties hereby jointly understand, agree and commit as follows:

**A.** To formally establish the *Rethink Folly Road Planning Committee* as an ongoing forum for communication and collaborative planning and implementation activities among local, regional and state agencies for the long-term health and vitality of the Folly Road Corridor. The *Rethink Folly Road Planning Committee*, as through the support of the BCDCOG, shall develop an operating agreement for communication and coordination protocols and establish a regular meeting schedule and means of affirming commitments, sharing information, reporting progress and celebrating accomplishments.

**B.** That the *Rethink Folly Road Planning Committee* membership shall include, at a minimum, the City of Charleston, City of Folly Beach, Charleston County, Town of James Island, James Island Public Service District, BCDCOG, South Carolina Department of Transportation, with coordination and convening responsibility lying with the BCDCOG.

- C. To work in partnership to adopt and implement the Plan in a coordinated and consistent manner.
- D. To work in partnership to improve economic opportunity and quality of life, and protect and maintain the cultural resources and environmental conditions for the benefit of everyone in the Folly Road Corridor area.
- E. To supplement the vehicular road network in the Folly Road Corridor area with an interconnected non-motorized transportation network offering clearly defined, convenient and safe travel options linking origins and destinations within the Folly Road Corridor area and to adjacent areas.
- F. To enhance and establish attractive and safe transportation options serving the Folly Road Corridor area and increasing travel choices available to people of all means and abilities.
- G. To continue working to improve neighborhood safety and expand opportunities for residents' access to open space, parks and natural resources in order to promote a healthy living environment and high quality of life in the area.
- H. That this Memorandum of Understanding may be revised from time to time as circumstances warrant, and may be amended only in writing and signed by all Parties to indicate concurrence of the City of Charleston, City of Folly Beach, Charleston County, the Town of James Island, CHATS, and the BCDCOG.
- I. That any party may withdraw unilaterally and without cost or expense from the MOU by giving sixty days (60) advance notice to all other signatory parties.

\_\_\_\_\_  
Name (signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title  
**City of Charleston**

\_\_\_\_\_  
Name (signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title  
**City of Folly Beach**

---

Name (signature)

---

Date

---

Title

**Town of James Island**

---

Name (signature)

---

Date

---

Title

**Charleston County**

---

Name (signature)

---

Date

---

Title

**Charleston Area Transportation Study (CHATS)**

---

Name (signature)

---

Date

---

Title

**Berkeley Charleston Dorchester Council of Governments**

# Town of James Island

*Bill Woolsey*  
Mayor



Council Members

*Leonard Blank*

*Garrett Milliken*

*Darren Troy Mullinax*

*Joshua P. Stokes*

December 4, 2015

Mr. Thomas Belshaw and Staff  
Sea Island Habitat for Humanity Restore  
3304 Maybank Highway  
Johns Island, SC 29455

Dear Mr. Belshaw:

The Town of James Island wishes to thank you and your staff for the generous donation of the rice trough. Knowing the history and significance of rice cultivation in South Carolina, this donation is very special. We hope to display it in our new Town Hall in the very near future.

Sincerely,

Ashley Kellahan  
Town Administrator

AK/fs

[www.jamesislandsc.us](http://www.jamesislandsc.us)