

The Town of James Island held its regular meeting at 7:00 p.m. in Council Chambers, 1238-B Camp Road, James Island, SC on Thursday, April 17, 2014: The following members of Council were present: Mayor Pro Tem, Leonard Blank, Darren “Troy” Mullinax, and Mayor Woolsey, who presided. Absent: Councilmembers Mary Beth Berry, and Sam Kernodle, both gave notice of their absence. A quorum was present to conduct business.

Also present: Ashley Kellahan, Town Administrator, Bo Wilson, Town Attorney, Jane Hale, Finance Clerk, Mark Johnson, Public Works Coordinator, and Frances Simmons, Town Clerk.

Opening Exercises:

Mayor Woolsey called the meeting to order. He opened in prayer and followed with the Pledge to the Flag. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Public Hearing: Mayor Woolsey opened the Public Hearing at 7:02 p.m. to receive comments on an SCE&G Franchise Agreement. No members of the public spoke. Mayor Woolsey closed the Public Hearing.

Proposed Annual Budget for the 2014-2015 Fiscal Year: Mayor Woolsey opened the Public Hearing to receive comments on the Annual Budget for the 2014-2015 Fiscal Year. No members of the public spoke. Mayor Woolsey closed the Public Hearing at 7:03 p.m.

Public Comments: None.

Consent Agenda: Councilman Blank moved to approve the minutes of the March 20, 2014 regular Town Council meeting; Councilman Mullinax seconded, and the motion passed unanimously.

Information Reports:

- a. Finance Report: Finance Clerk, Jane Hale gave an overview of the March 2014 Finance Report. Percent of the FY budget completed is 75%; total revenue is 62% and the total year to date expenditures is 30%.
- b. Town Administrator Report: Mrs. Kellahan reported on: Notice of Candidacy Filing for the July 29, 2014 Election will be advertised in the Post and Courier on April 29. The filing period will be May 19 -30. The Charleston RiverDogs will host a James Island Night, sponsored by the Town, on Saturday, August 16 at the RiverDogs Stadium. Sponsor packages are available for purchase. The Town and PSD joint meeting was held on April 9th. It was agreed to continue holding these meetings when there are items that need to be discussed. Senate Bill 723: Mayor Woolsey, Councilman Blank, James Island PSD Commissioner, McMillan, and Mrs. Kellahan traveled to Columbia in support of this Annexation Bill. Also present and in support of the bill was James Island PSD Attorney, Trent Kernodle. The bill passed out of the Senate Judiciary Committee with a vote of 14-6 in favor. Mrs. Kellahan also thanked James Island PSD Commissioner Inez Brown-Crouch for her letter writing campaign from the community in support of this bill.

The Town has applied with the State Department of Research & Statistics (US Census) to participate in a program for newly formed municipalities that will provide them with official population counts in their municipality. This information will be instrumental in providing statistics for planning, zoning, and other Town services. This is a fee based cost estimated at \$1,000. Certification is expected in 3 months. The Town has received the final plans from Stantec Engineering for the Foxcroft Sidewalk Project. Once the plans are reviewed, we will be working on a bid package for the construction. Public Works held a joint Storm Water Drainage meeting on April 10 with staff from the SC Department of Transportation (DOT), County and

City, to discuss issues on the island and how they can work together to resolve them. Mrs. Kellahan thanked Public Works Coordinator, Mark Johnson, for coordinating this meeting. The group plans to meet on a quarterly basis.

Requests for Approval:

- a. Request to Approve Cost Proposal Submitted by CMC Americas, Inc. for RFP 1-2014: Mrs. Kellahan requested approval to award the contract for the Municipal IT Services to CMS Americas, Inc. CMC provided the best overall proposal and offered the best technical solution. CMC services Charleston County Government and Carolina Center for Occupational Health. The cost for a three year period is as follows: 1st year - \$14,250; 2nd year - \$9,000; and 3rd year - \$9,000. A la carte services are estimated to be \$1,875 per year. Mayor Woolsey asked for a motion in favor: Councilman Blank moved to approve; seconded by Councilman Mullinax. Mayor Woolsey commented that he think CMC will do a good job. The motion passed unanimously.
- b. Request to Approve Membership in the Charleston Metro Chamber of Commerce: Mrs. Kellahan requested approval for a Benchmark Membership in the Charleston Metro Chamber of Commerce at a cost of \$500.00. She believes this membership will give the Town more access to economic development information; not only on the island, but for the entire area. Membership will also provide a better working relationship with businesses that are already in the Town. Mayor Woolsey asked for a motion in favor: Councilman Mullinax moved to approve; seconded by Councilman Blank and passed unanimously.
- c. Request to Approve Agreement with Stantec Consulting Services, Inc. to Perform Engineering Services for Camp Road Sidewalk Project: Mrs. Kellahan asked to move this request to the May meeting to allow for further review the agreement. This request was granted without objection.

Committee Reports:

James Island Land Use Committee: Councilman Blank announced that Charleston County passed first reading of the Folly Road Overlay and he is continuing to work with the City. He commented that the City is not being negative; they have an Architectural Review Board that does what this Overlay does. He has spoken with Charleston County and the Overlay meetings will reconvene to possibly allow the City some exceptions so that their Architectural Review Board handles them rather than pass a law that controls it. Councilman Blank said he was pleased that the County has passed their first reading.

James Island Public Safety Committee: Councilman Mullinax announced that the James Island Neighborhood Council will meet on Thursday, April 24th at 7:00 p.m. He also announced that the Hurricane Expo will be held on Saturday, May 17 from 9-1 p.m. at the Lowe's on Daniel Ellis Drive. He complimented Mark Johnson and Chairman, Alan Laughlin for doing a great job at last year's event.

Ordinances up for Second Reading:

- a. Ordinance #2014-02: Ordinance to Set Compensation for Mayor and Council Members Effective July 29, 2014: Mayor Woolsey asked for a motion in favor. Councilman Blank moved to approve, seconded by Councilman Mullinax. There was no discussion. The motion passed unanimously.

Ordinances up for First Reading:

- a. Ordinance #2014-03: SCE&G Franchise Agreement: Mrs. Kellahan reported that this is an agreement with SCE&G for a 1% franchise fee. Mayor Woolsey also reported that the first Town had a franchise agreement with SCE&G that ended when the Town was dissolved. The first Town had asked for street lights. The residents in the Town have a subdivision lighting fee on their SCE&G bill. This agreement would allow the Town to be consistent with other municipalities

and in doing what the first Town did. A 1% fee would appear on the residents' electric bills and it would generate revenue for the Town to cover the street lighting costs that it is responsible for. The subdivision lighting fee on the residents' bill would disappear and the Town will develop a program for people to request additional street lights by working with SCE&G. Mayor Woolsey asked for a motion in favor. Councilman Blank moved, seconded by Councilman Mullinax. Councilman Blank asked if some residents' bill would be reduced. Mayor Woolsey said that may be possible; however; according to SCE&G the lighting fee will increase for the people who lived in the first Town. The motion passed unanimously for First Reading.

- b. Ordinance #2014-04: Town of James Island Proposed Annual Budget for 2014-2015 Fiscal Year Budget: Mrs. Kellahan presented the proposed budget for 2014-2015 with revenue and expenditures of \$2,852,600 representing a 28% increase over the 2013-2014 annual budget. Mayor Woolsey asked for a motion in favor. Councilman Blank moved, seconded by Councilman Mullinax. Councilman Blank complimented the staff for doing a good job on the budget. He said we knew that once the Town became permanent the cost of doing business would increase to perform services. Councilman Mullinax agreed. The motion passed unanimously for First Reading.
- c. Ordinance #2014-05: Annexation Ordinance: 148 Residential Lots West Fort Johnson, TMS#4251500001 - #4280200156 and 9 Residential Lots in the East Lighthouse Point Area, TMS #4520600020 - #4520600061: Mrs. Kellahan stated that the state statute on annexation for the 25% petition method was used during this process. The Town has advertised these annexations. 84% of the people in the area of West Fort Johnson and East Lighthouse Point voted to annex into the Town and no one has come forward within the 30 day timeframe to voice opposition. This reading is the first step to officially annex these properties. Mayor Woolsey said it is great news to reach this first step. Mayor Woolsey asked for a motion in favor. Councilman Blank moved, seconded by Councilman Mullinax and the motion passed unanimously for First Reading.
- d. Ordinance #2014-06: Change in Dates of Future Town Elections: Mrs. Kellahan reported now that the County Board of Elections conducts the Town's elections, it is easier for them to run our election during the odd years with the other municipalities' elections (first Tuesday in November). The passage of this Ordinance will change the date of future Town elections after the July 2014 election is held. Mayor Woolsey asked for a motion in favor. Councilman Blank moved, seconded by Councilman Mullinax and the motion passed unanimously for First Reading.

New Business:

- a. Annexation: Under Ordinance #2014-05 above.

Executive Session: Not needed.

Adjourn: There being no further business to come before the body, the meeting adjourned at 7:19 p.m.

Respectfully submitted:



Frances Simmons
Town Clerk