



Town of James Island, Regular Town Council Meeting
February 18, 2016; 7:00 PM; 1238-B Camp Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Members of the public addressing Council during the Public Comment period must sign in. Comments should be directed to Council and not the audience. Please limit comments to three (3) minutes.

1. Opening Exercises
2. Public Comments
3. Consent Agenda
 - a. Minutes: January 21, 2016 Regular Town Council Meeting
4. Information Reports
 - a. Finance Report
 - b. Administrator's Report
 - c. Island Sheriffs' Patrol Report
5. Requests for Approval
 - Community Assistance Grant: Exchange Club Golf Tournament, \$500
6. Committee Reports
 - Land Use Committee
 - Environment and Beautification Committee:
Presentation of Community Hero Awards by James Island Pride

| | |
|-------------------|------------------------|
| Inez Brown-Crouch | Salvatore Colucchio |
| Alan Laughlin | Minister Ruth Williams |
| Sandy Williams | |
 - Proclamation Honoring Community Heroes
 - Children's Commission
 - Public Safety Committee
 - History Commission
7. Resolutions:
 - a. Resolution #2016-01: Island Sheriffs' Patrol Officer of the Fourth Quarter
 - b. Resolution #2016-03: Island Sheriffs' Patrol Officer of the Year
 - c. Resolution #2016-04: Reimbursement Resolution – James Island Town Hall
8. Ordinances up for Second Reading: None

9. Ordinances up for First Reading: None
10. New Business:
 - a. Reconsideration of Council action of January 13, 2016 Pertaining to 1122 and 1126 Dills Bluff Road
 - b. Action to Authorize Purchase of 1.75 acres of Parcel identified as 428-03-00-027B
 - c. Discussion of MOU/correspondence received from James Island PSD Commissioners (February 2, 2016)
11. Executive Session: The Town Council may/will enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina
12. Return to Regular Session
13. Adjournment

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. in Council Chambers, 1238-B Camp Road, James Island, SC on Thursday, January 21, 2016. The following members of Council were present: Mayor Pro-Tem Leonard Blank, Garrett Milliken, Darren “Troy” Mullinax, Joshua P. Stokes, and Mayor, Bill Woolsey, who presided. A quorum was present to conduct business: Also present: Ashley Kellahan, Town Administrator, Bo Wilson, Town Attorney, Merrell Roe, Senior Finance Clerk, Mark Johnson, Public Works Coordinator, Kristen Crane, Planning Director, Sergeant Shawn James, Island Sheriffs’ Patrol, and Frances Simmons Town Clerk.

Opening Exercises: Mayor Woolsey called the meeting to order. He opened in prayer and followed with the Pledge to the Flag. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Public Comments: None

Special Order of Business:

- Election of Mayor Pro-Tempore: Mayor Woolsey moved to nominate Councilman Leonard Blank to serve as Mayor Pro-Tempore; Councilman Stokes seconded. There were no other nominations. Motion passed unanimously. Mayor Woolsey thanked Councilman Blank for his service. The Mayor Pro-Tempore serves a one year term.

Consent Agenda:

- a. Minutes of December 17, 2015 Regular Town Council Meeting
- b. Minutes of January 13, 2016 Special Town Council Meeting

Councilman Stokes moved to approve the Consent Agenda; Councilman Milliken seconded and it passed unanimously.

Information Reports:

- a. Finance Report: Sr. Finance Clerk, Merrell Roe reported that under the Grounds Keeping Department \$10,500 was spent on Pinckney Park; two large Public Works projects were paid: Lemon Tree - Jeffrey Drive, and Ben Road; and the first payment was sent to the Repair Care Program for \$4,000.
- b. Administrator’s Report: Town Administrator, Ashley Kellahan, gave an update of grants the Town has submitted; 1) Transportation Sales Tax (TST) for drainage and sidewalk improvements at Fort Johnson and Lighthouse Boulevard; 2) PARD Grant to assist in the planning costs at Pinckney Park. The kick-off meeting for Pinckney Park was held with Hussey Gay Bell and a public meeting will be scheduled soon to discuss issues or constraints on the property; Camp Road Sidewalk, Phase 2 is out for bids and expected by February 16; FY 2016/2017 budget process has begun. A budget workshop is scheduled for March 3 at 6 p.m. Public Works: Public Works Coordinator, Mark Johnson reported that the second Stormwater Managers meeting was held in December and the group gave a follow-up on drainage issues. Temporary repairs were made to the pipe culvert under the sidewalk on Camp Road at James Island Baptist Church; the Town has authorized Charleston County to move forward to repair the sinkhole that developed on North Sterling. Councilman Milliken asked about the status of the flooding on Seaside Lane (question asked by Edward Green at a previous meeting). Mr. Johnson answered that the County is in the process of finalizing a plan for drainage in the Honey Hill/Green Hill/Seaside Lane basin. He said a community meeting will be scheduled when those plans are received.
- c. Island Sheriffs’ Patrol Report: Sergeant James reported there were a number of car break-ins, most, were unlocked vehicles; burglaries, and a hit & run. Statistics for December: 491 vehicle stops;

417 hours worked; 68 tickets issued; 440 warnings issued; 15 arrests made; 52 calls for service; and 22 field interviews conducted.

Requests for Approval

- a. Conceptual Design for Sidewalk on Seaside Lane: Quote for Approval, \$9,500: Mrs. Kellahan stated this is a request to develop Conceptual Sidewalk Improvements along Seaside Lane between Dills Bluff and Fort Johnson Road. The project will run from Dills Bluff to Fort Johnson Road and crosswalks will be included at these intersections for connectivity. Mayor Woolsey asked for a motion in favor. Councilman Blank moved, and Councilman Stokes seconded. In discussion, Councilman Milliken asked if there will be opportunity for the community to give input into the conceptual planning phase of the project; and if so, could that be included in the costs. Mrs. Kellahan said the community will be involved and she thought it could be included in the costs. Councilman Milliken said it may be good to include pervious surfaces in the conceptual plan. He stated that may be a bit more costly at the construction phase; however, with flooding and other issues, a pervious surface may be a better way to go. Another concern he expressed is whether or not the drainage associated with Seaside Lane might impact the construction before or after the sidewalks are in place. Mayor Woolsey answered that the drainage issues affecting Seaside Lane is a part of the conceptual plan. After discussion, Mayor Woolsey asked for a motion in favor. The motion passed 4-1; Councilman Milliken cast the dissenting vote.
- b. Drainage Structure(s) between 1500 and 1508 Relyea and Sea Aire: Mr. Johnson showed a visual on tidal backflow prevention devices for the outfalls between 1500 and 1508 Relyea, and the outfall on Sea Aire, across from 1248. The cost for the Relyea component is \$16,000; and the cost for the Sea Aire component is \$37,000. A copy of the project brief was provided. After the presentation, Mr. Johnson answered Council's questions. Mayor Woolsey asked for a motion in favor. Councilman Milliken moved, and Councilman Stokes seconded. The motion passed 4-1; Councilman Blank recused himself from voting because he lives on Relyea and the component will be located next to his home.
- c. Road Right-of-Way and Drainage Easement Request to Accept: Planning Director, Kristen Crane, reported that the Town has been working closely with Charleston County Planning, Public Works and Zoning on the Preserves at Dills Bluff subdivision. This is a 30 lot, 11.078 acre subdivision on Dills Bluff Road. The developers, Pulte Homes Corporation, is present tonight and is requesting to dedicate the road right-of-way and drainage system to the public. She reported that the road has been constructed to primary Town of James Island Road Code standards (except for the items that were specifically approved by the Town); and the drainage has also been constructed to standard. The sidewalks will be constructed after the homes are built to prevent damage by construction equipment. A bond is being held for the sidewalks and there is a bond for 41 street trees which will be planted after construction to prevent damage. She said a two year warranty agreement need to be signed if the public dedication is approved. Mayor Woolsey asked for a motion in favor. Councilman Blank moved and Councilman Stokes seconded.

Councilman Milliken asked what the Town's cost would be to maintain the road and sidewalks after the warranty expires. Mayor Woolsey said if pot holes develops in the road, the Town would be responsible to fill them, just as we do for other roads in the Town's jurisdiction. These are funded in our Intergovernmental Agreement with the County and we have not had to pay for pothole repairs. Eventually, he said the road will require service, such as repaving and under the current system, that road as well as the others will be a part of the CTC re-pavement program. He said all of these things are conceivably subject to change and that road, as others that are not State roads will have to be funded in some way. Councilman Milliken said some of the proposed water and

sewer lines are less than meeting the requirement of 5' behind the back of the curb and gutter. He asked if things are aberrant as that, are we liable for damage that might occur. Mayor Woolsey said if the structures fail, and they are part of the public infrastructure, we would have to repair them. Mayor Woolsey gave his reason for recommending that we accept this request as he was assured that it is not a serious problem. He explained these were based on County standards for rural areas and some issues pertained to the street trees. Councilman Stokes asked if the sidewalks in the neighborhood will be on both sides of the road; to which Mrs. Crane answered yes. Motion passed unanimously.

Committee Reports:

- Land Use: None
- Environment and Beautification Committee: Councilman Milliken announced a James Island Pride Litter Pickup on Saturday, February 6th from 9-11 a.m. James Island Arts Committee will meet February 3rd at 5:30 p.m. The juried Art Show and Auction will be held on Saturday, February 27th from 5-7 p.m.
- Children's Commission: Next meeting of the Children's Commission will be Thursday, February 11th at 5:00 p.m.
- Public Safety: Councilman Mullinax announced the next meeting of the Neighborhood Council on Thursday, January 28th. Goals for this year will be discussed. Councilman Mullinax moved to appoint Dan Boles, (Stone Post), to the Neighborhood Council; Councilman Stokes seconded; and the appointment passed unanimously. Mr. Boles replaces Bright Arial.
- History Commission: No Report

Proposed Signal at Harbor View Road and Mikell Drive: Mayor Woolsey stated that County Councilman Joe Qualey asked for this item to be placed on our agenda with the mind towards postponing the installation of a traffic signal. He said representatives from Charleston County is present to answer questions about what an action along those lines would mean and the process it would take for postponement. He asked Council if there was a motion to pursue this. No motion came forth.

Resolutions:

- a. Resolution #2016-01: Island Sheriffs' Patrol Officer of the Fourth Quarter: Postponed to next month's meeting without objection.
- b. Resolution #2016-02: Resolution to Request Moratorium Extension: Councilman Mullinax spoke to the Resolution; that it pertains to the 300 plus apartments planned for the Gathering Place already in existence on Maybank Highway. He said there should be more time to research how this will impact the surrounding communities and no traffic impact studies have been done. Councilman Mullinax said he is asking Council to pass a Resolution to ask the City to extend the moratorium through the end of March. He has heard that there are other Gathering Place projects in various planning stages but this Resolution is exclusively for the Gathering Place on Maybank Highway. Mayor Woolsey asked for a motion in favor. Councilman Mullinax moved, and Councilman Milliken seconded. Councilman Mullinax was asked to read the Resolution and afterward Councilman Blank asked how March was decided upon and if that is enough time. Councilman Mullinax said he and Councilman Milliken had discussed this prior to this meeting and some people thought the moratorium should extend through the end of February; but he considered through March. He said if more time is needed after that, the resolution could be amended. As of now there is 60 days and he hopes that it could be accomplished by that time. Councilman Milliken said he understood Councilman Blank's concern about March by stating that a process is required by the Planning Commission; and if modifications are made to the Gathering Place Zoning it will take time for the approval process because public meetings need to be held to the changes to their

Comprehensive Plan; three readings, and a traffic study also need to be done. Considering these things, he said March may be an ambitious deadline. Councilman Milliken asked Councilman Mullinax if he would accept an amendment to the Resolution and he agreed. Councilman Milliken proposed this language be added and motioned that the moratorium be extended until changes to the City of Charleston Comprehensive Land Use Plan are finalized and receives final approval from City Council; Councilman Mullinax seconded. During discussion on the proposed amendment, Mayor Woolsey said he think that Gathering Place regulations are a part of the Zoning and Land Development Regulations (ZLDR) not the Comprehensive Plan. As discussion ensued, Councilman Blank suggested instead of saying Comprehensive Plan to use Land Use Ordinance. Councilman Milliken motioned to amend by changing the wording to Land Use Ordinance; Councilman Mullinax seconded. There were no further discussion. Mayor Woolsey called for the vote on Councilman Milliken's original amendment and it passed unanimously. Mayor Woolsey then called for the vote to approve Resolution #2016-02 and it passed unanimously.

Ordinances up for Second Reading:

- a. Ordinance# 2015-16: Memorandum of Understanding: Folly Road Corridor Plan: Mayor Woolsey asked for a motion in favor. Councilman Stokes moved, and Councilman Mullinax seconded. No discussion. Motion passed unanimously.

New Business: None

Executive Session: Not needed

Adjournment: There being no further business to come before the body, the meeting adjourned at 7:42 p.m.

Respectfully submitted

Frances Simmons
Town Clerk

Town of James Island

% FY Complete 58%

Monthly Budget Report

Fiscal Year 2015 / 2016

| | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | | TOTAL | BUDGET | |
|-------------------------------|-------------|---------------|---------------|---------------|----------------|---------------|---------------|----------|-------|-------------|-----|------|-------------|---------|-----------|
| | July | August | September | October | November | December | January | February | March | April | May | June | | | |
| GENERAL FUND REVENUE | | | | | | | | | | | | | | | |
| Franchise Fees | 165,901 | - | - | 6,607 | 66,282 | - | 6,860 | - | - | - | - | - | 245,651 | 420,000 | |
| Brokers & Insurance Tax | - | - | 25 | - | - | 48 | - | - | - | - | - | - | 73 | 375,000 | |
| Local Option Sales Tax (rev) | - | 32,331 | - | 29,241 | 27,382 | 32,235 | 27,443 | - | - | - | - | - | 148,632 | 327,080 | |
| State Aid to Subdivisions | - | - | - | - | 73,112 | - | - | - | - | - | - | - | 73,112 | 256,060 | |
| Business Licenses | - | 4,636 | - | - | - | 10,790 | 3,342 | - | - | - | - | - | 18,768 | 190,000 | |
| Telecommunications | - | - | - | - | - | 25 | - | - | - | - | - | - | 25 | 27,500 | |
| Liquor Licenses | - | - | - | 2,000 | - | - | - | - | - | - | - | - | 2,000 | 16,500 | |
| Building Permit Fees | - | 503 | 440 | 1,063 | 425 | 1,350 | 617 | - | - | - | - | - | 4,398 | 10,000 | |
| Planning & Zoning Fees | 800 | 1,201 | 975 | 1,325 | 625 | 1,300 | 1,070 | - | - | - | - | - | 7,296 | 10,000 | |
| Miscellaneous | - | - | - | - | 26 | - | - | - | - | - | - | - | 26 | 1,000 | |
| Interest Income | - | - | - | - | - | - | - | - | - | - | - | - | - | 225 | |
| Transfer Funds Balance | - | - | - | - | - | - | - | - | - | - | - | - | - | 483,582 | |
| | | 38,671 | 1,440 | 40,237 | 167,853 | 45,748 | 39,332 | | | | | | Total | 499,982 | 2,116,947 |
| | | | | | | | | | | | | | % of Budget | | 24% |
| ADMINISTRATION | | | | | | | | | | | | | | | |
| Salaries | 15,867 | 15,875 | 15,749 | 24,021 | 16,507 | 19,667 | 16,367 | - | - | - | - | - | 124,053 | 205,200 | |
| Fringe Benefits | 5,336 | 5,471 | 5,044 | 7,560 | 5,129 | 5,349 | 5,875 | - | - | - | - | - | 39,764 | 74,000 | |
| Copier | 351 | 334 | 360 | 374 | 364 | 354 | 319 | - | - | - | - | - | 2,457 | 5,300 | |
| Supplies | 976 | 223 | 359 | 852 | 301 | 959 | 280 | - | - | - | - | - | 3,950 | 13,000 | |
| Postage | 223 | 355 | (55) | 257 | - | 300 | 465 | - | - | - | - | - | 1,545 | 6,700 | |
| IT | 2,346 | 2,741 | 1,693 | 4,778 | 3,779 | 2,469 | 2,673 | - | - | - | - | - | 20,477 | 35,000 | |
| MASC Membership | - | - | - | - | 5,341 | - | - | - | - | - | - | - | 5,341 | 5,500 | |
| Insurance | - | 11,023 | - | 166 | 6,860 | - | - | - | - | - | - | - | 18,048 | 19,200 | |
| Legal Services | 2,225 | - | 5,364 | - | 7,865 | - | 6,484 | - | - | - | - | - | 21,937 | 60,000 | |
| Town Codification | - | - | 5,168 | 739 | - | - | 555 | - | - | - | - | - | 6,461 | 1,500 | |
| Advertising | 128 | - | 606 | 460 | 467 | 228 | 298 | - | - | - | - | - | 2,186 | 5,000 | |
| Audit | - | - | - | - | - | 12,500 | - | - | - | - | - | - | 12,500 | 12,000 | |
| Elections | - | - | - | - | - | - | - | - | - | - | - | - | - | 500 | |
| Mileage Reimbursement | - | 56 | 302 | 29 | 60 | 27 | 28 | - | - | - | - | - | 502 | 800 | |
| Bonding | - | - | 70 | - | - | - | 700 | - | - | - | - | - | 770 | 1,750 | |
| Employee Training / Screening | - | - | - | - | - | - | - | - | - | - | - | - | - | 850 | |
| Dues and Subscriptions | 35 | - | 110 | 174 | - | - | 225 | - | - | - | - | - | 544 | 1,060 | |
| Training & Travel | 378 | - | 22 | - | - | 20 | - | - | - | - | - | - | 420 | 2,460 | |
| Mobile Devices | 35 | 35 | 402 | (36) | 70 | 70 | 70 | - | - | - | - | - | 648 | 660 | |
| Children's Commission | - | - | - | 190 | 146 | - | - | - | - | - | - | - | 337 | 1,000 | |
| Business Development Council | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,000 | |
| History Commission | - | - | - | - | - | - | 250 | - | - | - | - | - | 250 | 1,000 | |
| Employee Appreciation | - | - | - | - | - | - | - | - | - | - | - | - | - | 500 | |
| Bank Charges | 61 | 60 | 133 | 52 | 42 | 130 | 76 | - | - | - | - | - | 554 | 500 | |
| | | 36,174 | 35,325 | 39,616 | 46,932 | 42,073 | 34,664 | | | | | | Total | 262,745 | 454,480 |
| | | | | | | | | | | | | | % of Budget | | 58% |

Town of James Island

% FY Complete 58%

Monthly Budget Report

Fiscal Year 2015 / 2016

| | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | | TOTAL | BUDGET |
|---------------------------|-------------|---------------|---------------|---------------|---------------|---------------|---------------|----------|-------|-------------|-----|------|--------------|----------------|
| | July | August | September | October | November | December | January | February | March | April | May | June | | |
| ELECTED OFFICIALS | | | | | | | | | | | | | | |
| Salaries | 3,769 | 3,769 | 3,769 | 5,654 | 3,769 | 3,769 | 3,769 | - | - | - | - | - | 28,269 | 50,000 |
| Fringe Benefits | 2,129 | 2,129 | 2,129 | 3,198 | 2,138 | 2,095 | 2,185 | - | - | - | - | - | 16,003 | 17,000 |
| Mayor Expense | 551 | - | - | 200 | - | - | - | - | - | - | - | - | 751 | 2,000 |
| Council Expense | - | 35 | - | 129 | - | - | 105 | - | - | - | - | - | 269 | 4,000 |
| Mobile Devices | 114 | 114 | 114 | 114 | 114 | 114 | 114 | - | - | - | - | - | 798 | 1,410 |
| | | 6,047 | 6,012 | 9,295 | 6,022 | 5,978 | 6,173 | | | | | | | |
| | | | | | | | | | | | | | Total | 46,090 |
| | | | | | | | | | | | | | % of Budget | 62% |
| GENERAL OPERATIONS | | | | | | | | | | | | | | |
| Salaries | 15,698 | 14,942 | 14,774 | 22,161 | 14,774 | 16,399 | 14,774 | - | - | - | - | - | 113,524 | 216,200 |
| Fringe Benefits | 5,271 | 5,021 | 5,156 | 7,714 | 5,142 | 5,308 | 5,856 | - | - | - | - | - | 39,469 | 73,500 |
| | | 19,964 | 19,931 | 29,875 | 19,917 | 21,707 | 20,631 | | | | | | Total | 152,993 |
| | | | | | | | | | | | | | % of Budget | 53% |
| PLANNING | | | | | | | | | | | | | | |
| Supplies | - | - | 42 | - | - | 25 | 290 | - | - | - | - | - | 357 | 500 |
| Advertising | 128 | 225 | 128 | - | 64 | - | - | - | - | - | - | - | 545 | 2,000 |
| Mileage Reimbursement | - | - | - | - | - | - | - | - | - | - | - | - | - | 200 |
| Dues and Subscriptions | - | - | - | - | - | - | - | - | - | - | - | - | - | 325 |
| Training & Travel | 85 | - | 220 | - | - | - | - | - | - | - | - | - | 305 | 1,000 |
| Mobile Devices | 35 | 35 | 35 | (28) | 35 | 35 | 35 | - | - | - | - | - | 183 | 660 |
| Uniform / PPE | - | - | - | - | 186 | - | - | - | - | - | - | - | 186 | 250 |
| Planning Commission | - | 250 | 200 | 258 | 450 | 200 | - | - | - | - | - | - | 1,358 | 4,000 |
| Board of Zoning Appeals | - | - | 200 | 176 | 200 | 316 | - | - | - | - | - | - | 892 | 4,000 |
| | | 510 | 825 | 406 | 935 | 576 | 325 | | | | | | Total | 3,826 |
| | | | | | | | | | | | | | % of Budget | 30% |

Town of James Island

% FY Complete 58%

Monthly Budget Report

Fiscal Year 2015 / 2016

| | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | | TOTAL | BUDGET |
|----------------------------|-------------|--------|-----------|-------------|----------|----------|-------------|----------|-------|-------------|-----|------|-------------|--------|
| | July | August | September | October | November | December | January | February | March | April | May | June | | |
| BUILDING INSPECTION | | | | | | | | | | | | | | |
| Mileage Reimbursement | - | - | 16 | 45 | - | - | - | - | - | - | - | - | 61 | 200 |
| Mobile Devices | 35 | 35 | 35 | (28) | 35 | 35 | 35 | - | - | - | - | - | 183 | 660 |
| Supplies | - | - | 210 | - | - | - | - | - | - | - | - | - | 210 | 1,000 |
| Equipment / Software | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,500 |
| Uniform / PPE | - | - | - | - | - | - | - | - | - | - | - | - | - | 250 |
| Dues & Subscriptions | 50 | - | - | - | - | - | - | - | - | - | - | - | 50 | 800 |
| Travel & Training | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,000 |
| | | 35 | 261 | 17 | 35 | 35 | 35 | | | | | | 505 | 5,410 |
| | | | | | | | | | | | | | % of Budget | 9% |

| | | | | | | | | | | | | | | |
|-------------------------|-------|-------|-------|-------|--------|---------|--------|---|---|---|---|---|-------------|---------|
| PUBLIC WORKS | | | | | | | | | | | | | | |
| Mileage Reimbursement | - | - | - | - | - | - | - | - | - | - | - | - | - | 300 |
| Training & Travel | - | - | - | 189 | - | - | - | - | - | - | - | - | 189 | 1,000 |
| Projects | 2,135 | 3,218 | 7,955 | 271 | 8,112 | 323,675 | 74,087 | - | - | - | - | - | 419,452 | 725,500 |
| Engineering Services | - | - | - | - | - | - | - | - | - | - | - | - | - | 25,000 |
| Permits | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,000 |
| Mobile Devices | 54 | 54 | 54 | - | 54 | 54 | 54 | - | - | - | - | - | 322 | 660 |
| Traffic Control Devices | - | - | - | - | - | - | 146 | - | - | - | - | - | 146 | 30,000 |
| Uniform / PPE | - | - | - | - | 143 | - | - | - | - | - | - | - | 143 | 500 |
| Supplies | - | - | 156 | 15 | - | - | 61 | - | - | - | - | - | 232 | 2,000 |
| Emergency Management | - | 4,714 | - | 1,189 | 796 | 51 | - | - | - | - | - | - | 6,749 | 12,000 |
| Groundskeeping | - | 180 | 820 | - | 3,680 | 10,590 | 90 | - | - | - | - | - | 15,360 | 30,000 |
| | | 8,165 | 8,985 | 1,664 | 12,784 | 334,370 | 74,438 | | | | | | 442,595 | 827,960 |
| | | | | | | | | | | | | | % of Budget | 53% |

| | | | | | | | | | | | | | | |
|-----------------------------|--------|--------|--------|--------|--------|--------|-------|---|---|---|---|---|-------------|---------|
| CODES & SAFETY | | | | | | | | | | | | | | |
| Mobile Devices | 54 | 54 | 54 | - | - | - | - | - | - | - | - | - | 161 | 660 |
| Mileage Reimbursement | - | - | - | - | - | - | - | - | - | - | - | - | - | 300 |
| Equipment | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,000 |
| Radio Contract | - | 342 | - | - | 342 | - | - | - | - | - | - | - | 684 | 2,740 |
| Training | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,000 |
| Supplies | - | - | - | - | - | - | - | - | - | - | - | - | - | 500 |
| Uniform / PPE | - | - | - | - | 183 | - | - | - | - | - | - | - | 183 | 250 |
| Sheriff's Office Contract | 17,648 | 13,275 | 16,438 | 10,592 | 11,155 | 15,360 | 7,988 | - | - | - | - | - | 92,455 | 165,000 |
| Unsafe Buildings Demolition | - | 9,622 | 325 | - | - | - | - | - | - | - | - | - | 9,947 | 7,000 |
| Overgrown Lot Clearing | - | - | - | - | - | - | - | - | - | - | - | - | - | 1,200 |
| Crime Watch Materials | - | - | - | - | - | - | - | - | - | - | - | - | - | 500 |
| Neighborhood Council | 399 | 589 | - | - | - | - | - | - | - | - | - | - | 988 | 1,500 |
| Teen CERT Program | - | - | - | - | - | - | - | - | - | - | - | - | - | 500 |
| | | 23,882 | 16,816 | 10,592 | 11,680 | 15,360 | 7,988 | | | | | | 104,418 | 182,150 |
| | | | | | | | | | | | | | % of Budget | 57% |

Town of James Island

% FY Complete 58%

Monthly Budget Report

Fiscal Year 2015 / 2016

| | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | | TOTAL | BUDGET |
|-----------------------------------|-------------|---------|-----------|-------------|----------|----------|-------------|----------|-------|-------------|-----|------|-------------|-----------|
| | July | August | September | October | November | December | January | February | March | April | May | June | | |
| PARKS & RECREATION | | | | | | | | | | | | | | |
| Recreation | 400 | 345 | - | 54 | 325 | - | - | - | - | - | - | - | 1,124 | 5,000 |
| Pinckney Park | - | (3,150) | 750 | 1,250 | 43 | - | 5,290 | - | - | - | - | - | 4,183 | 85,000 |
| Special Events | 146 | - | - | - | 526 | 2,087 | - | - | - | - | - | - | 2,760 | 12,000 |
| Youth Sports Program | - | - | - | 3,925 | - | - | - | - | - | - | - | - | 3,925 | 14,000 |
| | | (2,805) | 750 | 5,175 | 623 | 2,412 | 5,290 | | | | | | 11,992 | 116,000 |
| | | | | | | | | | | | | | % of Budget | 10% |
| FACILITIES & EQUIPMENT | | | | | | | | | | | | | | |
| Utilities | 1,486 | 1,325 | 1,372 | 1,228 | 961 | 4,165 | 1,049 | - | - | - | - | - | 11,586 | 21,600 |
| Rent | 6,178 | 6,178 | 6,461 | 6,460 | 6,531 | 6,531 | 6,531 | - | - | - | - | - | 44,870 | 77,700 |
| Security Monitoring | - | - | - | - | - | - | - | - | - | - | - | - | - | 3,000 |
| Janitorial | 440 | 477 | 440 | 477 | 465 | 477 | 485 | - | - | - | - | - | 3,262 | 6,620 |
| Equipment / Furniture | - | 336 | - | - | - | 27 | - | - | - | - | - | - | 364 | 3,000 |
| Building Maintenance | 65 | - | 276 | 220 | 1,005 | 32 | - | - | - | - | - | - | 1,599 | 12,000 |
| Vehicle Purchase | - | - | - | 27,118 | - | - | - | - | - | - | - | - | 27,118 | 25,000 |
| Vehicle Maintenance Expense | 65 | 77 | 51 | 163 | 67 | 133 | 91 | - | - | - | - | - | 649 | 5,000 |
| Generator Maintenance | - | - | 195 | - | - | - | - | - | - | - | - | - | 195 | 750 |
| Street Lights | 10,437 | 10,438 | 10,437 | 10,437 | 10,437 | 10,435 | 10,437 | - | - | - | - | - | 73,056 | 120,000 |
| Town Hall | 400 | - | 1,750 | - | 4,330 | 3,921 | - | - | - | - | - | - | 10,400 | 200,000 |
| Lease Purchase | - | - | - | - | - | - | - | - | - | - | - | - | - | 840,000 |
| | 19,071 | 18,832 | 20,982 | 46,103 | 23,795 | 25,721 | 18,593 | | | | | | 173,097 | 1,314,670 |
| | | | | | | | | | | | | | % of Budget | 13% |
| COMMUNITY SERVICES | | | | | | | | | | | | | | |
| Repair Care Program | - | - | - | - | - | 4,036 | - | - | - | - | - | - | 4,036 | 30,000 |
| Community Service Contributions | - | - | - | - | 15,500 | 1,760 | - | - | - | - | - | - | 17,260 | 20,000 |
| | | | | | | | | | | | | | 21,296 | 50,000 |
| | | | | | | | | | | | | | % of Budget | 43% |

Town of James Island

% FY Complete 58%

Monthly Budget Report

Fiscal Year 2015 / 2016

| | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | | TOTAL | BUDGET |
|---|--------------|--------------|--------------|-------------|--------------|--------------|-------------|----------|-------|-------------|-----|------|----------------|------------------|
| | July | August | September | October | November | December | January | February | March | April | May | June | | |
| LOCAL OPTION SALES TAX ROLLBACK FUND | | | | | | | | | | | | | | |
| LOST Rollback | - | 86,720 | - | 72,336 | 67,508 | 79,138 | 69,979 | - | - | - | - | - | 375,681 | 841,060 |
| LOST Rollback - Interest Income | 96 | 98 | - | 57 | - | 293 | 215 | - | - | - | - | - | 759 | 475 |
| Transfer In from Property Tax Credit Fund Balance | - | - | - | - | - | - | - | - | - | - | - | - | - | 198,465 |
| Total | | | | | | | | | | | | | 376,439 | 1,040,000 |
| TREE MITIGATION FUND | | | | | | | | | | | | | | |
| Tree Mitigation revenue | 1,480 | 1,968 | 1,968 | 488 | 2,456 | - | - | - | - | - | - | - | 15,246 | 8,732 |
| Tree Mitigation expense | - | - | - | - | (150) | (375) | - | - | - | - | - | - | (525) | (8,732) |
| Total | 1,480 | 1,968 | 1,968 | 488 | 2,306 | (375) | | | | | | | 14,722 | - |
| ART AUCTION | | | | | | | | | | | | | | |
| Art Auction donations | - | - | - | - | 11 | - | 100 | - | - | - | - | - | 111 | - |
| Art Auction revenue | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Total | | | | | | | | | | | | | - | - |
| Art Auction expense | - | - | - | - | - | - | 82 | - | - | - | - | - | 82 | 300 |
| JAMES ISLAND PRIDE | | | | | | | | | | | | | | |
| James Island Pride donations | 10 | 5 | 20 | - | - | - | - | - | - | - | - | - | 210 | - |
| Helping Hands donations | - | - | - | - | - | - | - | - | - | - | - | - | 426 | - |
| Grant-JIP | | | | | | | 1,050 | | | | | | 1,050 | - |
| Total | | | | | | | | | | | | | - | - |
| James Island Pride expense | 252 | 75 | 58 | 70 | 76 | 50 | - | - | - | - | - | - | 581 | 2,200 |
| Helping Hands expense | - | - | 250 | 46 | - | - | - | - | - | - | - | - | 296 | - |
| Grant-JIP-Expense | | | | | | | | | | | | | | |
| Total | | | | | | | | | | | | | 877 | 2,200 |

ADMINISTRATOR'S REPORT

Jan-16

ADMIN NOTES

- a. Budget workshop scheduled for March 3rd @ 6 pm
- b. Public Meeting for Pinckney park scheduled for 2/22 @ 6
- c. Bid opening for Camp Rd sidewalk Phase II is 2/16
- d. RFQ opening for engineering services for misc public works / drainage projects is 2/19 @ 10 am
- e. Sea Island Habitat workers are wrapping up work in Feb. for Repair Care program. The pilot program will have helped 8 homeowners with emergency repairs to include a handicap ramp, water heater, roof, flooring, & heating repairs. Working with Habitat to review the program and schedule for next round of applications set for later in 2016.
- f. Next Staff Emergency training exercise is scheduled is taking place on March 15th.
- g. Conducting annual employee evaluations

TOTAL Business Licenses 315

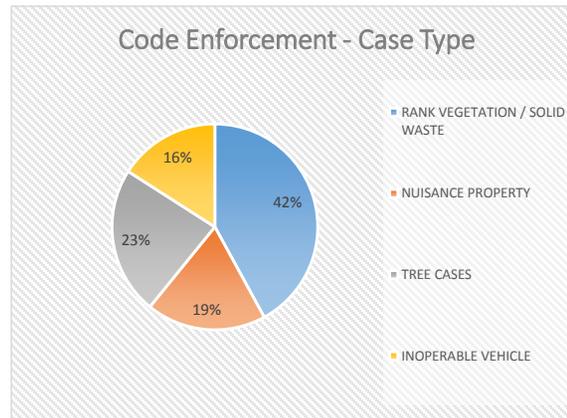
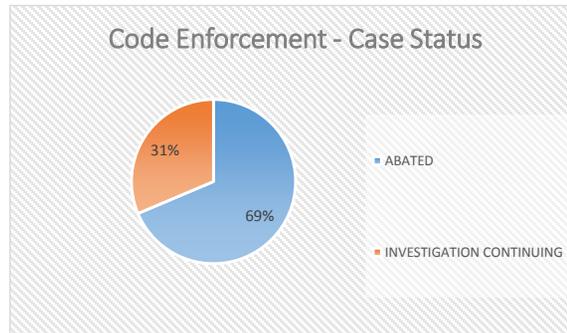
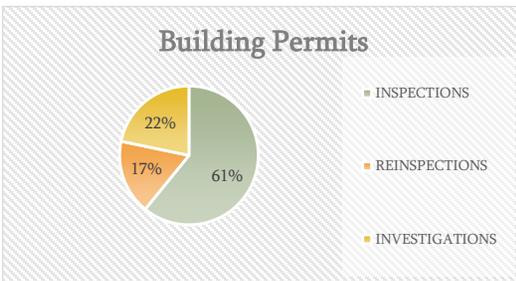
*This number includes 28 processed at TOJI

Code Enforcement Case Thru Jan

| | |
|---------------------------------|------------|
| TOTAL CASES | 118 |
| ABATED | 81 |
| INVESTIGATION CONTINUING | 37 |
| RANK VEGETATION / SOLID WASTE | 29 |
| NUISANCE PROPERTY | 13 |
| TREE CASES | 16 |
| INOPERABLE VEHICLE | 11 |

Building Permits

| | |
|-------------------------|----|
| BUILDING PERMITS ISSUED | 82 |
| INSPECTIONS | 14 |
| REINSPECTIONS | 4 |
| INVESTIGATIONS | 5 |



PERMIT TYPE

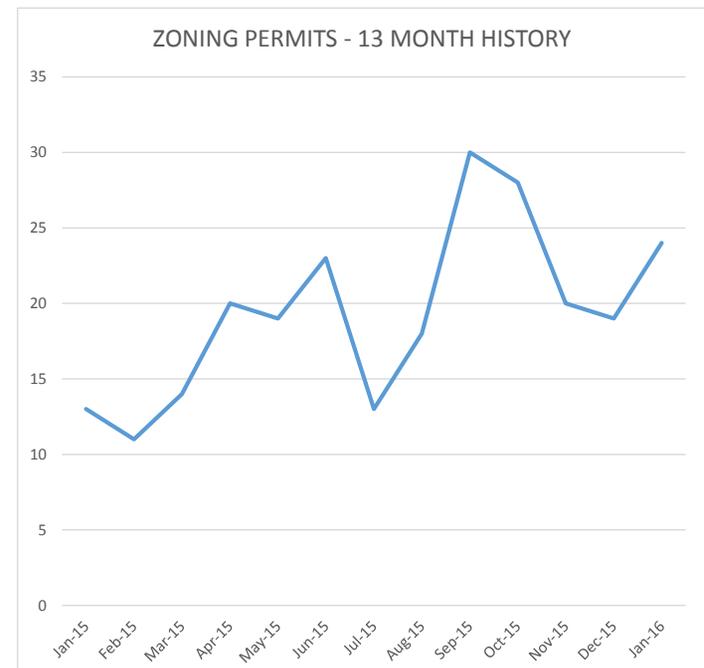
| | |
|-------------------------|---|
| ACCESSORY STRUCTURE | 2 |
| CLEARING & GRUBBING | 2 |
| DEMOLITION PERMIT | 1 |
| EXEMPT PLATS | - |
| FIREWORK STAND | - |
| HOME OCCUPATION | 4 |
| LSPR | 1 |
| NON-EXEMPT PLAT | - |
| PD AMENDMENT (REZONING) | - |
| RESIDENTIAL ZONING | 1 |
| REZONING | - |
| SPR | - |
| SIGN PERMIT | 3 |
| SITE PLAN REVIEW | - |
| SPECIAL EVENT | - |
| SPECIAL EXCEPTION | - |
| TEMPORARY ZONING | - |
| TREE REMOVAL | 8 |
| TREE TRIMMING | - |
| VARIANCE | - |
| ZONING PERMIT | 2 |

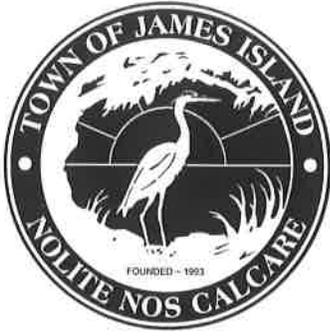
PUBLIC WORKS NOTES

- 1) Repairs were ongoing to the pipe culvert under the sidewalk on Camp Road at the James Island Baptist Church. Permeant repairs will be made in February.
- 2) Replacement of the culvert at Eaglewood Retreat will start in February with ATT moving their equipment box. After that, Charleston County PW will build a junction box and install a discharge pipe into the ditch along Eaglewood Retreat. After those are installed, SCDOT will replace the culvert under Fort Johnson Road. Time frame is April-May.
- 3) CCPW replaced the culvert under Kentwood Circle that was rusted away with RCP and two new custom junction boxes.
- 4) Attended a workshop in Columbia for the SC Trails Grant Program.
- 5) While conducting a Traffic Study on Schooner Road, resident ran over counter tubes with his lawnmower. New tubes have been secured and another study will be done.
- 6) After receiving Council approval for funds, working with CCPW to procure and install backflow check vales at Relyea outfall and Sea Aire Outfall.

Island Sheriff's Patrol

Stats forthcoming





FY 2015/2016

Town of James Island

Community Assistance Grant Application

Applications due by Wednesday, September 30th @ 5 pm

Return applications to: The Town of James Island
 Re: Community Assistance 1238-B Camp Road
 P.O. Box 12240
 James Island, SC 29412
or email them to fsimmons@jamesislandsc.us

Amount you are requesting: \$

*Typical awards are in the \$500 - \$2,000 range

ORGANIZATION INFORMATION

| | |
|---|-----------------------------|
| Name of Organization: | James Island Exchange Club |
| Contact Name and Title: | Bob Crawford, President |
| Mailing Address: | 1114 Wellington Drive |
| Street Address (if different) | Charleston, SC 29412 |
| Phone Number: | 843-765-1234 |
| Fax Number: | |
| Email Address: | Crawford.robert.j@gmail.com |
| How long has your organization been in existence? | 10 yrs 2.5 yrs |

Please check the best description of your organization:

- | | |
|--|--|
| <input type="checkbox"/> Tax-exempt charitable organization (501(c)(3) | <input type="checkbox"/> Governmental unit |
| <input type="checkbox"/> Other Tax-exempt (specify status) | <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Local |
| <input type="checkbox"/> Church/Religious organization | <input type="checkbox"/> Unincorporated association |
| <input type="checkbox"/> Other (specify) _ | |

Please attach a copy of your organization's IRS tax status determination letter (not applicable to government agencies or religious congregations). A tax exempt identification number is not sufficient.

Federal Employer Identification Number:

FOCUS AREA: (check one)

- | | |
|---|---|
| <input type="checkbox"/> Arts | <input checked="" type="checkbox"/> Community Development |
| <input checked="" type="checkbox"/> Education | <input type="checkbox"/> Environment |
| <input type="checkbox"/> Health and Wellness | <input type="checkbox"/> Public Safety |
| <input type="checkbox"/> Human Needs | <input checked="" type="checkbox"/> Youth Development |

PROGRAM SERVICES (check one)

- Children Families Youth Senior Citizens
- Other (Specify) - *James Island Community*

Geographic area served:

Percentage of service delivered to the Citizens of the Town of James Island

Applicant's overall operating budget: \$ _____ Fiscal Year _____ to _____
M/D/YY M/D/YY

Please list the history of funding to your agency from the Town of James Island :

| <u>Fiscal Year</u> | <u>Amount</u> |
|--------------------|---------------|
| 2012/2013 | \$ <i>n/a</i> |
| 2013/2014 | \$ |

GIVE A STATEMENT ABOUT YOUR ORGANIZATION AND YOUR SPECIFIC NEED FOR FUNDING:

The National Exchange club is the oldest service organization in the country. Exchange Clubs' core values are family, community, and country.

The request is for sponsorship for the Exchange Club of James Island's Inaugural James Island Heritage Golf Tournament. Proceeds from this tournament will be used to support the James Island Outreach, James Isl. Charter High School Student Scholarships, and a civic project, such as a Town park bench.

I hereby certify that all funds that may be received by applicant organization from the Town of James Island will be solely used for the purposes set forth in this application and will comply with all laws and statutes.

Signature of Chief Executive Officer or Executive Director

Date

Name and Title (please print)

 _____ 2/8/16
Signature of Chief Financial Officer or Board Chairperson Date

James Island Exchange Club President - Rob Crawford
Name and Title (please print)

Make sure your application includes the following:

- your IRS Letter (if applicable),
- a list of officers, staff and board members,
- Completed application with all required signatures.



Inaugural James Island
HERITAGE
GOLF TOURNAMENT

COME BENEFIT JAMES ISLAND NEEDS
Presented by The Exchange Club of James Island

When: **TUESDAY, APRIL 19, 2016, 1:00 PM**
Where: **CHARLESTON CITY MUNICIPAL GOLF COURSE**
Format: **4 PERSON CAPTAIN'S CHOICE - 18 HOLES**

PRIZES & GAMES:
Team Prizes
Closest to the Pin
Longest Drive
Cash Raffle
Door Prizes



The National Exchange Club is the oldest service organization in the country. More than 650 local clubs throughout the U.S. and Puerto Rico provide individuals with opportunities to use their time and talents to benefit their local communities and the country as a whole. Exchange's core values are family, community and country.

Individual Sponsors

Patron: \$80.00

(Includes Golf, Awards Ceremony Dinner, Drinks, Prizes)

Mulligan Package: \$20.00

(Includes 2 Mulligans, 2 Raffle Tickets)

Corporate Sponsors

Heritage Sponsor: \$1,000

(Includes 1 Team Entry Fee with Mulligan Package,
1 Hole Sponsorship, Tee Box Tent, Banner Recognition)

Stono Sponsor: \$500

(Includes 1 Team Entry Fee with Mulligan Package,
1 Hole Sponsorship, Banner Recognition)

Wappoo Sponsor: \$250

(Includes 1 Hole Sponsorship, Banner Recognition)

Hole Sponsorship: \$100

CEREMONY DINNER TICKET FOR NON-GOLFERS: \$15

Golfer 1: _____

Golfer 2: _____

Golfer 3: _____

Golfer 4: _____

CONTACT NAME: _____

CONTACT EMAIL: _____

Corporate Name: _____

Sponsor Level: _____

CONTACT NAME: _____

CONTACT EMAIL: _____

Checks Payable to: The Exchange Club of James Island, 1114 Wellington Dr., Charleston, SC 29412

FOR QUESTIONS PLEASE CONTACT: Trey McMillan, 843.421.6199 or trey@dunesinsurance.com

DEADLINE: MARCH 31, 2016



Check us out on Facebook: James Island Exchange Club



Town of James Island
A Proclamation to Honor Community Heroes

WHEREAS, the Town of James Island is a municipality dedicated to the beautification and preservation of our island’s environment; and

WHEREAS, James Island Pride is a citizens’ committee sponsored by the Town of James Island that serves all citizens of James Island; and

WHEREAS, James Island Pride makes special effort to recognize individuals who demonstrate evidence of exceptional volunteer activity in the areas of leadership, community service and in mobilizing the generations by contributing to youth and adults working together in partnership within our community,

NOW, THEREFORE, be it proclaimed that the Town Council of the Town of James Island, South Carolina does hereby recognize the following recipients of the 2015 Community Hero Award:

Inez BrownCrouch
Salvatore Colucchio
Alan Laughlin
Minister Ruth Williams
Sandye Williams

Enacted this the 18th day of February, 2016.

Bill Woolsey, Mayor

Leonard Blank, Mayor Pro Tem

Darren “Troy” Mullinax, Councilman

Garrett Milliken, Councilman

Joshua Stokes, Councilman

ATTEST
Frances Simmons, Town Clerk _____

RESOLUTION HONORING ISLAND SHERIFFS' PATROL (ISP)
FOURTH QUARTER AWARD WINNER
DEPUTY COREY SHELTON

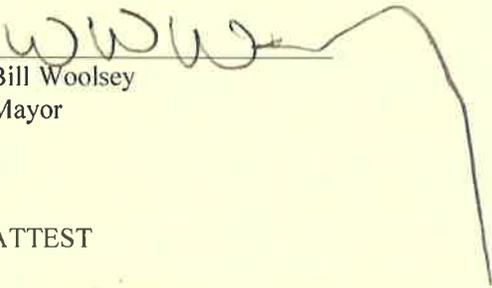
WHEREAS, the Town of James Island promotes the protection, safety, and welfare of its citizens by utilizing the services of the Island Sheriffs' Patrol, and

WHEREAS, Deputy Shelton's performance this quarter was exceptional by enforcing the laws in the Town of James Island, and

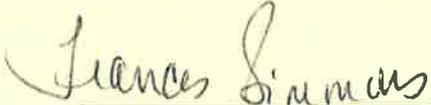
WHEREAS, Deputy Shelton has proven to be an invaluable member of the Island Sheriffs' Patrol by his supervisors and peers;

NOW, THEREFORE, BE IT RESOLVED that the Town of James Island Council does hereby recognize Deputy Corey Shelton as the Island Sheriffs' Patrol, Deputy of the Fourth Quarter, for November 2015 through January, 2016.

Enacted this the 18th day of February, 2016


Bill Woolsey
Mayor

ATTEST


Frances Simmons
Town Clerk

*A RESOLUTION HONORING ISLAND SHERIFF'S PATROL (ISP) OFFICER OF THE YEAR,
2015
DEPUTY COREY SHELTON*

Whereas, Deputy Shelton has been nominated by his peers for the second year in a row for the James Island Sheriffs' Patrol Officer of the year; and

Whereas, during 2015, Deputy Shelton stopped 452 vehicles, worked 382 hours, wrote 67 tickets and wrote 460 written warnings; and

Whereas, Deputy Shelton serviced 57 calls and had 16 field interviews, and made 30 arrests for the year; and

Whereas, Deputy Shelton had 1.18 average stops per hour, made an arrest every 12.73 hours and serviced a call every 6.7 hours; and

Now, Therefore, Be It Resolved, that the Town of James Island recognize the outstanding service, commitment, and dedication of Deputy Corey Shelton to the Island Sheriffs' Patrol.

Enacted this the 18th day of February, 2016



*Bill Woolsey
Mayor*

ATTEST



*Frances Simmons
Town Clerk*

RESOLUTION # 2016-04

WHEREAS, the Town Council of the Town of James Island (the “Council”), the governing body of the Town of James Island (the “Issuer”), a municipal corporation and a political subdivision of the State of South Carolina, has determined to acquire and construct the James Island Town Hall (the “Project”) for use as the Issuer’s town hall and administration facility at an expected cost of approximately \$2,900,000; and

WHEREAS, the Council reasonably expect to borrow not to exceed \$2,900,000 to fund a portion of the costs of the Project; and

WHEREAS, the Issuer has advanced or will advance its own funds to pay Project costs on a temporary basis pending the issuance of the Obligations (as defined below), and such funds do not consist of moneys that were otherwise earmarked or intended to be used by the Issuer to finance Project costs permanently; and

WHEREAS, the Council desire to declare their intent to reimburse expenditures for Project costs from the proceeds of tax-exempt bonds to be issued to provide financing for the Project;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF JAMES ISLAND, SOUTH CAROLINA IN MEETING DULY ASSEMBLED:

Section 1. The Council on behalf of the Issuer, hereby declare their intent to reimburse expenditures for Project costs from the proceeds of tax-exempt bonds, notes, or other obligations expected to be issued in the maximum amount of not exceeding \$2,900,000 (the “Obligations”) to provide financing for the Project. The Obligations will be issued by on or behalf of the Issuer.

Section 2. It is the intention of the Council that this Resolution shall constitute an official intent on the part of the Issuer within the meaning of Treasury Regulation Section 1.150-2(d).

Section 3. The Council’s reasonable expectations to apply the proceeds of the Obligations to reimburse or directly fund the costs of the Project are based on a Project budget analysis developed by the Issuer. The Council hereby direct appropriate officers and employees of the Issuer to work with Howell Linkous & Nettles LLC as bond counsel to the Issuer for purposes of developing the structure and terms of the financing. It is recognized that prior to conclusion of the financing for the Project, the Town Administrator will present to Council a definitive financing structure to be approved by ordinance of Council in accordance with South Carolina law.

DONE IN MEETING DULY ASSEMBLED this ____ day of _____, A.D. 2016.

(SEAL)

**TOWN OF JAMES ISLAND,
SOUTH CAROLINA**

Mayor
Town of James Island, South Carolina

Clerk
Town of James Island, South Carolina

