



843.795.4141
Fax: 843.795.4878
Town Hall
1122 Dills Bluff Rd.
James Island, SC 29412

**Clearing and Grubbing Permit
Planning Department**

Application Number: _____ Date: _____ Fee Paid: _____

Checklist: _____ Cash/Check #: _____

- Site Plans: (2) one for Planning Dept. delineating any grand trees and one for Stormwater.
- Zoning Fee: \$25 for Residential; \$50 for Commercial.
- Tree Affidavit
- Stormwater Application

Property Information:

Type of Property: Residential Commercial

Address of Property: _____ TMS#: _____

Applicant Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Please indicate intent: (Ex: New Single Family Residence)

* Please provide a Tree Survey or note on site plan if there are any Grand Trees present on the property.

APPLICANT'S SIGNATURE: _____ **DATE:** _____

FOR OFFICE USE ONLY

DATE RECEIVED: _____ RECEIVED BY: _____ APPLICATION #: _____



Town Hall
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PLANNING AND ZONING DEPARTMENT

Tree Affidavit

Single Family Residential

Application Number: _____ Date: _____ Received by: _____

I, _____, hereby certify that proposed development at

PID # (Parcel Identification #) / TMS # (Tax Map #) _____

will be undertaken without the disturbance, alteration, removal or destruction of any required Grand Tree (24" DBH or greater) as defined in §153.334 **Tree Protection and Preservation** of the *Town of James Island Zoning and Land Development Regulations Ordinance*.

Tree protective barricades shall be placed around all required trees in or near development areas as described in §153.334 D **Tree Protection During Development and Construction**.

I assume full legal responsibility for any actions not in compliance with tree preservation requirements of the Town of James Island. I am aware that violations may result in stop work orders, revocation of zoning and building permits, delays in issuance of certificate of occupancy, fines and replacement of trees as mandated by the Board of Zoning Appeals or Planning Director.

(Owner/Representative Signature)

(Date)



Town of James Island
Public Works Department
Stormwater Program

Clearing and Grubbing Application Erosion Protection & Sediment Control Certification (5000 sf – ½ acres with no proposed development)

Application Date: _____

Applicant Information

Owner: _____ Contact Person: _____

Address: _____

City: _____ State: ____ Zip Code: _____

Phone: _____ Cell Phone: _____

Email: _____

Property Information

Parcel/TMS #: _____

Development Address: _____

Total Acres: _____ Disturbed Acres: _____

Describe Work:

Owner/Operator must sign the certification below:

I certify under penalty of law that I understand and will comply with the Town's Construction Activity Management Requirements for Single Family Residential Structures Disturbing less Than 1 Acre in the attached document. I will ensure that the control measures are maintained. I further authorize and consent that Town of James Island or Charleston County Stormwater inspectors may enter upon the premises as necessary to ensure compliance with all related requirements of the Ordinance or Manual. I further ensure that I have all rights, easements, or permission to be conducting work on the properties for which I have applied.

Print Name: _____

Signature: _____ **Date:** _____



Town of James Island
Public Works Department
Stormwater Program

**Public Works Department
Letter of Intent**

Applicant Information: **Please Print**

First Name: _____ Last Name: _____

Name of Business: _____

Mailing Address: _____

Phone #: _____ Cell #: _____

Email Address: _____

Property Information

Address: _____

TMS #/Property ID #: _____

Will drainage patterns be changed on site? Yes ___ No ___

NOTE: If YES to above, then a site plan must be prepared by a design professional as allowed by the State of South Carolina LLR showing pre-development drainage patterns and post development drainage patterns.

Please provide a detailed explanation of your proposed activity:

Signature: _____

Date: _____



Town of James Island Public Works Department

Construction Activity Management Requirements for Single Family Residential Structures Disturbing Less Than 1 Acre:

1. The lot shall have protection around the entire boundary with allowances for no more than two (2) entrances/exits. This protection may be silt fencing or earthen or man-made berms or dikes. These measures shall be installed within 24-hours of land disturbance and maintained until the project is stabilized as detailed below. The following guideline should be followed:
 - The maximum length from the crest of a hill to the fence is one-hundred (100) feet. When the distance from a crest to the property boundary is greater than one-hundred (100) feet, an intermediate row of silt fence shall be used or another control method employed.
 - The Maximum slope steepness (normal [perpendicular] to the fence line) is 2H:1V. When exceeded, slope drains shall be employed.
 - A maximum of $\frac{1}{4}$ acre drainage per one-hundred (100) linear feet of silt fence should be used. When this is exceeded, intermediate row of silt fence shall be used or another control measure employed.
 - Sediment accumulated along the fence shall be removed when it reaches $\frac{1}{3}$ the height of the fence.
 - Proper construction of these measures can be found from SC DHEC's BMP Manual, or from the Charleston County Stormwater Division or from the Town of James Island Public Works Department. Manufacturers recommended installation and maintenance procedures shall be followed if applicable.
2. Nearby stormwater inlets, manholes, etc. in the street or on this or adjacent property shall be protected through the use of sediment tubes, check dams, or inlet protection devices. These measures will be maintained through the construction process until the site is stabilized as detailed below.
3. Construction entrances will be provided at all entrances/exits. The construction entrance shall contain washed stone that is at least six (6) inches deep, twenty (20) feet wide, and seventy-five (75) feet long. The stone shall be maintained throughout the construction process until the site is stabilized as detailed below. Sediment tracked onto streets shall be removed weekly. More information on the installation and maintenance of construction entrances can be obtained from the Charleston County Stormwater Division or Town of James Island Public Works Department.
4. All control measures shall be inspected by applicant or applicant's agent every seven (7) calendar days and within 24 hours after each rainfall event that produces $\frac{1}{2}$ -inches or more of precipitation.

5. Construction debris and other waste shall be contained in a dumpster or covered with plastic. Covers that prevent exposure to precipitation shall also be used for stockpiles of soil. Chemicals, paints, solvents and other materials shall be stored such that exposure risk to precipitation and stormwater runoff is low. Concrete wash water shall be disposed in an area of soil away from surface waters where soil can act as a filter or evaporate the water. Remaining cement shall be disposed of in a dumpster or otherwise removed from the site. Be aware that this water can kill vegetation. Dewatering water shall be disposed of in a pervious area. Discharge of sediment from dewatering operations shall be prevented from entering into storm sewers and surface waters.
6. Areas not used during construction should be vegetated with sod and seed. Existing/natural vegetation should be preserved as much as possible. Grass specifications are available from the Charleston County Stormwater Division or Town of James Island Public Works Department.
7. A site is considered stabilized once the entire area other than buildings, driveways, and walkways has vegetative cover with a density of 70%. Seeding should be accompanied or replaced with erosion control mats as necessary to achieve this density.
8. After final stabilization is achieved, all control measures shall be removed from the site.

A signed copy of these requirements shall be maintained at the construction site with a copy of the permit.

Owner/Owner's Agent: _____
Signature: _____ Date: _____

Town of James Island Public Works Department: _____
Signature: _____ Date: _____