

The Town of James Island held its regularly scheduled meeting at 7:00 p.m. in Council Chambers, 1238-B Camp Road, James Island, SC, on Thursday, December 15, 2016. The following members of Council were present: Mayor Pro-Tem Leonard Blank, Garrett Milliken, Darren “Troy Mullinax, Joshua P. Stokes, and Mayor Bill Woolsey, who presided. A quorum was present to conduct business. Also present: Ashley Kellahan, Town Administrator, Bonum S. Wilson, Town Attorney, Merrell Roe, Senior Finance Clerk, Mark Johnson, Public Works Director, Sergeant Shawn James, Island Sheriff’s Patrol, and Robin Flood Administrative Assistant, substituting for Frances Simmons, Town Clerk.

Opening Exercises: Mayor Woolsey called the meeting to order, and led the Pledge of Allegiance. FOIA: This meeting was published and posted in accordance with the Freedom of Information Act and the requirements of the Town of James Island.

Public Hearing: No one spoke.

Presentation: Key to the Town Presented to Commissioner Carter McMillan: Mayor Woolsey presented Commissioner McMillan the key to the Town of James Island and thanked him for the many things he has for the Town.

Commissioner McMillan thanked the Mayor, Council and everyone for supporting him for so many years. He also thanked his son Charlie who was present at the meeting.

Presentation of State Funds to Town Representative Peter McCoy: Mayor Woolsey introduced Representative Peter McCoy who presented a check from the State Funds to the Town. Mayor Woolsey thanked Rep. McCoy for his service to the Town. Rep. McCoy thanked Mayor Woolsey, Councilmembers, Commissioner McMillan and everyone and stated that he will continue to fight for the Town of James Island.

Public Comment: None

Consent Agenda:

- a. Minutes: November 17, 2016 Regular Meeting Town Meeting

Motion to approve the consent agenda was made by Councilman Stokes, seconded by Councilman Mullinax and passed unanimously.

- b. 2017 Town Council Meeting Schedule: Approved
- c. 2017 Town Holiday Schedule: Ashley Kellahan spoke about switching Good Friday holiday for President’s Day.

Motion to approve the switching of holidays was made by Councilman Blank, seconded by Councilman Stokes and passed unanimously.

Information Reports:

- a. Finance Report: Presented by Senior Finance Clerk, Merrell Roe and accepted as information.
- b. Administrator’s Report: Presented by Town Administrator Ashley Kellahan and accepted as information. Mrs. Kellahan spoke about Liollo Architecture and First Baptist Church, bids are out now, there is a document attached to Town Council packet.

Mrs. Kellahan also spoke briefly the meeting at Charleston County regarding the landscaping, met with CCPRC regarding Camp Road to Riverland Drive sidewalk. Mrs. Kellahan spoke about the Repair Care Program one of the last resident's homes that was repaired was Ms. Essie Smalls. There was one home that we could not repair. Mrs. Kellahan gave a report of the number of business licenses and permits processed by the Town of James Island. The Budget Schedule was attached to the Town Council packet.

- c. Public Works Report: Presented by Mark Johnson, Public Works Director and accepted as information. Mr. Johnson spoke briefly about traffic lights, inspection of tree limbs and if any tree limbs are hanging to inform him here at the Town of James Island. Mr. Johnson spoke about the crossline pipe at Shortwood Drive. Having a sinkhole at Highwood repaired, and in process of having a drainage culvert behind Highwood replaced and York Town Drive repaired. Mr. Johnson mentioned setting up the Christmas tree and the wonderful Tree Lighting Program. Mr. Johnson has scheduled a CPR training at the Town of James Island for January 28, 2017. The Toy Collection that the Town of James Island collected to be given to Rev. George Kugblenu, of Emmanuel Baptist Church for the James Island Outreach. Mr. Johnson asked anyone that would like to donate toys, still have the opportunity to donate by Friday, December 16th.
- d. Island Sheriff's Patrol Report: Presented by Sergeant James and accepted as information. Sergeant James answered questions from the Council.

Requests for Approval:

- a. Award Pinckney Park, Phase I to low bidder, IPW Company - \$408,015:
.Mayor Woolsey spoke about the December 6th bids for Pinckney Park. Four bids came back. Ashley recommended that Council award the low bid to IPW Construction.

Motion: Councilman Stokes moved and, Councilman Mullinax seconded

Mrs. Kellahan recommended the bid alternates not be approved at this time.

Councilman Milliken spoke about the Vegetation Order, Steel Borders. Problems if someone falls. Plans are on the way to talk to contractor. Mayor Woolsey is to negotiate and keep everyone informed.

Councilman Blank asked what is the figure? Ashley Kellahan responded \$383,117.50

Councilman Stokes asked what was the amount allocated?

Mrs. Kellahan responded \$185,000, but that was budgeted before the final master plan was complete. Mayor Woolsey said the Town could allocate more on the budget this fiscal year.

Councilman Stokes asked if the inclusion of playground was approved?

Mrs. Kellahan responded yes. All approved and motion was passed.

Committee Reports:

- a. Land Use Committee: No Report
- b. Environment and Beautification Committee: Councilman Milliken reported that James Island Pride is presently soliciting nominations for the 2016 Community Hero Award. This award is given to individuals who have made a difference in their community through leadership, community service, and mobilizing the generations by working together with youth and adults in partnership within the community. Nominations are due by December 31st and awarded at the February Town Council Meeting. Nomination forms are available on the Town's website and at Town Hall.

James Island Pride celebrated Arbor Day on Friday, December 2nd at 1 South Anderson, (next door to James Island Middle School). James Island Charter High School Art Students was recognized for the fabulous mural they painted on an otherwise non-descript gray wall. The art students and members of the community planted a Live Oak Tree. Special thanks and appreciation to Ms. Annie Purvis and her art students for painting a wonderful mural at this location. Thanks also to Lowe's, Sherwin Williams, and Auckland Nursery in Walterboro for making this community beautification project possible. Councilman Milliken also recognized the support of the Town's staff Ashley Kellahan, Mark Johnson and Zan White in helping with refreshments, setting up and breaking down the equipment for this great event.

Appreciation was given to Mr. Danny Burbage, City of Charleston Parks Dept. and Ms. Amanda Barton, Landscape Architect for their help and guidance with this project. As well as Island Sheriffs Patrol for assisting with safe access to the site.

An Adopt A Highway litter pickup will be held on February 4th or January 28th. Please join us in the picking up litter along our roadways so we can keep James Island beautiful. Meet at 9 a.m. at the Town Hall, for supplies. Lunch will be provided after the event.

James Island Arts is planning the Third Annual Art Auction that will be held here at the Town Hall on February 25, 2017. As most of you are award a good portion of the proceeds from the auction goes to fund art teachers at our James Island elementary, middle and high schools.

- c. Children's Commission: Councilman Stokes reported that the Children's Commission did not meet in December. The next meeting will be held on January 12, 2017. Councilman Stokes thanked the Town's staff for their support at the Tree Light Ceremony. Everyone enjoyed the tree lighting ceremony.
- d. Public Safety Committee: No Report
- e. Neighborhood Council: Councilman Mullinax announced Zennie Quinn is the new Neighborhood Council Chair. He noted that Mr. Quinn will do a great job. Councilman Mullinax thanked Alan Laughlin, the former chairman 4 years of service as chair, and he stated that Alan has done a great job.

f. History Commission: No Report

Resolutions

- a. Resolution #2016-18: TST Project List – FY 2018 – Drainage Project, Sidewalk Project. Motions – Councilman Stokes moved, Councilman Mullinax seconded the motion, and it passed unanimously.
- b. Resolution #2016-19: Resolution of Intent – National Flood Insurance Program. Motions – Councilman Stokes moved, Councilmen seconded the motion and it passed unanimously.

Ordinances up for Second Reading: None.

Ordinances up for First Reading:

- a. Ordinance #2016-11: Amending the Town of James Island Zoning and Land Development Regulations Ordinance #2016-10, to Allow Special Chicken Housing Permit - No Discussion, All Approved, Passed
- b. Ordinance #2015-12: Adjusting the Boundary Between the City of Charleston and the Town of James Island – No Discussion, All Approved, Passed
- c. Ordinance #2016-13: Property Swap – First Baptist Church and Town of James Island - No Discussion, All Approved, Passed
- d. Ordinance #2016-14: An Ordinance to Amend Town of James Island Ordinance #2012-08 and Adopt by Reference Charleston County's Flood Ordinances, #1838, #1839, and #1840 – No Discussion, All Approved, Passed

New Business: None

Executive Session: Not needed

Adjournment: There being no further business to come before the body, the meeting adjournment at 7:35 p.m.

Respectfully submitted:



Robin Flood

Administrative Assistant