



Town of James Island
2012- 2013 ANNUAL REPORT

The Town of James Island officially opened its door for business in August of 2012. Following are highlights of the past fiscal year:

- Town Council's first meeting was on August 2, 2012. Council appointed the Town Clerk and Town Administrator and adopted operation ordinances and procedures. Also, we approved intergovernmental agreements with Charleston County to continue essential public services and a budget was approved.
- Mayor and Town Council established committees to assure policy input from our citizens. Each Council member was given a liaison committee assignment.
- We have developed a partnership with the Charleston County Sheriff's Office to provide additional law enforcement services to Town citizens. Our Island Sheriff's Patrol (ISP) is extremely popular with our residents.
- Mayor Woolsey coordinated an intergovernmental meeting in February to discuss James Island issues. Participants in this meeting included State legislators, City and County officials and PSD Board members. Plans were made to repeat this meeting in September and Mayor Woolsey was elected Chairman.
- Staff developed an "Employee Handbook" and a Town Procurement Ordinance. Both were approved by Town Council.
- The Town hired a Code Enforcement and Safety Officer who now enforces the Town's land use and nuisance codes.
- The Town hired a Planner. The James Island Planning Commission worked with County staff on a complete review of the Town's Zoning and Land Development Regulations, with most recommended revisions approved by Town Council. The Town's Planner is now responsible for commercial development in the Town.
- The Town hired a Public Works coordinator. Projects over the last year include: sidewalk improvement/development (streets close to Stiles Point Elementary, Camp Road, Fort Johnson Road and grant applications for Jerdone and Stiles); Clear View Subdivision Pond improvements; intersection projects at Folly/Camp and Camp/Dills Bluff; Transportation Sales Tax Grant Application for Ben Road paving and; PARD Application for improvements to Dock Street Park.
- The Town hired a Building Inspector. Once certified, the Town's building inspector will be responsible for inspecting residential construction and repairs.
- Town has worked for the past several months to identify land that could be used for a new Town park. It is hoped that an application for the \$1.1 million dollars allocated by the County will be completed in early 2014.
- The Town annexed three residential lots to the Town. Our objective is to work toward the return of all unincorporated James Island areas to the Town.
- The Town's Children's Commission sponsored a very successful Memorial Day Festival that included a wide variety of programs and activities to honor our military forces.
- James Island Pride organized two (3?) trash pickup days on James Island.
- The James Island Neighborhood Council meets each month with representatives from (13?) James Island neighborhoods. The Council is promoting neighborhood crime watch and emergency preparedness.
- The Mayor and Town staff developed a newsletter that reported on Town programs and activities. The "TOJI News" was mailed to all island residents.

Annual Financial Report for 2012-13 (UNAUDITED)

<u>REVENUES</u>			ACTUAL		BUDGETED	PERCENT
LOCAL OPTION SALES TAX			\$ 860,032.77		\$ 761,091.00	113%
STATE AID TO SUBDIV.			\$ 248,632.58		\$ 248,676.00	100%
FRANCHISE FEES			\$ 198,688.07		\$ 234,000.00	85%
BROKERS' & INS. TAX			\$ 210,561.34		\$ 150,750.00	140%
BUSINESS LICENSE			\$ 59,541.24		\$ 117,250.00	51%
BUILDING PERMITS			\$ 3,845.85		\$ 29,480.00	13%
OTHER			\$ 16,893.51		\$ 44,639.00	38%
TOTAL REVENUES			\$ 1,598,195.36		\$ 1,585,886.00	101%
<u>EXPENDITURES</u>			ACTUAL		BUDGETED	PERCENT
ADMINISTRATION			\$ 233,314.23		\$ 345,536.00	68%
ELECTED OFFICIALS			\$ 200.00		\$ 1,000.00	20%
PLANNING			\$ 16,272.15		\$ 30,705.00	53%
BUILDING			\$ 13,954.90		\$ 35,340.00	39%
PUBLIC WORKS			\$ 17,741.81		\$ 310,279.00	6%
CODE & SAFETY			\$ 68,820.43		\$ 107,518.00	64%
PARKS AND RECREATION			\$ 806.85		\$ 16,000.00	5%
NON DEPARTMENTAL			\$ 75,052.04		\$ 89,508.00	84%
TOTAL EXPENDITURES			\$ 426,162.41		\$ 935,886.00	46%
ENCUMBERED FUND BALANCE-BEN ROAD			\$ 185,000.00			
UNENCUMBERED FUND BALANCE			\$ 987,032.95			