



Town of James Island, Regular Town Council Meeting
March 17, 2016; 7:00 PM; 1238-B Camp Road, James Island, SC 29412

Notice of this meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Members of the public addressing Council during the Public Comment period must sign in. Comments should be directed to Council and not the audience. Please limit comments to three (3) minutes.

1. Opening Exercises
2. Public Hearing: Proposed Amendments to Town of James Island Zoning and Land Development Regulations (ZLDR) Ordinance
3. Public Comments
4. Consent Agenda
 - a. Minutes: February 18, 2016 Regular Town Council Meeting
5. Information Reports
 - a. Finance Report
 - b. Administrator's Report
 - c. Public Works Report
 - d. Island Sheriffs' Patrol Report
6. Requests for Approval
 - Award of RFQ 1-2016: Professional Design/Consultant Engineering Services for Public Works Projects
7. Committee Reports
 - Land Use Committee
 - Environment and Beautification Committee:
 - Children's Commission
 - Public Safety Committee
 - History Commission
8. Presentation of Draft Annual Budget: Fiscal Year 2016-2017
9. Resolutions:
 - a. Mayoral Proclamation for Sexual Assault Awareness Month
10. Ordinances up for Second Reading: None
11. Ordinances up for First Reading:
Ordinance #2016-01: Proposed Amendments to Town of James Island Zoning and Land Development Regulations (ZLDR) Ordinance

12. New Business

13. Executive Session: The Town Council may/will enter into an Executive Session in accordance with 30-4-70(a) Code of Laws of South Carolina

14. Return to Regular Session

15. Adjournment

ORDINANCE 2016-01

AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07, SECTIONS 153.231 TEMPORARY SALES, 153.177 SPECIALIZED MANUFACTURING, 153.110 MANUFACTURING AND PRODUCTION, 153.334 TREE PROTECTION AND PRESERVATION, AND APPENDIX A PRIVATE ROAD STANDARDS

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text and map amendments of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has forwarded their recommendations to the Town of James Island Council regarding the proposed text amendments of the ZLDR as set forth in Sections 153.231 Temporary Sales 153.177 Specialized Manufacturing, 153.110 Manufacturing and Production, 153.334 Tree Protection and Preservation, and Appendix A Private Road Standards, as set forth herein; and

WHEREAS, upon receipt of the recommendations of the Planning Commission, Town Council held at least 1 public hearing and after close of the public hearing, Town Council approves the proposed text amendments based on the Approval Criteria of Section 153.042 (F) of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendments meet the following criteria:

- (1). The proposed amendments correct an error or inconsistency or meet the challenge of a changing condition;
- (2). The proposed amendments are consistent with the adopted Town of James Island Comprehensive Plan and goals as stated in Section 153.005; and
- (3). The proposed amendments are to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. TEXT AMENDMENTS OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendments of Sections 153.231, 153.177, 153.110, 153.334 and Appendix A, are attached hereto as Exhibit "A" and made a part of this Ordinance by reference.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the
Town Council.

ADOPTED and APPROVED in meeting duly assembled this 21st day of April, 2016.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor

ATTEST:

By: _____
Frances Simmons
Town Clerk

Public Hearing: March 17, 2016
First Reading: March 17, 2016
Second Reading: April 21, 2016

ORDINANCE 2016-01, EXHIBIT A

§153.231 TEMPORARY SALES

- (A) Auctions or garage sales of second-hand merchandise which has been used on the premises may be conducted on a zoning lot where permitted as an accessory use elsewhere in these regulations. Such sales may be conducted **twice** in a calendar year from the same zoning lot.

§153.177 SPECIALIZED MANUFACTURING

- (A) In zoning districts subject to condition (C), a structure or structures used for specialized manufacturing shall have a maximum floor area of 2,000 square feet and shall have no more than five non-resident employees.
- (B) All activities related to the specialized manufacturing use shall be confined to a structure that is entirely enclosed.
- (C) All specialized manufacturing uses shall comply with the site plan review requirements of this chapter.

Table 153.110: MANUFACTURING AND PRODUCTION

Beverage or related products manufacturing, including alcoholic beverages. (**Add an "S" in "CC" box**)

§153.334 TREE PROTECTION AND PRESERVATION

(E) *Tree removal*

- (1) *Generally.* Permits for tree removal may be approved where one or more of the following conditions are deemed to exist by the Zoning Administrator:
 - (a) Trees are not required to be retained by the provisions of this section.
 - (b) Trees are diseased, dead, or dying (as determined by the Zoning Administrator or a qualified arborist);
 - (c) Trees pose **a safety hazard** to nearby buildings or pedestrian or vehicular traffic (as determined by the Zoning Administrator or a qualified arborist); and/or
 - (d) Removal of required trees has been approved by the Board of Zoning Appeals.

§153.334 TREE PROTECTION AND PRESERVATION

(A) General

(4) Measurements and definitions.

GRAND TREE. Any species of tree measuring **24 inches** or greater diameter breast height (DBH) except pine and sweet gum. All GRAND TREES are prohibited from removal unless a grand tree removal permit is issued.

Appendix A (Ordinance 2012-06, Attachment C) PRIVATE ROAD STANDARDS

§A.2.2 Ingress/Egress Easement (**Maximum of 4 Lots**)

ADDITIONAL LANDOWNER/DEVELOPER RESPONSIBILITIES: The landowner/developer shall determine the location of easement(s) and the type of access to be provided. The location of the easement(s) shall be clearly depicted and labeled on submitted plats or plans.

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. in Council Chambers, 1238-B Camp Road, James Island, SC on Thursday, February 18, 2016: The following members of Council were present: Mayor Pro-Tem Leonard Blank, Garrett Milliken, Darren “Troy” Mullinax, Joshua P. Stokes, and Mayor, Bill Woolsey, who presided. A quorum was present to conduct business. Also present: Ashley Kellahan, Town Administrator, Merrell Roe, Senior Finance Clerk, Mark Johnson, Public Works Coordinator, Sergeant Shawn James, Island Sheriffs’ Patrol, and Frances Simmons, Town Clerk.

Opening Exercises: Mayor Woolsey called the meeting to order. He opened in prayer and followed with the Pledge to the Flag. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Public Comments: The following person addressed Town Council

Barbara Atwater, 834 Fort Johnson Road: Mrs. Atwater addressed flooding/drainage issues on her property from October’s flood. She said Mark Johnson gave her the timeline for the culvert at Eaglewood Retreat; but that is taking too long to begin. She feels she has been put on the backburner and asked the Town to help get things moving quicker. She is waiting on recovery from October’s flood and worries that another heavy rain will bring the waters into her house.

Consent Agenda:

- a. Minutes of January 21, 2016 Regular Town Council Meeting: Councilman Blank moved to approve the Consent Agenda, Councilman Stokes seconded, and passed unanimously.

Information Reports:

- a. Finance Report: Senior Finance Clerk, Merrell Roe reviewed the January Budget Report noting Public Works Projects, \$74,087 for Jerdone Sidewalk; \$6,860, Franchise Fees received from WOW; \$4,800 spent for boundary, topography, and tree survey work at Pinckney Park.
- b. Administrator’s Report: Town Administrator, Ashley Kellahan reported: Budget Workshop, March 3rd at 6 p.m.; Pinckney Park Public Meeting on February 22, 6 p.m.; Camp Road Sidewalk bid opening, February 16. The bid came in under the estimate and was awarded to AOS. The Town’s match is \$125,000 and County’s is \$85,000. RFQ opening for Public Works Engineering Services is February 19. The Town is looking to procure three engineering firms to work on miscellaneous public works projects. Repair Care Program is wrapping up. The Town in conjunction with Sea Island Habitat has helped eight homeowners with emergency home repairs. (Pictures provided: Siding on home donated by Buck Lumber Co.) Staff Emergency Training exercise on March 15 is on Earthquakes, with Consultant, Scott Cave. 315 Business Licenses processed, 118 Code Enforcement cases for the month, with 81 abated; 82 Building Permits issued.

Public Works: Public Works Coordinator, Mark Johnson, gave an update on the repairs to the pipe culvert under the sidewalk on Camp Road. Replacement of the culvert at Eaglewood Retreat will begin this month. AT&T will be moving their equipment box soon; this must be done first. Completion date is April or May. The culvert under Kentwood Circle is completed. Traffic Study on Schooner Road is delayed due to a resident accidentally running over the counter. New tubes are on order and once received, the study will resume. The antennae has been installed on the roof of the Town Hall to use the HAM radios.

- c. Island Sheriffs’ Patrol Report: Sergeant James gave the crime report. He urged residents to lock their vehicles. Statistics for January: 462 vehicle stops; 372.5 hours worked; 60 tickets issued; 424 warnings issued; 42 calls for service; and 13 arrests were made.

Requests for Approval

- Community Assistance Grant - Exchange Club Golf Tournament. \$500: Mrs. Kellahan presented a request for \$500 to the James Island Exchange Club Inaugural Heritage Golf Tournament. Proceeds from the tournament will be used to support James Island Outreach; James Island Charter High Student Scholarship; and other civic projects. The Town will have a team to play in the tournament, and have our name at one of the holes. Mayor Woolsey asked for a motion in favor. Councilman Blank moved, Councilman Stokes seconded. Passed unanimously.

Committee Reports

- Land Use Committee: No report.
- Environment and Beautification Committee: Councilman Milliken announced the James Island Pride trash pick-up on February 6. There were 25 volunteers who collected 45 bags of trash. Thank you to Bohemian Bull for providing lunch. James Island Art Auction will be held on Saturday, February 27, 5-7 p.m. at the Town Hall. Monies raised from the art show will assist James Island's Art Teachers to purchase supplies for their students. This is a juried Art Show; elementary, middle and high school students' arts will be on display and for purchase. Councilman Milliken encouraged everyone to attend.

Presentation of Community Hero Awards: James Island Pride Chairman, Grant Scurry announced the five persons nominated by family members, neighbors, and other residents as community heroes. He said James Island Pride wanted to do something each February to recognize island residents that do good work in the community. The "Golden Rake" is awarded to one outstanding resident for a year. The following is a synopsis of the persons nominated:

INEZ BROWN-CROUCH:

Inez was nominated by Carter MacMillan. Carter provided a long list of Inez's accomplishments and gifts to her community: she founded the Honey Hill Neighborhood Association in the early 1900s; is an active member of the Lighthouse Point Neighborhood Group; has served as JIPSD Commissioner since 1998; was a founding member of Keep James Island Beautiful which became James Island Pride when the Town was re-established; supported the creation of and actively recruits for the Town of James Island Teen CERT (Community Emergency Response Team) program; organized the nonprofit "Hope for James Island," a mentoring program for James Island Middle School students; assisted with a Thanksgiving Day Food Drive at The Citadel; serves on the James Island Arts steering committee; cheers on the JICHS football teams and attends all fine arts events at the high school. She inspires our young people to make our community a better place for everyone.

SALVATORE COLUCCIO

Sal is a senior at JICHS, a Cadet Lieutenant Colonel in the JROTC at the high school and a member of numerous student organizations including the National Honor Society. Sal became involved with the James Island Pride Helping Hands program early last fall and has participated in every Helping Hands Service Day since then as a Team Leader. His willingness to give of his time and energy to this program has contributed significantly to its success and continuation. He looks forward to serving his country and hopes to begin that service by attending the United States Military Academy at West Point in the fall.

ALAN LAUGHLIN

Alan was nominated by Lyndy Palmer because of his tireless focus on bettering his community. He serves as Chair of the Town of James Island Neighborhood Safety Committee, is involved with the Teen CERT program and the Adult CERT program. Alan is a constant, dependable presence at all public events of the Town and acts as liaison with the JIPSD making sure that everyone is kept informed of outcomes of public meetings. "He is a great example of a community hero."

MINISTER RUTH WILLIAMS

Minister Ruth was nominated by Evelyn Marion who describes Minister Ruth as "always there, helpful, kind, professional and thoughtful." She was instrumental in organizing a successful Community Outreach Festival at First Baptist Church last fall. She carries out her ministry at First Baptist Church with dedication and a particular concern for encouraging the growth of a sense of community spirit among the church young people.

SANDYE WILLIAMS

Sandye Williams was nominated by three people, a testament to the scope of her gifts to our community. Jay Hudson, principal of James Island Middle School, cited Sandye's service as president of the JIMS PTA for the past two years, going the extra mile to meet with all teachers at the school to determine and try to meet their classroom needs, seeking support for JIMS from the business community and establishing the "Children in Crisis" PTA fund to support families in need. Krystal Overmyer told us of Sandye's dedicated participation to the Red Cross blood drives. She has donated over 80 times, which puts her in a rare group of blood donors.

Paula Byers knows Sandye as a leader in fund raising for the Special Olympics. She has given hundreds of hours over the past five years to make the annual Special Night for Special Olympics a success.

Councilman Milliken presented each nominee a certificate of appreciation and Chairman Scurry announced Inez Brown-Crouch as the winner of the 2016 Golden Rake Award.

- Proclamation Honoring Community Heroes: Mayor Woolsey read the Proclamation and asked for a motion in favor. Councilman Stokes moved, Councilman Mullinax seconded. Passed unanimously.
- Children's Commission: Councilman Stokes announced that the Children's Commission is working on an end of year festival in May. Fort Johnson Baptist Church is hosting WinShape Camps for Communities. These camps are non-denominational and are open to the community. A kick-off meeting will be held on Thursday, March 10, 12:30-1:30 p.m. Interested persons may contact Robin Crisp to RSVP for lunch by March 1st. Next meeting of the Children's Commission is March 10 at 5:00 p.m.
- James Island Public Safety Committee: Councilman Mullinax announced that we have 40 Crime Watch signs. Please contact Mark Johnson if you would like a sign for your neighborhood. The next Neighborhood Council meeting is February 25, 7:00 p.m. at the Sheriffs' Office, Forensic Lab, on Leeds Avenue.
- History Commission: Mayor Woolsey brought forth a request for the reappointment of Commissioner Hollingsworth to the Historical Commission. He said Mr. Hollingsworth had contacted the Chair, resigned, and later called back because he had changed his mind. Mayor

Woolsey said he is bringing this forth to see if there is a motion to reappoint Mr. Hollingsworth. Councilman Mullinax moved, and Councilman Milliken seconded. Discussion followed. Councilman Stokes asked the reason for the resignation; to which Mayor Woolsey answered conflicts between the Town and the PSD. Motion failed for reappointment. Councilman Milliken voted in favor.

Resolutions:

- a. Resolution #2016-01: Island Sheriffs' Patrol Officer of the Fourth Quarter: See Officer of the Year.
- b. Resolution #2016-03: Island Sheriffs' Patrol Officer of the Year: Mayor Woolsey congratulated Deputy Corey Shelton, Officer of the Fourth Quarter, and Officer of the Year. Deputy Shelton was presented with a plaque from the Town for his service. Sergeant James described Deputy Shelton's accomplishments, work ethics, and his willingness to go beyond the call of duty. This is the second year that Deputy Shelton has received the Officer of the Year recognition.
- c. Resolution #2016-04: Reimbursement Resolution – James Island Town Hall: Mrs. Kellahan reported that we are working with our Bond Attorney and Financial Advisor on the financial structure for Town Hall. She said an ordinance will come to Council in March or April. A Resolution must be adopted first to be reimbursed for expenses already incurred. Mayor Woolsey asked for a motion in favor.

Councilman Milliken moved to refer this item to the Land Use Committee for study and brought back to Council for recommendation at the March meeting; Councilman Mullinax seconded for consideration. Councilman Milliken said he feels the costs we originally projected for Town Hall has been increasing at a pretty rapid rate and would like to see a better accounting for those monies. He wants to have a clearer understanding of how this mechanism will work towards the purchase of the Town Hall. No further discussion. Mayor Woolsey called for the vote. Motion failed; Councilman Milliken voted in favor. Main Motion: Councilman Blank moved to approve Resolution #2016-04; Councilman Stokes seconded. No discussion. Passed unanimously.

Ordinances up for Second Reading: None

Ordinances up for First Reading: None

New Business:

- a. Reconsideration of Council Action of January 13, 2016 Pertaining to 1122 and 1126 Dills Bluff Road: Withdrawn by Councilman Milliken.

Executive Session: Mayor Woolsey moved to enter into an executive session to discuss a real estate purchase; Councilman Blank seconded. Motion passed unanimously. Council entered the executive session at 7:40 p.m.

Return to Regular Session: Council returned to regular session at 8:13 p.m. Mayor Woolsey stated that no votes were taken while in executive session.

- b. Action to Authorize Purchase of 1.75 acres of Parcel identified as TMS #428-03-00-027B: Mayor Woolsey asked for a motion in favor of authorizing the purchase of 1.75 acres of the parcel

identified as TMS #428-03-00-027B for the price discussed in the executive session; Councilman Stokes moved; and Councilman Blank seconded.

Councilman Milliken rose to a point of order. He referred to Ordinance #2012-07 (9) under New Business; that implies no votes can be taken. Mayor Woolsey said that refers to the deadline when an item of New Business can be placed on an agenda. He said there is nothing in our rules that items properly placed on an agenda within the timeframe cannot be voted on. Motion passed; Councilman Milliken voted no.

- c. Discussion of MOU/Correspondence received from James Island PSD Commissioners (February 2, 2016): Mayor Woolsey read the last paragraph of a letter from the PSD dated February 2nd. He gave a synopsis of an email he sent to the PSD which all councilmembers were copied. Mayor Woolsey stated his opinion about the information contained in the February 2nd letter. Discussion followed.

Adjournment: There being no further business to come before the body, the meeting adjourned at 8:19 p.m.

Respectfully submitted:

Frances Simmons
Town Clerk

Town of James Island

% FY Complete 67%

Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
GENERAL FUND REVENUE														
Franchise Fees	165,901	-	-	6,607	66,282	-	6,860	66,872	-	-	-	-	312,523	420,000
Brokers & Insurance Tax	-	-	25	-	-	48	-	-	-	-	-	-	73	375,000
Local Option Sales Tax (rev)	-	32,331	-	29,241	27,382	32,235	27,443	27,917	-	-	-	-	176,550	327,080
State Aid to Subdivisions	-	-	-	-	73,112	-	-	58,497	-	-	-	-	131,609	256,060
Business Licenses	-	4,636	-	-	-	10,790	3,342	84,932	-	-	-	-	103,700	190,000
Telecommunications	-	-	-	-	-	25	-	-	-	-	-	-	25	27,500
Liquor Licenses	-	-	-	2,000	-	-	-	-	-	-	-	-	2,000	16,500
Building Permit Fees	-	503	440	1,063	425	1,350	617	856	-	-	-	-	5,254	10,000
Accommodations Tax	-	-	-	-	-	-	-	420	-	-	-	-	420	-
Planning & Zoning Fees	800	1,201	975	1,325	625	1,300	1,070	475	-	-	-	-	7,771	10,000
Miscellaneous	-	-	-	-	26	-	-	751	-	-	-	-	777	1,000
Interest Income	-	-	-	-	-	-	-	-	-	-	-	-	-	225
Transfer Funds Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	483,582
		38,671	1,440	40,237	167,853	45,748	39,332	240,720					Total	740,702
													% of Budget	35%
ADMINISTRATION														
Salaries	15,867	15,875	15,749	24,021	16,507	19,667	16,367	16,418	-	-	-	-	140,471	205,200
Fringe Benefits	5,336	5,471	5,044	7,560	5,129	5,349	5,875	5,855	-	-	-	-	45,619	74,000
Copier	351	334	360	374	364	354	319	322	-	-	-	-	2,779	5,300
Supplies	976	223	359	852	301	959	280	383	-	-	-	-	4,333	13,000
Postage	223	355	(55)	257	-	300	465	41	-	-	-	-	1,585	6,700
IT	2,346	2,741	1,693	4,778	3,779	2,469	2,673	3,081	-	-	-	-	23,558	35,000
MASC Membership	-	-	-	-	5,341	-	-	-	-	-	-	-	5,341	5,500
Insurance	-	11,023	-	166	6,860	-	-	-	-	-	-	-	18,048	19,200
Legal Services	2,225	-	5,364	-	7,865	-	6,484	900	-	-	-	-	22,837	60,000
Town Codification	-	-	5,168	739	-	-	555	-	-	-	-	-	6,461	1,500
Advertising	128	-	606	460	467	228	298	384	-	-	-	-	2,570	5,000
Audit	-	-	-	-	-	12,500	-	-	-	-	-	-	12,500	12,000
Elections	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Mileage Reimbursement	-	56	302	29	60	27	28	26	-	-	-	-	528	800
Bonding	-	-	70	-	-	-	700	-	-	-	-	-	770	1,750
Employee Training / Screening	-	-	-	-	-	-	-	-	-	-	-	-	-	850
Dues and Subscriptions	35	-	110	174	-	-	225	-	-	-	-	-	544	1,060
Training & Travel	378	-	22	-	-	20	-	-	-	-	-	-	420	2,460
Mobile Devices	35	35	402	(36)	70	70	70	71	-	-	-	-	719	660
Children's Commission	-	-	-	190	146	-	-	-	-	-	-	-	337	1,000
Business Development Council	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
History Commission	-	-	-	-	-	-	250	-	-	-	-	-	250	1,000
Employee Appreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Bank Charges	61	60	133	52	42	130	76	73	-	-	-	-	627	500
		36,174	35,325	39,616	46,932	42,073	34,664	27,554					Total	290,298
													% of Budget	64%

Town of James Island

% FY Complete 67%

Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
ELECTED OFFICIALS														
Salaries	3,769	3,769	3,769	5,654	3,769	3,769	3,769	3,769	-	-	-	-	32,038	50,000
Fringe Benefits	2,129	2,129	2,129	3,198	2,138	2,095	2,185	2,185	-	-	-	-	18,188	17,000
Mayor Expense	551	-	-	200	-	-	-	-	-	-	-	-	751	2,000
Council Expense	-	35	-	129	-	-	105	11	-	-	-	-	280	4,000
Mobile Devices	114	114	114	114	114	114	114	114	-	-	-	-	912	1,410
		6,047	6,012	9,295	6,022	5,978	6,173	6,079						
													Total	52,170
													% of Budget	70%
GENERAL OPERATIONS														
Salaries	15,698	14,942	14,774	22,161	14,774	16,399	14,774	14,774	-	-	-	-	128,298	216,200
Fringe Benefits	5,271	5,021	5,156	7,714	5,142	5,308	5,856	5,856	-	-	-	-	45,325	73,500
		19,964	19,931	29,875	19,917	21,707	20,631	20,631					Total	173,623
													% of Budget	60%
PLANNING														
Supplies	-	-	42	-	-	25	290	-	-	-	-	-	357	500
Advertising	128	225	128	-	64	-	-	-	-	-	-	-	545	2,000
Mileage Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	200
Dues and Subscriptions	-	-	-	-	-	-	-	-	-	-	-	-	-	325
Training & Travel	85	-	220	-	-	-	-	-	-	-	-	-	305	1,000
Mobile Devices	35	35	35	(28)	35	35	35	35	-	-	-	-	219	660
Uniform / PPE	-	-	-	-	186	-	-	-	-	-	-	-	186	250
Planning Commission	-	250	200	258	450	200	-	250	-	-	-	-	1,608	4,000
Board of Zoning Appeals	-	-	200	176	200	316	-	-	-	-	-	-	892	4,000
		510	825	406	935	576	325	285					Total	4,111
													% of Budget	32%

Town of James Island

% FY Complete 67%

Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
BUILDING INSPECTION														
Mileage Reimbursement	-	-	16	45	-	-	-	-	-	-	-	-	61	200
Mobile Devices	35	35	35	(28)	35	35	35	36	-	-	-	-	219	660
Supplies	-	-	210	-	-	-	-	8	-	-	-	-	218	1,000
Equipment / Software	-	-	-	-	-	-	-	-	-	-	-	-	-	1,500
Uniform / PPE	-	-	-	-	-	-	-	-	-	-	-	-	-	250
Dues & Subscriptions	50	-	-	-	-	-	-	-	-	-	-	-	50	800
Travel & Training	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
		35	261	17	35	35	35	43					548	5,410
													% of Budget	10%

PUBLIC WORKS														
Mileage Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	300
Training & Travel	-	-	-	189	-	-	-	-	-	-	-	-	189	1,000
Projects	2,135	3,218	7,955	271	8,112	323,675	74,087	-	-	-	-	-	419,452	725,500
Engineering Services	-	-	-	-	-	-	-	-	-	-	-	-	-	25,000
Permits	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Mobile Devices	54	54	54	-	54	54	54	54	-	-	-	-	376	660
Traffic Control Devices	-	-	-	-	-	-	146	-	-	-	-	-	146	30,000
Uniform / PPE	-	-	-	-	143	-	-	-	-	-	-	-	143	500
Supplies	-	-	156	15	-	-	61	-	-	-	-	-	232	2,000
Emergency Management	-	4,714	-	1,189	796	51	-	-	-	-	-	-	6,749	12,000
Groundskeeping	-	180	820	-	3,680	10,590	90	90	-	-	-	-	15,450	30,000
		8,165	8,985	1,664	12,784	334,370	74,438	144					442,738	827,960
													% of Budget	53%

CODES & SAFETY														
Mobile Devices	54	54	54	-	-	-	-	-	-	-	-	-	161	660
Mileage Reimbursement	-	-	-	-	-	-	-	-	-	-	-	-	-	300
Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Radio Contract	-	342	-	-	342	-	-	342	-	-	-	-	1,026	2,740
Training	-	-	-	-	-	-	-	-	-	-	-	-	-	1,000
Supplies	-	-	-	-	-	-	-	-	-	-	-	-	-	500
Uniform / PPE	-	-	-	-	183	-	-	-	-	-	-	-	183	250
Sheriff's Office Contract	17,648	13,275	16,438	10,592	11,155	15,360	7,988	35,646	-	-	-	-	128,101	165,000
Unsafe Buildings Demolition	-	9,622	325	-	-	-	-	-	-	-	-	-	9,947	7,000
Overgrown Lot Clearing	-	-	-	-	-	-	-	-	-	-	-	-	-	1,200
Crime Watch Materials	-	-	-	-	-	-	-	1,892	-	-	-	-	1,892	500
Neighborhood Council	399	589	-	-	-	-	-	-	-	-	-	-	988	1,500
Teen CERT Program	-	-	-	-	-	-	-	-	-	-	-	-	-	500
		23,882	16,816	10,592	11,680	15,360	7,988	37,880					142,298	182,150
													% of Budget	78%

Town of James Island

% FY Complete 67%

Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
PARKS & RECREATION														
Recreation	400	345	-	54	325	-	500	-	-	-	-	-	1,624	5,000
Pinckney Park	-	(3,150)	750	1,250	43	-	5,290	3,664	-	-	-	-	7,847	85,000
Special Events	146	-	-	-	526	2,087	-	100	-	-	-	-	2,860	12,000
Youth Sports Program	-	-	-	3,925	-	-	-	2,000	-	-	-	-	5,925	14,000
		(2,805)	750	5,175	623	2,412	5,290	6,264					18,256	116,000
													% of Budget	16%
FACILITIES & EQUIPMENT														
Utilities	1,486	1,325	1,372	1,228	961	4,165	1,049	1,031	-	-	-	-	12,616	21,600
Rent	6,178	6,178	6,461	6,460	6,531	6,531	6,531	6,577	-	-	-	-	51,447	77,700
Security Monitoring	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000
Janitorial	440	477	440	477	465	477	485	477	-	-	-	-	3,739	6,620
Equipment / Furniture	-	336	-	-	-	27	-	-	-	-	-	-	364	3,000
Building Maintenance	65	-	276	220	1,005	32	-	181	-	-	-	-	1,780	12,000
Vehicle Purchase	-	-	-	27,118	-	-	-	-	-	-	-	-	27,118	25,000
Vehicle Maintenance Expense	65	77	51	163	67	133	91	56	-	-	-	-	705	5,000
Generator Maintenance	-	-	195	-	-	-	-	-	-	-	-	-	195	750
Street Lights	10,437	10,438	10,437	10,437	10,437	10,435	10,437	10,437	-	-	-	-	83,493	120,000
Town Hall	400	-	1,750	-	4,330	3,921	-	190	-	-	-	-	10,590	200,000
Lease Purchase	-	-	-	-	-	-	-	-	-	-	-	-	-	840,000
	19,071	18,832	20,982	46,103	23,795	25,721	18,593	18,949					192,046	1,314,670
													% of Budget	15%
COMMUNITY SERVICES														
Repair Care Program	-	-	-	-	-	4,036	-	2,555	-	-	-	-	6,591	30,000
Community Service Contributions	-	-	-	-	15,500	1,760	-	500	-	-	-	-	17,760	20,000
													24,351	50,000
													% of Budget	49%

Town of James Island

% FY Complete 67%

Monthly Budget Report

Fiscal Year 2015 / 2016

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL	BUDGET
	July	August	September	October	November	December	January	February	March	April	May	June		
LOCAL OPTION SALES TAX ROLLBACK FUND														
LOST Rollback	-	86,720	-	72,336	67,508	79,138	69,979	72,354	-	-	-	-	448,035	841,060
LOST Rollback - Interest Income	96	98	-	57	-	293	215	-	-	-	-	-	759	475
Transfer In from Property Tax Credit Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	198,465
Total													448,793	1,040,000
TREE MITIGATION FUND														
Tree Mitigation revenue	1,480	1,968	1,968	488	2,456	-	-	1,100	-	-	-	-	16,346	8,732
Tree Mitigation expense	-	-	-	-	(150)	(375)	-	(85)	-	-	-	-	(600)	(8,732)
Total	1,480	1,968	1,968	488	2,306	(375)	-	1,015	-	-	-	-	15,737	-
ART AUCTION														
Art Auction donations	-	-	-	-	11	-	100	-	-	-	-	-	111	-
Art Auction revenue	-	-	-	-	-	-	-	1,597	-	-	-	-	1,597	-
Total													-	-
Art Auction expense	-	-	-	-	-	-	82	-	-	-	-	-	82	300
JAMES ISLAND PRIDE														
James Island Pride donations	10	5	20	-	-	-	-	-	-	-	-	-	210	-
Helping Hands donations	-	-	-	-	-	-	-	-	-	-	-	-	426	-
Grant-JIP	-	-	-	-	-	-	1,050	-	-	-	-	-	1,050	-
Total													-	-
James Island Pride expense	252	75	58	70	76	50	-	-	-	-	-	-	581	2,200
Helping Hands expense	-	-	250	46	-	-	-	-	-	-	-	-	296	-
Grant-JIP-Expense	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total													877	2,200

ADMINISTRATOR'S REPORT

Feb-16

ADMIN NOTES

- a. Public Meeting for Pinckney park was held on Feb 2/22 @ 6. An overview of the feedback received and presentation will be uploaded to our Pinckney Park page on website.
- b. AOS specialty contractors have been awarded the contract for Camp Rd Sidewalk Phase II.
- c. Earthquake Emergency training exercise is scheduled on March 15th.
- d. The surveyor is currently engaged on surveying the 3 parcels identified for the Town Hall site. This includes boundary, tree, wetlands, etc. Expected completion is the end of March.

TOTAL Business Licenses 315

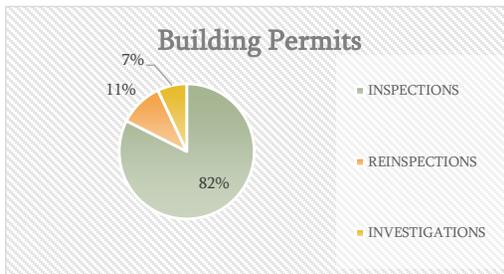
*This number includes 28 processed at TOJI

Code Enforcement Case Thru Jan

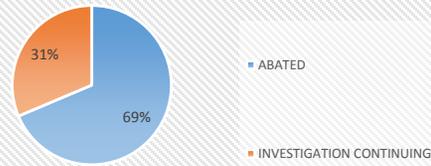
TOTAL CASES	118
ABATED	81
INVESTIGATION CONTINUING	37
RANK VEGETATION / SOLID WASTE	29
NUISANCE PROPERTY	13
TREE CASES	16
INOPERABLE VEHICLE	11

Building Permits

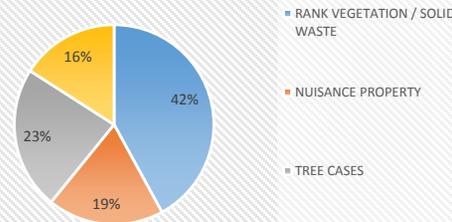
BUILDING PERMITS ISSUED	81
INSPECTIONS	47
REINSPECTIONS	6
INVESTIGATIONS	4



Code Enforcement - Case Status



Code Enforcement - Case Type



PERMIT TYPE

PERMIT TYPE	Feb-16
ACCESSORY STRUCTURE	-
CLEARING & GRUBBING	-
DEMOLITION PERMIT	2
EXEMPT PLATS	2
FIREWORK STAND	-
HOME OCCUPATION	-
LSPR	1
NON-EXEMPT PLAT	1
PD AMENDMENT (REZONING)	-
RESIDENTIAL ZONING	-
REZONING	5
SPR	-
SIGN PERMIT	-
SITE PLAN REVIEW	2
SPECIAL EVENT	-
SPECIAL EXCEPTION	-
TEMPORARY ZONING	-
TREE REMOVAL	-
TREE TRIMMING	6
VARIANCE	1
ZONING PERMIT	-
TOTAL	20

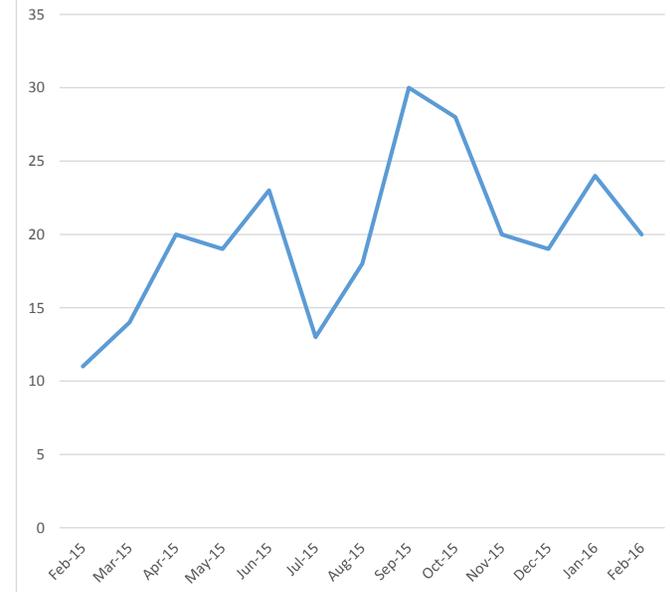
PUBLIC WORKS NOTES

- 1) Permanent repairs were completed to the pipe culvert under the sidewalk on Camp Road at the James Island Baptist Church.
- 2) CCPW repaired pipe joints in culvert along North Sterling Drive.
- 3) Attended Preconstruction meeting for Camp-Folly Intersection Improvements.
- 4) Attended Disaster Management for Public Services class at CCEOC .
- 5) Traffic control devices were ordered and delivered. The Town now has signs and barricades to warn drivers of hazardous roadway conditions.
- 6) Pulte Homes started there sidewalk on Dills Bluff Road from Camp to the end of their development.
- 7) Attended several meetings with CCPW, SCDOT and City of Charleston stormwater staff to discuss best ways to address specific drainage issues in the Town. Focus areas included Fort Johnson at Lighthouse and Eaglewood Retreat, Yorktown Drive Basin, Joe Rivers-Highwood Circle area, Lynnwood and others.
- 8) Continued to perform Stormwater Plan Reviews.

Island Sheriff's Patrol

Traffic Stop:	536;	Hours Worked:	474
Tickets:	54;	Warnings:	496
Arrests:	10;	Calls for Service:	88; Field Interviews: 15

ZONING PERMITS - 13 MONTH HISTORY



RFQ 1-2016
Professional Design/Consultant Engineering Services for
Public Works Projects

Eleven (11) proposals were received in response to RFQ 1-2016: Professional Design/Consultant Engineering Services for Public Works Projects.

The Evaluation Committee has met and each provided independent scores. The following four (4) firms are being recommended for negotiations:

E.M. Seabrook
Forsberg Engineering and Surveying, Inc.
Johnson, Laschober & Associates, P.C. (JLA)
Stantec

**TOWN OF JAMES ISLAND
SOUTH CAROLINA**



**DRAFT BUDGET
FISCAL YEAR 2016-2017**

**TOWN OF JAMES ISLAND
SOUTH CAROLINA**



**FISCAL YEAR 2016-2017
DRAFT BUDGET**

MAYOR

W. BILL WOOLSEY

MAYOR PRO-TEM

LEONARD A. BLANK

TOWN COUNCIL

GARRETT MILLIKEN

DARREN "TROY" MULLINAX

JOSHUA STOKES

BUDGET SUMMARY

BUDGET SUMMARY

	2015/2016 AMENDED BUDGET	2016/2017 DRAFT BUDGET
Revenues		
Operating Revenues	2,674,865	2,985,000
Transfer In from Funds Balance	483,582	477,632
Total Revenues	\$ 3,158,447	\$ 3,462,632

Expenditures	2015/2016 AMENDED BUDGET	2016/2017 DRAFT BUDGET
ADMIN	453,980	481,135
ELECTED OFFICIALS	74,410	87,600
GENERAL OPERATIONS	289,700	334,682
PLANNING	12,935	12,935
BLDG.INSP	5,410	5,410
PUBLIC WORKS	656,692	256,310
CODE AND SAFETY	182,150	236,160
PARKS AND RECREATION	118,500	26,500
FACILITIES & EQUIPMENT	1,114,670	256,200
LEASE PURCHASE		870,000
COMMUNITY SERVICES	50,000	40,000
TRANSFER OUT TO RESERVE FUND	200,000	292,000
TRANSFER OUT TO CAPITAL PROJECTS		563,700
Total Expenditures	\$ 3,158,447	\$ 3,462,632

Town Funds	2015/2016 AMENDED BUDGET	2016/2017 DRAFT BUDGET
PROPERTY TAX CREDIT FUND	1,908,058	1,616,058
RESERVE	200,000	492,000
TREE FUND	8,732	
TOWN HALL BUILDING FUND	200,000	
UNEMCUMBERED FUND BALANCE AVAILABLE	693,627	1,066,701
NONREFUNDABLE PROPERTY TAX CREDIT	2,948,058	1,162,000
HOSPITALITY TAX FUND		435,000

REVENUES

	2015/2016 AMENDED BUDGET	YTD Revenue 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
Revenues				
LOST Revenue Fund	327,080	176,549	353,000	353,000
State Aid to Subdivisions	256,060	131,609	260,000	260,000
Franchise Fees*	420,000	283,419	465,500	465,500
Telecommunications	27,500	25	45,000	45,000
Brokers and Insurance Tax	375,000	73	430,500	430,500
Business Licenses	190,000	18,768	230,000	230,000
Building Permit Fees	10,000	4,398	10,000	10,000
Planning and Zoning Fees	10,000	7,296	13,500	12,000
Liquor Licenses	16,500	2,000	10,000	10,000
Tree Mitigation	1,500	8,360	10,000	5,000
Miscellaneous	1,000	26	1,000	1,000
LOST Rollback Fund	841,060	448,032	896,000	870,000
LOST Rollback Fund - Interest Income	475	544	1,000	1,000
Transfer In from Property Tax Credit Fund Balance	198,465		198,465	292,000
TOTAL	2,674,865	1,081,099	2,725,500	2,985,000

EXPENDITURES

	2015/2016 AMENDED BUDGET	YTD EXPENDITURES 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
Administration				
Salaries	205,200	124,053	214,072	221,300
Fringe Benefits	74,000	39,764	72,077	73,405
Advertising	5,000	2,186	3,940	5,000
Audit	12,000	12,500	12,500	12,500
Bank charges	500	554	1,000	1,000
Bonding	1,750	770	1,870	1,870
Business Development Council	1,000	-		500
Children's Commission	1,000	337	1,000	1,000
Copier	5,300	2,457	4,320	5,300
Dues and Subscriptions	1,060	544	800	1,060
Elections	500	-	-	-
Employee Appreciation	500	-	500	500
Employee Training / Screening	850	-	500	850
History Commission	1,000	250	2,400	2,500
Information Services	35,000	20,477	34,500	40,000
Insurance	19,200	18,048	21,048	22,000
Legal Services	60,000	21,937	38,000	60,000
MASC Membership	5,500	5,341	5,341	5,500
Mileage Reimbursement	800	502	752	800
Mobile Devices	660	648	998	1,350
Postage	6,700	1,545	2,800	6,700
Supplies	13,000	3,950	6,800	13,000
Town Codification	1,500	6,461	6,961	2,500
Training and Travel	2,460	420	2,000	2,500
TOTAL	452,020	262,324	425,218	481,135

	2015/2016 AMENDED BUDGET	YTD EXPENDITURES 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
Elected Officials				
Salaries	50,000	28,269	49,000	50,000
Fringes	17,000	16,003	28,041	30,000
Mayor Expense	2,000	751	1,000	2,000
Council Expenses	4,000	269	2,000	4,000
Mobile Devices	1,410	798	1,470	1,600
TOTAL	74,410	46,090	81,511	87,600

	2015/2016 AMENDED BUDGET	YTD EXPENDITURES 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
General Operations				
Salaries	216,200	113,524	195,707	241,500
Fringe Benefits	73,500	39,469	76,500	93,182
TOTAL	289,700	152,993	272,207	334,682

	2015/2016 AMENDED BUDGET	YTD EXPENDITURES 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
Planning & Zoning				
Advertising	2,000	545	1,170	2,000
Mobile Devices	660	183	505	660
Dues and Subscriptions	325	-	325	325
Mileage Reimbursement	200	-	-	100
Supplies	500	357	500	600
Training and Travel	1,000	305	600	1,000
Uniform / PPE	250	186	186	250
Planning Commission	4,000	1,358	2,608	4,000
Board of Zoning Appeals	4,000	892	1,892	4,000
TOTAL	12,935	3,826	7,786	12,935

	2015/2016 AMENDED BUDGET	YTD EXPENDITURES 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
Building Inspection				
Mobile Devices	660	183	360	660
Dues and Subscriptions	800	50	500	800
Equipment/Software	1,500		1,500	1,500
Mileage Reimbursement	200	61	200	200
Supplies	1,000	210	400	1,000
Travel and Training	1,000	505	1,000	1,000
Uniform / PPE	250		250	250
TOTAL	5,410	1,009	4,210	5,410

	2015/2016 AMENDED BUDGET	YTD EXPENDITURES 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
Public Works				
Mobile Devices	660	322	600	660
Emergency Management	12,000	6,749	10,249	7,000
Engineering Services	25,000	-	-	-
Groundskeeping	30,000	15,360	20,000	30,000
Mileage Reimbursement	300	-	-	150
Permits	1,000	-	-	-
Projects	725,500	419,452	631,952	200,000
Supplies	2,000	232	1,000	2,000
Traffic Control Devices	30,000	146	10,646	15,000
Training and Travel	1,000	189	500	1,000
Tree Fund Expense	8,732	750	8,732	
Uniform / PPE	500	143	500	500
TOTAL	836,692	443,343	684,179	256,310

	2015/2016 AMENDED BUDGET	YTD EXPENDITURES 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
Codes & Safety				
Crime Watch Materials	500		250	250
Equipment	1,000		500	500
Mileage Reimbursement	300		150	300
Mobile Devices	660	161	162	660
Overgrown Lot Clearing	1,200		1,200	1,800
Radio Contract	2,740	684	1,370	1,400
Sheriff's Office Contract	165,000	92,455	181,000	207,500
Supplies	500		250	500
Training	1,000		1,000	1,000
Uniform / PPE	250	183	250	250
Unsafe Buildings Demolition	7,000	9,947	9,947	20,000
Neighborhood Council	1,500	988	1,500	1,500
Teen CERT Program	500	-	500	500
TOTAL	182,150	104,418	198,079	236,160

	2015/2016 AMENDED BUDGET	YTD EXPENDITURES 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
Parks & Recreation				
James Island Pride	2,500	959	2,500	3,500
Pinckney Park	85,000	4,183	40,000	-
Recreation	5,000	1,124	5,000	5,000
Special Events	12,000	2,760	5,000	8,000
Youth Sports Program	14,000	3,925	8,000	10,000
TOTAL	118,500	12,951	60,500	26,500

	2015/2016 AMENDED BUDGET	YTD EXPENDITURES 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
Facilities & Equipment				
Building Maintenance	12,000	1,599	5,000	8,000
Equipment/Furniture	3,000	364	1,000	3,000
Generator Maint.	750	195	500	50
Janitorial	6,620	3,262	6,540	6,620
Rent	77,700	44,870	77,525	82,000
Security Monitoring	3,000		430	430
Street Lights	120,000	73,056	125,250	127,000
Utilities	21,600	11,586	19,900	21,600
Vehicle Maint.Expense	5,000	649	1,449	5,000
Vehicle Purchase	25,000	27,118	27,200	2,500
Town Hall	200,000	10,586	200,000	
Lease Payments	840,000		840,000	
TOTAL	1,314,670	173,285	1,304,794	256,200

	FY 16/17 Principal	FY 16/17 Interest	FY 16/17 Total	Principal O/S	Interest O/S	Total O/S	Year Mature
LEASE PURCHASE							
2016 Lease Purchase Payments	796,570	73,430	870,000	1,370,930	629,878	2,000,808	2031

	2015/2016 AMENDED BUDGET	YTD EXPENDITURES 2/5/2016	ESTIMATED EXPENDITURES	2016/2017 DRAFT BUDGET
Community Services				
Community Service Contributions	20,000	17,250	20,000	20,000
Repair Care Program	30,000	4,036	8,000	20,000
TOTAL	50,000	21,286	28,000	40,000

FIVE YEAR CAPITAL IMPROVEMENT PLAN FY2016/2017 - FY2020/2021

	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	5 Year Total
Infrastructure						
Quail Drive Sidewalk	122,400					122,400
Camp Rd to Dills Bluff Sidewalk	125,000					125,000
Dills Bluff Sidewalk, Design through Phase III	60,000	222,915	222,915	464,750	157,080	1,127,660
Camp Rd Sidewalk Phase III (Folly Rd to Riverland Dr)		82,500				82,500
Lighthouse Point Blvd Sidewalk and Drainage, Phase I	220,000					220,000
Seaside to Honey Hill Drainage	200,000					200,000
Tallwood Drainage Easements		85,000				85,000
Oceanview-Stonepost Drainage Basin		125,000				125,000
Rembert Road Paving	95,000					95,000
Seaside Lane Sidewalk		125,000				125,000
Commercial Area / Park Improvements	435,000	443,700	452,574	461,625	470,858	2,263,757

Total 1,257,400 1,084,115 675,489 926,375 627,938 4,571,317

	FY 2016/2017	FY 2017/2018	FY 2018/2019	FY 2019/2020	FY 2020/2021	5 Year Total
Pinckney Park						
Park Improvements Phase I	185,000					185,000
Park Improvements Phase II						-
Park Improvements Phase III						-
Park Improvements Phase IV						-

Total 185,000

Anticipated Funding:

Stormwater Funds	125,000
Charleston County Transportation Committee (CTC) Funds	108,700
Charleston County Transportation Sales Tax (TST) Funds	110,000
Anticipated SC Trails Grant	100,000
Total	443,700

Transfers In:

General Fund	563,700
Hospitality Tax Fund	435,000
Total	998,700



Mayoral Proclamation

WHEREAS, People Against Rape (PAR) was established in the City of Charleston in 1974 to provide advocacy services to adult victims of sexual assault, and was the first rape crisis center created in the State of South Carolina; and

WHEREAS, PAR celebrates more than 40 years of serving survivors and their families in the tri-county area and commits to continually improving services; and

WHEREAS, PAR volunteers strive to provide high-quality advocacy and support services to all survivors of sexual violence, and to empower them during their healing process; and

WHEREAS, PAR's volunteers provide confidential advocacy services to survivors of sexual violence and abuse, responding to calls 24/7 through its Crisis Hotline, accompanying victims through the evidentiary medical exam, and providing them emotional support and factual information about the protocol and procedures associated with the aftermath of a sexual assault; and

WHEREAS, PAR advocates make a critical difference in the lives of victims at a most stressful time, and victims have confirmed that having a PAR advocate was key to their recovery; and

WHEREAS, PAR will provide a forum for education and awareness of sexual assault and related issues, and encourages survivors and friends to speak out against sexual assault through its Pouring for PAR Sexual Assault Awareness Month Kick-Off Benefit, "Take Back the Night" March and Candlelight Vigil and "Survivors' Speak-Out" Candlelight Vigil events on April 1st, April 14th and April 21st, respectively;

NOW THEREFORE, I, Bill Woolsey, Mayor of the Town of James Island, do proclaim April as

No More Silence, No More Violence SEXUAL ASSAULT AWARENESS MONTH

throughout the Town and encourage all citizens to recognize the important role that People Against Rape plays in supporting victims and educating the public about sexual violence.

Done this 17th day of March, 2016

Bill Woolsey
Mayor

Frances Simmons
Town Clerk

ORDINANCE 2016-01

AN ORDINANCE AMENDING THE TOWN OF JAMES ISLAND ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE, NUMBER 2013-07, SECTIONS 153.231 TEMPORARY SALES, 153.177 SPECIALIZED MANUFACTURING, 153.110 MANUFACTURING AND PRODUCTION, 153.334 TREE PROTECTION AND PRESERVATION, AND APPENDIX A PRIVATE ROAD STANDARDS

WHEREAS, the South Carolina Local Government Comprehensive Planning Enabling Act of 1994, Sections 6-29-310, et seq., 6-29-510 et seq., 6-29-710 et seq. and 6-29-110 et seq., of the Code of Laws of South Carolina, 1976, as amended, authorizes the Town of James Island to enact or amend its zoning and land development regulations to guide development in accordance with existing and future needs and in order to protect, promote and improve the public health, safety, and general welfare; and

WHEREAS, the Town of James Island Planning Commission has reviewed the proposed text and map amendments of the Town of James Island Zoning and Land Development Regulations Ordinance (ZLDR) in accordance with the procedures established in State law and the ZLDR, and has forwarded their recommendations to the Town of James Island Council regarding the proposed text amendments of the ZLDR as set forth in Sections 153.231 Temporary Sales 153.177 Specialized Manufacturing, 153.110 Manufacturing and Production, 153.334 Tree Protection and Preservation, and Appendix A Private Road Standards, as set forth herein; and

WHEREAS, upon receipt of the recommendations of the Planning Commission, Town Council held at least 1 public hearing and after close of the public hearing, Town Council approves the proposed text amendments based on the Approval Criteria of Section 153.042 (F) of the ZLDR;

WHEREAS, the Town Council has determined the proposed text amendments meet the following criteria:

- (1). The proposed amendments correct an error or inconsistency or meet the challenge of a changing condition;
- (2). The proposed amendments are consistent with the adopted Town of James Island Comprehensive Plan and goals as stated in Section 153.005; and
- (3). The proposed amendments are to further the public welfare in any other regard specified by Town Council.

NOW, THEREFORE, be ordained it, by the Town of James Island Council in meeting duly assembled, as follows:

SECTION I. FINDINGS INCORPORATED

The above recitals and findings are incorporated herein by reference and made a part of this Ordinance.

SECTION II. TEXT AMENDMENTS OF THE ZONING AND LAND DEVELOPMENT REGULATIONS ORDINANCE

The Town of James Island Zoning and Land Development Regulations Ordinance is hereby amended to include the text amendments of Sections 153.231, 153.177, 153.110, 153.334 and Appendix A, are attached hereto as Exhibit "A" and made a part of this Ordinance by reference.

SECTION III. SEVERABILITY

If, for any reason, any part of this Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Ordinance shall remain in full force and effect.

SECTION IV. EFFECTIVE DATE

This Ordinance shall become effective immediately following second reading by the
Town Council.

ADOPTED and APPROVED in meeting duly assembled this 21st day of April, 2016.

TOWN OF JAMES ISLAND COUNCIL

By: _____
Bill Woolsey
Mayor

ATTEST:

By: _____
Frances Simmons
Town Clerk

Public Hearing: March 17, 2016
First Reading: March 17, 2016
Second Reading: April 21, 2016

ORDINANCE 2016-01, EXHIBIT A

§153.231 TEMPORARY SALES

- (A) Auctions or garage sales of second-hand merchandise which has been used on the premises may be conducted on a zoning lot where permitted as an accessory use elsewhere in these regulations. Such sales may be conducted **twice** in a calendar year from the same zoning lot.

§153.177 SPECIALIZED MANUFACTURING

- (A) In zoning districts subject to condition (C), a structure or structures used for specialized manufacturing shall have a maximum floor area of 2,000 square feet and shall have no more than five non-resident employees.
- (B) All activities related to the specialized manufacturing use shall be confined to a structure that is entirely enclosed.
- (C) All specialized manufacturing uses shall comply with the site plan review requirements of this chapter.

Table 153.110: MANUFACTURING AND PRODUCTION

Beverage or related products manufacturing, including alcoholic beverages. (**Add an "S" in "CC" box**)

§153.334 TREE PROTECTION AND PRESERVATION

(E) *Tree removal*

- (1) *Generally.* Permits for tree removal may be approved where one or more of the following conditions are deemed to exist by the Zoning Administrator:
- (a) Trees are not required to be retained by the provisions of this section.
- (b) Trees are diseased, dead, or dying (as determined by the Zoning Administrator or a qualified arborist);
- (c) Trees pose **a safety hazard** to nearby buildings or pedestrian or vehicular traffic (as determined by the Zoning Administrator or a qualified arborist); and/or
- (d) Removal of required trees has been approved by the Board of Zoning Appeals.

§153.334 TREE PROTECTION AND PRESERVATION

(A) General

(4) Measurements and definitions.

GRAND TREE. Any species of tree measuring **24 inches** or greater diameter breast height (DBH) except pine and sweet gum. All GRAND TREES are prohibited from removal unless a grand tree removal permit is issued.

Appendix A (Ordinance 2012-06, Attachment C) PRIVATE ROAD STANDARDS

§A.2.2 Ingress/Egress Easement (**Maximum of 4 Lots**)

ADDITIONAL LANDOWNER/DEVELOPER RESPONSIBILITIES: The landowner/developer shall determine the location of easement(s) and the type of access to be provided. The location of the easement(s) shall be clearly depicted and labeled on submitted plats or plans.

1. Planning Commission Recommendation on 2/11/2016: *Approved*

§153.231 TEMPORARY SALES

Currently reads:

- (A) Auctions or garage sales of second-hand merchandise which has been used on the premises may be conducted on a zoning lot where permitted as an accessory use elsewhere in these regulations. Such sales may be conducted only once in a calendar year from the same zoning lot.

Recommendation:

- (A) Auctions or garage sales of second-hand merchandise which has been used on the premises may be conducted on a zoning lot where permitted as an accessory use elsewhere in these regulations. Such sales may be conducted **twice** in a calendar year from the same zoning lot.

2. Planning Commission Recommendation on 2/11/2016: *Approved*

§153.177 SPECIALIZED MANUFACTURING

Currently reads:

- (A) In zoning districts subject to condition (C), a structure or structures used for specialized manufacturing shall have a maximum floor area of 2,000 square feet and shall have no more than five non-resident employees.
- (B) All activities related to the specialized manufacturing use shall be confined to a structure that is entirely enclosed.
- (C) On-site retail sales are prohibited.
- (D) All specialized manufacturing uses shall comply with the site plan review requirements of this chapter.

Recommendation:

- (A) In zoning districts subject to condition (C), a structure or structures used for specialized manufacturing shall have a maximum floor area of 2,000 square feet and shall have no more than five non-resident employees.
- (B) All activities related to the specialized manufacturing use shall be confined to a structure that is entirely enclosed.
- (C) All specialized manufacturing uses shall comply with the site plan review requirements of this chapter.

3. Planning Commission Recommendation on 2/11/2016: **Approved**

Table 153.110: MANUFACTURING AND PRODUCTION

Currently reads:

Beverage or related products manufacturing, including alcoholic beverages. (Nothing in “CC” box = not allowed)

Recommendation:

Beverage or related products manufacturing, including alcoholic beverages. (**Add an “S” in “CC” box** = allowed only if reviewed and approved in accordance with the special exception procedures of this chapter, subject to compliance with use-specific conditions and all other applicable regulations of this chapter.)

4. Planning Commission Recommendation on 2/11/2016: **Approved**

§153.334 TREE PROTECTION AND PRESERVATION

Currently reads:

(E) *Tree removal*

(1) *Generally*. Permits for tree removal may be approved where one or more of the following conditions are deemed to exist by the Zoning Administrator:

- (a) Trees are not required to be retained by the provisions of this section.
- (b) Trees are diseased, dead, or dying (as determined by the Zoning Administrator or a qualified arborist);
- (c) Trees pose an imminent safety hazard to nearby buildings or pedestrian or vehicular traffic (as determined by the Zoning Administrator or a qualified arborist); and/or
- (d) Removal of required trees has been approved by the Board of Zoning Appeals.

Recommendation:

(E) *Tree removal*

(1) *Generally*. Permits for tree removal may be approved where one or more of the following conditions are deemed to exist by the Zoning Administrator:

- (a) Trees are not required to be retained by the provisions of this section.
- (b) Trees are diseased, dead, or dying (as determined by the Zoning Administrator or a qualified arborist);
- (c) Trees pose **a safety hazard** to nearby buildings or pedestrian or vehicular traffic (as determined by the Zoning Administrator or a qualified arborist); and/or
- (d) Removal of required trees has been approved by the Board of Zoning Appeals.

5. Planning Commission Recommendation on 2/11/2016: *Not Approved*

§153.334 TREE PROTECTION AND PRESERVATION

Currently reads:

(A) General

(4) Measurements and definitions.

GRAND TREE. Any species of tree measuring 18 inches or greater diameter breast height (DBH) except pine and sweet gum. All GRAND TREES are prohibited from removal unless a grand tree removal permit is issued.

Recommendation:

(A) General

(4) Measurements and definitions.

GRAND TREE. Any species of tree measuring **24 inches** or greater diameter breast height (DBH) except pine and sweet gum. All GRAND TREES are prohibited from removal unless a grand tree removal permit is issued.

6. Planning Commission Recommendation on 2/11/2016: *Approved*

Appendix A (Ordinance 2012-06, Attachment C) PRIVATE ROAD STANDARDS

Currently reads:

§A.2.2 Ingress/Egress Easement (Maximum of 10 Lots)

ADDITIONAL LANDOWNER/DEVELOPER RESPONSIBILITIES: The landowner/developer shall determine the location of easement(s) and the type of access to be provided. The location of the easement(s) shall be clearly depicted and labeled on submitted plats or plans.

Recommendation:

§A.2.2 Ingress/Egress Easement (**Maximum of 4 Lots**)

ADDITIONAL LANDOWNER/DEVELOPER RESPONSIBILITIES: The landowner/developer shall determine the location of easement(s) and the type of access to be provided. The location of the easement(s) shall be clearly depicted and labeled on submitted plats or plans.