



843.795.4141  
Fax: 843.795.4878  
Town Hall  
1122 Dills Bluff Road  
James Island, SC 29412

**Tree Alteration/ Removal Request**  
**Planning Department**

Date: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Cash/Check #: \_\_\_\_\_

**Requestor's Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # (cell): \_\_\_\_\_

Phone # (home): \_\_\_\_\_

TMS #: \_\_\_\_\_

Email: \_\_\_\_\_

**Tree Information:** (One tree per form)

Requested Action:  Prune  Remove

DBH (inches): \_\_\_\_\_ (Diameter at 4.5 ft. along tree centerline; Diameter = circumference ÷ π)

Location of tree on property: \_\_\_\_\_

Tree Species: \_\_\_\_\_

**Reason for Request:**

Dying  Dead  Safety Hazard  Diseased  Beautify (For tree pruning only)

Please describe, in detail, the reason for your request to the best of your ability: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Supplemental Materials Attached (Pictures of the tree; arborist approval, etc.)

\*\* Please feel free to email the supplemental materials to the Planning Department at [kcrane@jamesislandsc.us](mailto:kcrane@jamesislandsc.us)

**Resources:**

Find out more about the tree removal process by clicking [here](#) or  
Go to [www.jamesislandsc.us](http://www.jamesislandsc.us) look for Tree Removal Process FAQs

Applicant: \_\_\_\_\_  
(Signature)

Date: \_\_\_\_\_  
(Date)

\* After stamped and approved, please post this request in a conspicuous or visible location on your property \*

**FOR OFFICIAL USE ONLY**

**Planning Staff Comments and Approval:**

**Approved Action:**  Prune  Remove

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



Restrictive Covenants  
Zoning/Planning

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**PERMIT APPLICATION: RESTRICTIVE COVENANTS AFFIDAVIT**

I, \_\_\_\_\_, have reviewed the restrictive covenants applicable to  
(Print Name)

Parcel Identification Number(s) \_\_\_\_\_, located at  
(TMS #)

\_\_\_\_\_, and the proposed permit application is not  
(Address)

contrary to, does not conflict with, and is not prohibited by any of the restrictive covenants, as  
specified in South Carolina Code of Laws, Section 6-29-1145.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print Name)

Explanation:

Effective July 1, 2007, South Carolina Code of Laws Section 6-29-1145 requires local governments to inquire in the permit application, or in written instructions provided to the applicant, if a tract or parcel of land is restricted by a recorded covenant that is contrary to, conflicts with or prohibits an activity for which a permit is being sought. (Section 6-29-1145 is copied on the back of this page)

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Application #: \_\_\_\_\_

"Section ~~6-29-1145~~. (A) In an application for a permit, the local planning agency must inquire in the application or by written instructions to an applicant whether the tract or parcel of land is restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the permitted activity.

(B) If a local planning agency has actual notice of a restrictive covenant on a tract or parcel of land that is contrary to, conflicts with, or prohibits the permitted activity:

- (1) in the application for the permit;
- (2) from materials or information submitted by the person or persons requesting the permit; or
- (3) from any other source including, but not limited to, other property holders, the local planning agency must not issue the permit unless the local planning agency receives confirmation from the applicant that the restrictive covenant has been released for the tract or parcel of land by action of the appropriate authority or property holders or by court order.

(C) As used in this section:

- (1) 'actual notice' is not constructive notice of documents filed in local offices concerning the property, and does not require the local planning agency to conduct searches in any records offices for filed restrictive covenants;
- (2) 'permit' does not mean an authorization to build or place a structure on a tract or parcel of land; and
- (3) 'restrictive covenant' does not mean a restriction concerning a type of structure that may be built or placed on a tract or parcel of land."